



**PROGRAM COMMITTEE** Paul Deyoe, Theresa Hayden - Co Chairs

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### Description

- Plan the calendar of speakers for the Rotary Club's weekly meetings.

### Participation

- Meetings: first Monday of the Month at noon (unless it's a holiday)
- Desired # of Members: 10-15

### Expectations

- Solicit ideas from members for speakers
- Create interest in presentations that are important locally or of high interest encourages members to attend the weekly meetings and to attract potential members
- Coordinate programs, dates, and speakers for each Club meeting and inform the club President, Bulletin Editor, and Website Committee monthly, or as changes occur
- Introduce the speakers for the weekly meetings
- Arrange for any AV equipment needed