



Rotary Club of Billings #999
PO BOX 1094, BILLINGS, MT 59103



Billings Rotary Memorial Day Parade Saturday May 24, 2025, at 10:30 AM

2025 Memorial Day Parade Vender/Registration

1st Annual Parade | Saturday, May 24, 2025, Parade Begins:
10:30 am

【 S et-Up】 Vendor participants will be emailed a site map with their assigned location and instructions. Vendor will check in at the Rotary booth on Saturday between 9:00am and 10:00am. All vendors must be in place by 10:30 AM prior to the Parade arriving at Dehler Park. We encourage all vendor to have your business name visible for the public.

【 I M P O R T A N T】 Registration is required for vender participation, each participant will be assigned a location at Dehler Park by the event organizer the week leading up to the parade.

The registration fees are non-refundable. The event is a sun, rain, or snow event only to be cancelled for weather temperatures deemed hazardous by weather advisory or if there are pertinent public health or safety directions from State/County officials. Registration fees will not be refunded in the case of a hazardous weather or public health or safety cancellations. Your fee is a tax-deductible donation, and we will gladly supply you with a receipt at your request.

1. REGISTRATION & FEES

The Billings Rotary Foundation is a Non-profit entity which seeks to benefit the community with this event.

Your fee supports the Billings Rotary Foundation and the Rotary Club of Billings and its efforts. A registration fee is required to participate in the Parade Celebration at Dehler Park. If you are unable to pay, please find a sponsor to cover your fee. Registrations may include a "sponsored by..." on their identification signage to recognize the help from your sponsor.

2. Registration Deadline: Thursday, May 1, 2025 (by 5:00pm) *

Check all that apply.



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I understand, late applications will be accepted through
Wednesday, May 15, 2025 (by 5pm)

I understand that a \$20 late fee will be automatically added to all late
applications.

3. Vender Fee: *

ATTENTION: Each vender will have a 10 x 10 space. Except for the food trucks.

Check all that apply below (if after May 1st check #3)

Regular business \$50

Non-Profit/Veteran Entry: \$30

Late Entries an additional \$20.00 (After May 1st, 2025)

Active Military and First Responders such as (Law Enforcement, Fire Dept.,
and Ambulance) Entry fees are waived.

4. Payment Details: *

This is our first year, please pay by check, money order, or cash. A receipt
will be emailed to your email address. Payments are due upon submission
of vender application and/or within 15 days after submission, but before
May 1st, 2025.

Check all that apply.

I understand an invoice will be emailed to my email address listed on this registration and that my
payment options include paying that invoice via check or money order made out to:

Billings Rotary Foundation
Attn: Ken Callahan - MDU
5181 Southgate Drive
Billings, MT 59101

6. Business/Organization Name: * _____

7. Address: * _____
Street, City, Zip

8. Business website address: _____

9. Contact Person (First & Last Name): * _____



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If more than one person, please put First and Last names of both persons.

10. Contact Person Phone: * _____

12. Contact Person Cell Phone: _____

13. Other Email: * _____

If email is different than the one entered above. Vender assignments and Instructions will be sent to this email address.

Parade Waiver & Rules of Conduct

14. Waiver & Rules of Conduct *

*** Please read and check each box to show compliance. *** If these rules are not respected, violators will not be permitted to participate in future years.

Check all that apply.

___ The participant agrees to indemnify the Rotary Club of Billings, the City of Billings, Yellowstone County, and any parade sponsors for all damages, claims, or disbursements made for or on behalf of the participants.

___ The participant agrees to waive any claim for compensation for participating in the parade celebration and to grant the organizers the right to film, photograph, record, free of charge, in connection with the business of the organizers or the future promotion of the parade.

___ The vender participant will not hold Rotary Club of Billings, the City of Billings, or Yellowstone County, or any parade sponsors, responsible for any damage, expense or liability arising from any injury or damage to said participant, your agents, employees, or to your property.

16. Vender Guidelines *

*** Please read and check each box to show compliance. *** If these rules are not respected, violators will not be permitted to participate in future years.

Check all that apply.

___ An identifying sign or banner should be visible at each booth that includes the name or your organization.



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___ Only one business or organization per entry, however, if you received a sponsor for your registration fee, you may include a "sponsored by..." on your identification signage.

___ The participant agrees to abstain from the display of any obscene, profane, politically controversial, or socially offensive language, symbols, or advertisements on or within the participating entry.

Sign Here to agree to all items above: _____

Print Name : _____

Make all checks out to Billings Rotary Foundation

Mail all checks and applications to:

- **Ken Callahan - MDU**
- **5181 Southgate Drive**
- **Billings, MT 59101**

Thank you for your time! Please contact Ken Callahan at 701-770-5030 if you have any questions. You can email this form to Ken.callahan@mdu.com or mail it to: Ken Callahan – MDU 5181 Southgate Drive Billings, MT 59101. Or you can drop off the application at MDU which is the address above.