

West Bay Rotary Club Charitable Foundation

Grant Application Guidelines

Twice a year, the West Bay Rotary Club of Camden, through its Charitable Foundation, provides financial support to organizations that work to improve the lives of people in Knox County and the Town of Lincolnville. We invite grant applications that support charitable organizations, projects or programs in the range of \$250 up to a maximum of \$1500. We *do not* fund capital expenses.

Applications forms may be downloaded from our website at www.westbayrotaryofmaine.org under the Applications tab. All submitted Applications are reviewed by the Grants & Scholarship Committee and approved by the West Bay Rotary Board of Directors.

Only one application per calendar year will be accepted for consideration. Projects that are not funded in one grant cycle may be resubmitted for the next cycle. If you are unsure of previous support, please contact us.

All grant recipients are required to make a brief presentation to West Bay Rotary's membership in the month of the award, describing how the funds will utilized.

Applications Due*	Review/Make Recommendations	Commitments	Grants Issued
October 1**	Early November to December	January 1	January 31
April 1	Mid-April to May	June 1	June 30

Mail completed application to: West Bay Rotary Club, Attn: Grants & Scholarship Committee Chair, P.O. Box 1033, Camden, Maine 04843; or Email to: westbayfoundation@gmail.com (please put "Donation Request" in the subject line of email)

**Applications must be postmarked or emailed by due date*

***Applications due October 31 for fall 2023 cycle only.*

Grant Application Form

GENERAL INFORMATION

Date of Application: ____/____/____

Organization name: _____

Applicant is for a charitable cause or organization? Y/N

Tax Identification Number (if a 501.c3): _____

Mailing Address: _____

City/Town: _____ State: _____ Zip code: _____

Organization Website: _____

Impact Area (i.e., operating, project or program region): _____

Contact Name & Title: _____

Telephone: _____

E-mail Address: _____

GRANT CRITERIA

1) Project title: _____

2) Grant amount requested (\$250 minimum; \$1,500 maximum): \$ _____

3) What specifically will the grant be used for (Operations/Program/Project):

4) Funding category(s) for your grant request (Check all that apply; circle most applicable category):

- Education & Literacy
- Family Health
- Conflict Prevention/Resolution
- Disease Prevention & Treatment
- Water, Sanitation & Hygiene
- Community & Economic Development
- Environment

5) Total operating/program/project cost (enclose itemized budget): \$ _____

6) Completion date of program or project: _____ (Note: Cannot exceed 12 mos.)

7) Have you ever received a West Bay Rotary grant? Y/N If yes, year and amount: _____ \$ _____

8) How many people will be impacted by your grant?

9) Briefly describe what your organization does and how West Bay Rotary's grant will benefit the people living in Knox County and the Town of Lincolnville (maximum 250 words):

10) Describe how your project fits within the West Bay Rotary mission, "The Rotary Club of West Bay (Camden) is a community leader that effects positive changes through service – locally and internationally" (maximum 250 words):