

ROTARY CLUB OF FRANKFORT, MICHIGAN

MINUTES FOR REGULAR MEETING: WEDNESDAY, September 13, 2023 @ 10:15am

PRESENT: Dale Charters (remote), Bill Collin, Tim Foster, Mitch Jaworski, Stacy Pasche, Jay Peregrine, Judy Remmert, Paul Schwartz, Mary Ann Short (late arrival), Pat Storrer (remote, late arrival), Steve Walton
ABSENT: Amy Plumstead

The meeting was called to order at the Hotel Frankfort at 10:20 a.m. by Bill Collin.

Approval of Agenda: Motion by Foster/Walton to approve the agenda as is.

Approval of Minutes: Motion by Foster/Charters to approve the August 2023 minutes with the following clarification: The Garden Theater ad was renewed for 6 months.

Secretary's Report: As of 9/12 the club has 63 members. 59 Active and 4 Honorary. Mitch only has 62 in his records and will investigate the difference.

Stacy confirmed the Club's annual filing with LARA is complete for the year (deadline was October 1, 2023)

Treasurer's Report: Mitch confirmed our 990 was filed and we are current with IRS reporting.

We have 3 outstanding receivables (members who have not paid dues) totaling roughly \$600.

RI dues, District dues and the facility rental have all been paid.

Mitch would like to simplify invoices and not include an itemized breakdown of the dues structure. Bill suggested we create a separate document for members that would explain the dues structure in detail. This document would be accessible on the Club's website.

For club records, Mitch will send Stacy a cleaner version of his financial statement that can be attached to the minutes for the website.

President's Report: Grant applications are due October 15, 2023. Dale will attend training on October 7th in Cadillac. Pat will assist with the grant by providing Bill a timeline of what needs to be done and when. Pat will assist Dale with the application but Dale will be the primary contact/project admin on the application.

Administrator's Report: Once Paul has completed ClubRunner training, he will take on the task of updating our member records. Bill suggested we have member photos in our database.

Membership: No new members in the last month. Steve will follow up with Scott Harrison regarding his friend who was interested in becoming a member.

Publicity: We have received several positive comments from other clubs regarding the upkeep of our website (thank you Jay!). We are in urgent need of a photo release policy and procedure for club promotions.

Jay shared the updated Garden Theater ad. We prepaid for 6 months, but we can change the ad at any time. He would like to shift the ad to a Centennial celebration ad.

While the landscaping in Rotary Park looks fantastic, several other pieces in the park are in disrepair. The picnic table is in poor condition and several lights have been smashed out. Jay will follow up with Josh Mills to get an idea of the cost of repairs.

Jay is working on publicity for Pints for Polio (October 2-6th). Bill will visit the Cabbage Shed to confirm if they would like to participate this year. Jay will need confirmation by 9/14, as the flyer design is due to Bayside Printing. Mary Ann Short motioned to increase the club match for this program from \$500 to \$1,000. Second by Foster. Motion carried, unanimous.

The social event at Bellows Park was a success despite the weather. We should consider using the space again for the summer social events.

Grants: N/A

Youth Services: N/A

Centennial Celebration: The Centennial Committee is Dale, Tim, Mary Ann and Jay. They will meet later this month.

Old Business: Bill provided a recap of District Gob Coil visit. Judy inquired about the recent email from the previous Dist. Gov. which listed clubs that met all 5 criteria. The FFR club has met all 5 criteria; however, we were not on this list. Bill thinks it may have to do with our statistics reporting in ClubRunner. He will work with Paul to update our stats.

New Business: Jay and Judy will be organizing the Winter Warmth Drive this year. They would like to omit several drop-off locations from the program since participation was low/absent. There is a possibility to partner with the Interact Club to get donations at the school.

Motion to adjourn made by Peregrine/Short. Motion carried. **Meeting Adjourned at 11:30 a.m.**

Next meeting: Wed, October 4, 2023* at 10:15 a.m. at the Hotel Frankfort.

Submitted by: Stacy L. Pasche

***There was discussion after the meeting regarding meeting time and the first Wednesday of the month worked much better for several board members. The meeting time was changed.**