

ST. ALBANS ROTARY HOME & RECREATION EXPO EXHIBITOR AGREEMENT

This Agreement made and entered into by and between the Rotary Club of St. Albans, Inc., hereinafter referred to as "Rotary" and (fill in your company name here): _____ Hereinafter referred to as "Exhibitor". In consideration of payment in the amount of \$ _____, paid by Exhibitor to Rotary, The Receipt of which hereby acknowledged, the Exhibitor agrees to participate in and shall be entitled to utilize the display space during The Rotary Club of St. Albans Expo 2017 - March 17th through March 19th, 2017 at the Collins Perley Sports & Fitness Center, St. Albans, Vermont upon the terms and conditions set forth herein.

- 1. Contract:** Booth space will only be assigned through this written contract. We'll make every effort to place EXPO Exhibitors who choose the same space they occupied in the past. Same Space Reservations will be held until January 15, 2017. After that time space will be assigned on a first-come first-served basis. NO Space will be held without signed contract and payment in full. Previous Exhibitors have first option on their booth or upgrade until January 15, 2017. On January 15th 2017, all paid reservations will be placed. Paid renewals will be placed first. New paid and qualified exhibitors will then be placed on a first come first served basis. **Payment MUST be returned with this contract – all booth payments must be received by March 1, 2017. Contracts without payments will not reserve your exhibit space.**
- 2. Assignments or Subletting of Space:** The Exhibitor shall not assign or sublet any part of its space and only one exhibitor per booth.
- 3. Exhibit Appearances:** All exposed portions of the exhibit and display must be finished or covered so that they will not present an unsightly appearance when viewed from adjoining booths or aisles. Displays may not exceed the space allotted.
- 4. Damage to Building or Equipment:** Exhibitors are liable for any damage caused by fastening or marking out displays or fixtures to building, floors, walls or to standard booth equipment or damage caused to any of the aforesaid in any other manner. No pins or stapling will be allowed on curtains. Hooks will be provided for hanging materials. Arrangements are to be made by the exhibitors and vendors to protect floor surface from any sharp or significantly heavy objects.
- 5. Release and Indemnity:** Rotary and its members shall not be responsible or liable for the safety of any exhibits against the loss or damage by fire, theft or other destructive causes. By acceptance of this Agreement, the Exhibitor expressly releases Rotary and its members from any and all liability to the Exhibitor or any person or goods from any cause whatsoever.
- 6. Rules and Regulations:** The Exhibitor for him/herself and his/her employees agrees to abide by the rules and regulations established by the Collins Perley Sports & Fitness Center and Rotary in the conduct of the Rotary EXPO. (See General Information for Exhibitors for EXPO). Moreover, the Exhibitor and his/her employees agree to abide by local, state and federal laws, statutes and safety codes throughout the EXPO weekend, including show set-up and take-down. This includes the Exhibitor obtaining any applicable permits or/licenses.
- 7. All notices in connection with this Agreement shall be sent to:**
Rene Meilleur, EXPO Gen. Mgr.
Rotary Club of St. Albans - P. O. Box 1134 - St. Albans, VT 05478
Tel: (802) 752-4962
Email: saintalbansrotary@gmail.com

How would you like to be listed in the Show Directory: _____

Additional electrical, tables, carpet, etc. are available on the ON-LINE registration portal for an additional charge(s).

Exhibitor: _____
(Your company Name)

By Principal: _____
(Your signature)