



Rotary Club of Hanover NH Inc.
P.O. Box 381
Hanover, NH 03755

Check Request Form – version 102709
(Please fill out in entirety for timely payment)

Date ___/___/___

Proposed By: _____

Check made payable to: _____

Memo (if applicable): _____

Total amount: \$_____

Payee Address: _____

Payee Contact name (if other than check): _____

Additional Instructions: _____

Signature of an officer (preferably the President or President-Elect)

President **or** President-Elect **or** Treasurer **or** Secretary
For the Hanover Rotary Club

For checks exceeding \$1,000:

1. Two other directors must approve via e-mail (attach e-mail).

OR

2. Two other directors must approve via signature here:

OR

3. Hanover Rotary Club Board voted on: ___/___/___ to make this payment.