

Rotary Club of El Paso 2017-18 Committee Selection

Name _____

Email address _____

***ROSTER CHANGE:** _____
(list above any information that needs to be changed on the roster)

CLUB ADMINISTRATION - Conducts activities associated with the effective operations of the Club.

Meeting

- ☐ **Attendance and Member Retention:** Tracks and encourages meeting attendance and the retention of all existing Club members.
- ☐ **Badge Box/Welcome:** Greet Rotarians weekly as they enter our meeting. Also greets and welcomes guests and visiting Rotarians.
- ☐ **Music:** Leads Rotarians in song; performs other music-related tasks upon request

Member Recognition

- ☐ **Remembrance:** Advises when fellow members are in hospital and remembers life-cycle events. Coordinates flower deliveries. Encourages visitation, where appropriate.

☐ Long Range Planning

- ☐ **Long-Range Planning:** Develop a long-range strategy to address the elements of an effective club.
- ☐ **RotaCare:** Volunteer driven clinic providing free healthcare to the uninsured. Volunteer positions available.

☐ Roster – Assist in selling ads and taking new or updated pictures of Rotarians.

☐ Website – Assist with development and maintenance of Club's website. Gather stories, post club events and photo galleries.

MEMBERSHIP: Develops and implements a comprehensive plan for the recruitment and retention of members.

☐ Membership Development: Works with the Vice President of Membership to develop and implement strategies for attracting and proposing new members. Assists board in developing membership, recruiting strategies and general eligibility of all people proposed for membership.

☐ Membership Committee: Reviews new member applications to ensure proposed members meet requirements set by Rotary International and the Rotary Club of El Paso. The Membership Committee recommends new members who meet requirements to the Board of Directors for approval.

New Members

- ☐ **Orientation:** Provides a briefing on Club history/structure and cost & responsibility of membership along with information about RI, and District 5520 to all new members.
- ☐ **S.T.A.R.:** Special Training About Rotary educates new members regarding all aspects of Rotary. This program is also designed to engage new members.
 - ☐ **Mentoring:** Mentors are assigned to each new member for a period of one year. Their task is to provide information about the Club as needed to the new member.

CLUB PUBLIC RELATIONS – Develops and executes a plan to provide the public with information about Rotary and promote the club's service projects and activities.

- ☐ Print – Prepare news releases for print media; place ads and related items for fund-raisers and service projects.
- ☐ Electronic – Build relationships with electronic media; design TV and web ads as needed, and seek placement.
- ☐ Social – Maintain Clubs media presence with Facebook to create and share content or to participate in social networking.
- ☐ Online Tools – Showcase our Club's projects and Ideas on Rotary's website for contributions, volunteers and club awareness.

SERVICE: This committee plans and implements educational, humanitarian, and vocational projects to address the needs of the community and communities in other countries. This committee is divided into three categories: Fund-Raising, Youth Projects and Other Service Projects

Fund-Raising - This committee is responsible for developing events which help fund our service projects.

- ☐ **El Paso Wine Fest:** Plans and organizes the annual city-wide EPWF event. Committee members coordinate logistics for the event, sell sponsorships and individual tickets. The net proceeds from the 2018 El Paso Wine Fest will go to support the Rotary Club of El Paso projects: Children's Christmas Party, Rotaract, RotaCare El Paso Medical Clinic, RYLA, Youth Exchange and Literacy. The next event is scheduled for **October 27, 2018**.
- ☐ **Rotary/Sun Bowl Team Luncheon:** Coordinates annual luncheon which is held the day prior to Sun Bowl Game. Committee members coordinate logistics for the event, sell corporate tables and individual tickets for luncheon. Both Sun Bowl teams attend the luncheon. Net proceeds from this event funds our Rotary Club of El Paso projects: Children's Christmas Party, Rotaract, RotaCare El Paso Medical Clinic, RYLA, Youth Exchange and Literacy. The next event is scheduled for **December 28, 2018. Tentative Date**

