



## **BOARD MEETING: FEB 8, 2026**

### **Agenda Discussion and Attendance Issues**

Sam Cannonier led a discussion about the meeting agenda, highlighting that Kathy would be late due to personal commitments. He addressed issues with email notifications about bills and emphasized the importance of financial discipline, particularly regarding dues and meal coverage. The group also discussed potential speakers and the need for clear communication among members.

### **Financial Review and Succession Planning**

Sam Cannonier discussed the billing process, stating that he has sent out invoices and updated the Rotary Club website for payment options

He addressed a billing discrepancy for 2025 and confirmed that the financials were reviewed, offering to send notes to Kenyada Bowman, who joined the meeting later. The discussion then transitioned to succession planning.

### **Succession Planning and Membership Updates**

Sam Cannonier outlined the succession planning for the Rotary Board, with himself and Rick David set to co-chair in 2026. He emphasized the importance of closing membership deals with strong candidates, including Nia Williams, who may be nominated for president in the future. The discussion also touched on the necessity of attending PETS meetings and the potential benefits for new members.

\* Succession planning for leadership roles

### **Volunteer Outreach Initiatives**

Sam Cannonier highlighted the All Saints Volunteers event on January 18th, expressing his enthusiasm for volunteering and family involvement. He plans to invite non-members to participate in church events and hopes to recruit them into the organization. Additionally, he mentioned the potential for collaboration with the Interact Club to enhance volunteer participation.

### **Breakfast Service Planning**

Sam Cannonier provided details about the upcoming breakfast service, emphasizing the need for volunteers to arrive before 8 AM for setup. He shared his experience from a previous event, noting that they served 109 meals, with 55 being takeout, and expressed the hope to serve a larger crowd next time.

### **Kiwanis Reading Initiative Discussion**

Sam Cannonier emphasized the importance of announcing volunteer appointees at the February 15th meeting. He introduced the Kiwanis Reading Initiative, mentioning that Carol Turpin, a former Rotarian, had reached out for assistance.

Cannonier proposed that Kenyada Bowman take charge of coordinating volunteers for the initiative, ensuring effective communication between the Pontiac Rotary and Kiwanis.

\* Kiwanis Reading Initiative collaboration

\* Volunteer opportunities and community outreach initiatives

### **Community Engagement and Partnerships**

Sam Cannonier highlighted the role of local organizations in fostering community connections and the significance of All Saints in this effort. He expressed a desire for a signature event that could be co-hosted with Kiwanis, noting that many community members were unaware of local parks. Cannonier stressed that collaboration could

amplify their impact, given the small size of their group.

### **RYLA Participation and Membership Strategies**

The conversation shifted to membership, with Sam Cannonier mentioning potential new members in the pipeline, including Dr. Curry and Ms. Ruffin. Kenyada Bowman had to leave the meeting early, but before departing, she inquired about the dates for RILA to facilitate outreach efforts.

Cannonier also emphasized the importance of maintaining relationships with existing members and friends of the organization.

\* RILA participation and recruitment strategies

### **Action Items:**

\* Sam Cannonier will text Gail to inform her about the meeting details.

\* Sam Cannonier will verify the cost of honor while doing the accounting. ?

\* Sam Cannonier will email Kenyada Bowman the notes regarding the financials discussed in the meeting.

\* Kenyada Bowman will look into the Kiwanis Reading Initiative and find out what volunteers are needed.

\* David will contact the Interact Club to see if any students would like to participate in RYLA.

### **Key Questions:**

\* What is the timeline for the succession planning for 2026 and 2027?

\* Who will be in charge of gathering volunteers for the Kiwanis Reading Initiative?



Engage Youth -Build Community

## BOARD MEETING DEC 4, 2025

*In attendance: President Sam, Rick David, John Schondowski, Kathy Jenkins, David Darbyshire, Susan Ebeling and Tim Travis (by phone). Bob Waddell joined as a guest.*

The meeting was dedicated to the review of updated financial reports for both Pontiac Rotary Club operations as well as Rotary of Pontiac, Charities, Inc. The actual financial statements are posted on our website, [www.pontiacrotary.org](http://www.pontiacrotary.org) and available to members with the appropriate login under "Organization" and then "Documents."

**Club operations:** bottom line, we are operating at a deficit for two reasons:

**Meals:** we charge \$15 per meal which exactly covers the \$15 cost. We often order an extra meal or two to 1) cover the meal for our speaker and 2) accommodate the Rotarians who attend, but fail to RSVP.

**ACTION: 1) Order exactly the number of lunches needed; ie, no RSVP, no lunch.**

**2.) Per Board decision of January 2025, utilize Vocational funds from Rotary of Pontiac Charities, Inc to cover the cost of speaker lunches.**

**(Kathy to make the transfers from Charities to Club operations to cover the speaker lunches from 2025)**

**Dues:** Dues are currently \$200 per year , yet, this barely covers our bare minimum fixed costs:

Rotary International dues per member: \$104.30

District 6380 dues per member: \$ 53.00

Website / other costs allocated: \$ 32.75

**Total fixed costs per member: 190.05**

Clearly this does not allow for much operational support of other fees and expenses, ie, PETs, marketing, supplies or contingencies.

