

Kingman Route 66

Rotary
Club



2025 Brews and Brats Oktoberfest

Vendor Space Information, Terms and Conditions

Brews and Brats Oktoberfest Hours

Set-Up: Thursday, October 2nd, 12:00pm to 4pm
Friday October 3rd, 6:00am – 11:00am
Tear Down: Sunday, October 5th, 6:00am – 12:00pm
(Tear down can be done after 10:00pm Saturday, October 4)

Event Hours:

Friday, October 3rd, 2:00 p.m. to 10:00 p.m.
Saturday, October 4th, 10:00 a.m. to 10:00 p.m.

Location: Metcalfe Park, 315 West Beale Street, Kingman, AZ 86401

Space fees: \$150.00 per each space (a 3.8% fee will be added to online credit card payments to cover our costs of these fees charged to us by the credit card processor)

Registration Deadline: 9/29/2025

Spaces: Each booth space is approximately 10' x 10'. **Vendors may reserve more than one space.** Vendors must provide their own tables, chairs, and pop-ups or booths, and small generators if additional lighting is desired. (See Utilities, below). **All pop-ups or booths must be staked or weighted. Stakes are allowed in the ground and weights are recommended.**

Set-up: Vendor registration and set-up begins at **Noon on Thursday, October 2nd.** No vendor may set up until they have registered with a Rotary vendor committee person. As Vendors arrive to check in, we will direct you to our traffic team for orderly vendor unloading. Please be patient and courteous to all volunteers and other vendors. We will have volunteers on hand to assist with vendor unloading and carting product to spaces.

No vehicles are allowed to drive or park on the grass of the parks. Vendors may drive partway down the driveway from the Lee Williams Parking Lot only. Vendors must unload as quickly as possible and then move their vehicle to the parking lot before continuing to set up. Vendors can also access Beale Street and Grandview gates to set-up/tear down. Vendors are advised to bring hand trucks or carts to facilitate set up.

Tear down: Vendors can tear down booths **AFTER 10:00pm on Saturday.** However, please be aware that Vendors will not be allowed to back cars/trucks/trailers down the parking lot ramp until **ALL event attendees have evacuated the park. This is a Fire Department and Safety regulation to allow emergency vehicles access to the park if needed.** Tear down may also commence at 6am on Sunday, October 6th. All trash and unwanted items must be disposed of in provided trash containers or dumpsters at the site. Please leave your space as clean as you found it.

PLEASE NOTE: ALL VENDORS SHOULD VACATE THE PARK NO LATER THAN 12:00PM ON SUNDAY. ANY ITEMS LEFT AFTER 12:00PM WILL BE PICKED UP BY ROTARY AND VENDOR WILL BE CHARGED \$200 FOR LABOR AND STORAGE TO RETRIEVE ITEMS.

No Set up or Tear down is allowed during the hours of Oktoberfest. The vendor access park gate will be closed during the operating hours of Oktoberfest.

Vendor Parking: South Lot of Lee Williams High School, adjacent to Metcalfe Park. Please move your vehicle to either the far east end of Lee Williams High School parking lot, or several blocks east on Beale Street, to keep parking spaces open for event attendees.

Utilities: **There are no hook ups for electricity or water for vendors in the park.** The Oktoberfest continues until 10pm each evening, so **Vendors that stay open after dark may provide their own small generator and additional lighting, or battery lighting, or they may close their booth with walls.** We will ask the City of Kingman to have the overhead lights working for Oktoberfest, but no guarantee can be given that the overhead lights will work. It is up to the individual vendors to provide their own lighting and power source.

Overnight Security: Security service will be on Park grounds on Thursday, Friday and Saturday nights; however, you are advised to remove your valuables. To be allowed access to the park during Oktoberfest non-operating hours, you are required to present your Vendor Badge to Security. **You will not be allowed access to the park during non-operating hours unless you have your vendor badge to present to security.**

Cancellations & Refunds: All cancellations must be made in person or in writing, either by letter or e-mail. **NO REFUND OF ANY FEES** will be given on cancellations made AFTER September 15, 2025, because financial commitments will have been made and paid by the Oktoberfest committee that cannot be recovered. This also applies to NO SHOWS at the Oktoberfest. However, cancellations for personal emergencies will be considered on a case-by-case basis.

Liability: The Kingman Route 66 Rotary Club, the Kingman Route 66 Rotary Club Foundation, and Rotary International will not be held responsible for theft, loss, or damages to you or your property before, during, or after the Oktoberfest event.

Disclaimers:

- Brews and Brats Oktoberfest is a family event. **Therefore, obscene or vulgar merchandise is not allowed.** Vendors attempting to sell this kind of merchandise will be asked to leave the park immediately with no refunds.
- **The Kingman Route 66 Rotary Club has the right to refuse vendor participation in our event for any purpose we deem appropriate.**
- **No food or drinks may be sold** as Rotary sells food and drink as a fundraising for this event, and no competing food or drinks may be offered for sale.
- The weather is usually sunny with temperatures during the month of October of 50°F to 80°F. The Oktoberfest will go on, rain or shine (*there will be no weather-related refunds*). Come prepared with plastic in case of showers and weights in case of wind.
- **This is an outdoor event held at a public park and is susceptible to outdoor conditions that Rotary is not in control of. The City of Kingman maintains the park and frequently makes changes to the grounds. Be prepared to provide your own shade and deal with uneven ground.**
- Special request (booth location, adjacent booths to other vendors, etc.) will be considered if communicated on the application form. **Please note that there is no guarantee that any special requests can or will be accommodated.**

Online application link:

- <https://portal.clubrunner.ca/1699/Events/2025-brews-and-brats-oktoberfest-vendor-application>