NEW GENERATIONS

Youth Projects

- ☐ **Children's Christmas Party:** Coordinates the logistics for the traditional annual Christmas party to entertain over 4,000 area Head Start children. Each child receives a stocking filled with goodies and a book. Committee members purchase the goodies and coordinate with the Literacy Committee for the purchase of the books. A Stocking Stuffing event is scheduled to stuff 4000 stockings the day of the event. Committee works with the Region 19 Head Start division who provides entertainment and to arrange transportation of students to the El Paso County Coliseum. Rotarians hand out stockings and books.
- ☐ **R.Y.L.A:** Gathers student applications from area high schools, interview and select outstanding boys and girls, to attend a one-week summer leadership camp near northern New Mexico. Helps find volunteers, counselors and transportation to & from camp for all El Paso and West Texas campers.
- ☐ **Rotaract:** Our Club acts as co-sponsor (with co-sponsor Franklin Mountains Rotary) to assist and support UTEP's Rotaract Club.
- ☐ **International Youth Exchange:** Facilitates the application and selection process of area high schools to study for one year in a foreign country. Facilitates and supports incoming youths from other countries sent to El Paso. Recruits and supports host families to house inbound students.

Other Service Projects

- ☐ **Distinguished Service Award:** Nominates and selects recipients of the Rotary Club of El Paso's Distinguished Service Award. Plans and executes the program for the award.
- ☐ **Military Affairs:** Actively supports various military organizations in and around El Paso and, where possible, involves them in those community activities for which our Club is responsible. Works with Army Community Service program at Ft. Bliss and The Wounded Warrior Program.
- ☐ **World Understanding:** In conjunction with our sister club in Juarez, combine to encourage fellowship activities, educate and promote discussion among Rotarians on issues relating to international relations and to expand the full spectrum of knowledge of potential business opportunities. Host World Understanding Dinner every other year.
- ☐ **Literacy:** Strives to increase literacy in the El Paso community. The committee assesses community needs and develops an ongoing club literacy strategy to increase literacy.
- ☐ **Texas Ramp Project:** Rotary Club of El Paso works in conjunction with the Texas Ramp Project. The Texas Ramp Project accepts and determines eligibility of disabled adults in need of a wheelchair ramp. They then notify our Club to build the ramp. This Committee coordinates the donation and delivery of materials, recruits volunteers for the build, coordinates all building functions the build day.

FOUNDATION

The Rotary International Foundation

- ☐ **Global Grants:** Work with club president, Board of Directors and our club's Foundation to develop grant opportunities for the club in promoting peace, fighting disease, providing clean water, saving mothers and children, supporting education and growing local economies; including District Community Grants that fund small-scale, short-term activities that address needs in our community and communities abroad.
- ☐ **Peace Fellowships:** Each year, Rotary selects up to 100 individuals from around the world to receive fully funded academic fellowships at one of our peace centers. These fellowships cover tuition and fees, room and board, round-trip transportation, and all internship and field-study expenses. Two types of peace fellowships are available. Master's Degree and Professional Development Certificate. Solicit applications for this fellowship program. Process, make club selection and submit to District 5520 by 31 May. Districts must submit endorsed applications to The Rotary Foundation by 1 July.

The Rotary Club of El Paso Foundation

- ☐ **Quinn Scholarships:** The Rotary Club of El Paso Foundation established The Rotary Club of El Paso Foundation Scholarship in Memory of James and Florence. The Quinn Scholarship is available to qualified students for attendance at universities and colleges, including community colleges, which offer bachelor degrees and associate degrees. Work with our club's Foundation in selecting recipients for the Quinn Scholarships by evaluating the following factors for each applicant: (1) participation in school and community activities, (2) work experience (including any work done at home), (3) statement of goals and ambitions, (4) prior academic record, (5) quality of essay, and (6) high school appraisal.

[Note: Please review committee opportunities and select at least two; send completed form to the Rotary Office]

If you have questions, please call.

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