**ACTION: 1) Starting January 2026, increase dues to \$240 per year.**

**2) Review receivables and membership to ensure that we are only paying for members in good standing.**

**Make any changes to membership rolls prior to Jan 1<sup>st</sup>.**

- **Susan to contact Gayle and Andrea at Auch.**
- **Rick to contact Kenyada. (currently comped as member of school board.)**
- **Susan to make changes to membership rolls by Dec 31<sup>st</sup>.**

Membership note: Susan confirmed that we have three honorary members: Bob Waddell, Gale Walney and Ron Cousineau who currently pay no dues. Kathy to confirm the cost per honorary member for RI and District.

## **ROTARY OF PONTIAC CHARITIES, INC**

Our very healthy balance is due to 1) effective past fundraising, 2) investment growth and 3) spending at a level far below the amount available based on investment growth.

There are three “buckets” of funds and possibility for grants --- interest and spending is allocated as follows:

Vocational – 30%

International – 10%

Community Service – 60%

A list of past and current Charities spending is available in the members-only document section.

Final meeting discussion included participation in Holiday Extravaganza Parade, December lunch meeting at The Marriott on Dec 18<sup>th</sup>, volunteers for All Saints Community Breakfast on Dec 27<sup>th</sup> and the meeting schedule for January 2026.



## BOARD MEETING –

November 2025

Sam's office: Sam, David, Rick, Gale, Kathy, John and Susan in attendance.

### 1. Upcoming events

- November 22nd – Volunteers for All Saints Community Breakfast
- December 6<sup>th</sup> – Holiday Extravaganza Parade
  - Float – Tim (John has secured trailer)
    - Susan to order banner once Tim provides specs
  - Candy? Gale
  - Hats? Kathy
  - Volunteers?
    - Susan to email Waterford and Auburn Hills clubs for interest in participation
  - Walking parade: Gale = 1, Kathy + 1, Bob, Rick?
- Meeting schedule:
  - December meeting schedule: Dec 4<sup>th</sup> at UMW and lunch at The Marriott restaurant on Dec 18<sup>th</sup>.
  - January 2026 – will move forward with meeting on 1<sup>st</sup> Thursday at UWM, and field trip on 3<sup>rd</sup> Thursday. Board meetings at Sam's
    - Jan 15<sup>th</sup> is first meeting of the year at UWM
    - February 5<sup>th</sup> (meeting) and 19<sup>th</sup> (field trip)
    - March 5<sup>th</sup> (meeting) and 19<sup>th</sup> (field trip)
    - April 2<sup>nd</sup> (meeting) and 16<sup>th</sup> (field trip)

### 2. Membership

- a. Applications in progress
  - i. Theresa Krell – Trinity Health - application sent
  - ii. Dr Ashelin Currie – We Love Lit – application sent
  - iii. Nia Williams – State Farm – Sam confirmed
  - iv. Sinda (John following up)
  - v. John Noyes?

- b. Sam to follow up via phone with two contacts sent by John
- c. Susan to remind board to review membership tri-fold draft and finalize

### **3. Community service opportunities:**

- a. Kathy re-iterated the strength of our Charities foundation. The Charities Board has roughly \$20K available each year for grants. (International, vocational and community service)
- b. Susan has developed a grant application --- it is online under docs with the update of a "Rotary Co-sponsor" line as suggested by David.
- c. Susan to resend current requests:
  - o Pontiac High School
  - o Literature Circle Society – Joia
  - o Pending grant proposal from Dr Currie
- d. All Saints Community Breakfast on Nov 22<sup>nd</sup>: volunteers Rick, Susan & Jeff, John and Kathy
- e. NDP Interact Club continues to be active; club members have requested that the Interact Club share their activities with our club. **David will follow-up.** Susan offered to publish on website with photos if info sent to her via email.

### **4. Financial Review and Budget approval – Kathy**

Kathy provided partial reports. We will hold a special meeting on Dec 4<sup>th</sup> immediately following our club meeting to review:

- the finalized reports
- Kathy's proposal for resolving the deficits in meals and operations.
- Membership and receivables for updates prior to Jan 1<sup>st</sup>
  - o **Susan to contact Auch and Bob Badgley**
- And approve a budget for both the club and charities for 2025-26,

**Note:** Domain renews in Feb \$25 to 5101

**Note:** Once available, Susan will upload the financial statements for the club and Charities under the Documents which can only be accessed by Club members.

