

**LIVINGSTON SUNRISE ROTARY CLUB
MAKEUP MEETING FORM**

Purpose:

The MakeUp Meeting Form should be used to document participation in a Rotary-sponsored event/activity in lieu of attendance at a regularly scheduled Livingston Sunrise Rotary Club Meeting.

Individuals can complete the MakeUp Meeting Form for themselves; or, a Chair/Lead can submit a Form on behalf of the individuals involved in the Rotary-sponsored event/activity.

The event/activity must be at least one (1) hour in length. One (1) credit will be given for each event/activity. The exception would be a Rotary-sponsored event/activity that occurred continuously over a period of time, ie: District Conference, PETS. In such a case, one (1) credit would be given for each day of the multi-day event/activity.

All completed MakeUp Meeting Forms must be submitted to the Club Secretary within two (2) weeks of an attended event/activity.

1. NAME OF EVENT/ACTIVITY: DATE:
ROTARY-SPONSORED EVENT/ACTIVITY? YES NO LENGTH OF TIME:

DESCRIPTION OF EVENT/ACTIVITY:

PARTICIPANT(S):

2. NAME OF EVENT/ACTIVITY: DATE:
ROTARY-SPONSORED EVENT/ACTIVITY? YES NO LENGTH OF TIME:

DESCRIPTION OF EVENT/ACTIVITY:

PARTICIPANT(S):

3. NAME OF EVENT/ACTIVITY: DATE:
ROTARY-SPONSORED EVENT/ACTIVITY? YES NO LENGTH OF TIME:

DESCRIPTION OF EVENT/ACTIVITY:

PARTICIPANT(S):