- 5. Next Board meeting: Dec 4<sup>th</sup> immediately following lunch meeting with the specific purpose of reviewing Kathy's reports and suggestions.**



## BOARD MEETING MINUTES – OCTOBER 2, 2025

### 6. Financial Review and Budget approval – rescheduled for Nov.

Proposal based on club operations and deficit in meals and ops

### 7. Upcoming events

- October 11<sup>th</sup>: Camping Groveland Oaks – Kathy and Tim
  - Serving lunch and dinner as well as bfast on Sunday morning
- October 16<sup>th</sup> – meeting UWM
- October 23<sup>rd</sup> 5 pm – Elf Magic
  - Sponsored table of eight
    - Rick + 1, David & Lori, Kathy and Gale + 1
- October 25<sup>th</sup> – Volunteers for All Saints Community Breakfast
- December 6<sup>th</sup> – Holiday Extraganza Parade
  - Float is registered
  - Candy? Gale to purchase \$300
  - Volunteers?
- December meeting schedule: Dec 4<sup>th</sup> and 18<sup>th</sup> as social activity
- January: confirm schedule. Jan 15<sup>th</sup> UWM, Jan 20<sup>th</sup> DRAW?



Pontiac Rotary Bd Meeting

August 28<sup>th</sup>

In Attendance: Sam, David, Kathy, John, Tim and Rick

1. Financial Review-Next Meeting
2. Calendar
  - Board Meeting -4th<sup>t</sup> Thursday
  - Upcoming meetings-
    1. Sept 4<sup>th</sup>- Kick at UWM-Noon Sam Share his priorities
    2. Sept 18<sup>th</sup> Speaker at UWM-Noon
    3. Oct 2- Visit with District Governor at UWM
    4. Oct 16<sup>th</sup>-Speaker at UWM
    5. Nov. 6<sup>th</sup> Speaker at UWM
    6. Nov 20- Field Trip
    7. Dec-Need clarification about annual party & meetings
    8. Jan To be determined -1 meeting at UWM and 1 Field Trip
3. Camping Project – Kathy and Tim coordinating
  1. Bd. All in for project
  2. A number of bd. Members plan to attend
  3. Support at \$600 level
  4. Responsible for meals and beverages
4. Holiday Parade and Elf Magic
  1. Rotary will have a float with Tim's leadership
  2. Reaching out to Interact club for support
  3. One table of eight is donated for Elf Magic on Oct 23<sup>rd</sup> at Shark Club
5. All Saints Community Breakfast – Rick coordinating
  1. 4<sup>th</sup> Saturday of the month. First event Sept 27th
  2. 4 members

3. A community service opportunity-Could reach out to Interact members
  4. Consider financial support of \$500
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6. Sam's Vision For the Year-Sharing on 9/4
    1. Grow membership
    2. Strengthen Connections
    3. Build Community Through Fun and Fellowship
    4. Guiding Spirit
  7. Strategic Plan-Continued Work required-
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8. Signature Event
    1. On order of Career Day- Enhance Rotary Park-

Minutes documented by Rick David



## BOARD MEETING – August 7, 2025 **REVISED**

### 8. Calendar:

- BOARD MEETINGS: ~~4th~~<sup>1<sup>ST</sup></sup>-Thursday of the month 5:30 pm at Sam's office.
- MEETING SCHEDULE"
  - ~~1<sup>ST</sup> and 3<sup>RD</sup>~~<sup>2<sup>ND</sup> AND 4<sup>TH</sup></sup> Thursdays at UWM (?) at noon
    - Still need to review Kathy's assessment of our dues/ meals income and expense.
  - One "traditional" meeting per month
  - One field trip
  - Quarterly social evening meeting --- everyone asked to bring a guest.
- SUSAN TO CONFIRM: DG visit: ~~Sept 25<sup>th</sup>~~ ~~location?~~ **October 2<sup>nd</sup> at UWM**
- Holiday Extravaganza Parade: Dec 6th
- Elf Magic October 23<sup>rd</sup> – 8 seats sponsored and available
- Holiday Party: other clubs volunteered to run this year?

### 9. Activities:

- Sister City visit – August 21<sup>st</sup> at 6pm. Tim invites others to participate.
- Proposals from John Noyes? (see below)
  - Tim and Kathy to circle back on helping with October 11<sup>th</sup> camping
  - Need Charities Board approval of expenditures for food and bedding.

**10. Club Leadership** People willing to continue in current roles, plus Tom B as invited member. Susan to update org chart.

**11. Next Board meeting:** ~~Sept 4<sup>th</sup>~~ **August 28<sup>th</sup>** at 5:30 pm at Sam's office. Agenda to include review/ prioritization of strategic action plan(Sam) AND review of financials / approval of budget.(Kathy)

## **ROTARY OF PONTIAC CHARITIES, INC**

Review / approve any current proposals and forward to Charities Board as needed.

- \$750 to Holiday Extravaganza?
- Funding for mittens for parade?
- Camping trip with Oak Co Parks (food and bedding

Submitted by Susan Ebeling August 13, 2025 Updates in red made August 20, 2025 based on new information.