**Mission Statement:**

Fix Up Festival is a community effort to make minor repairs to homes of low-income homeowners with priority given the elderly or disabled in Bozeman, Belgrade, Four Corners and Gallatin Gateway. Work will be performed on Fix Up Day by a team of volunteers.

**Policies:**

Policy: Voting by subcommittee members

Individuals volunteering in the following positions of the Fix Up Festival subcommittee have voting powers for decisions regarding Fix Up Festival: Each Co-chair shall have one vote and one vote for each of the following subcommittees: Construction Oversight, Home Adopters, Volunteers, PR, Sponsorship, Applications, IT, Secretary and Treasurer.

Adoption Committee

Policy: Adoption Donation Process

Adopters should be asked for their commitment in the late Winter/early Spring. Once committed, we will begin using the organization’s name in our publicity. It shall be the policy that the financial donation will be received no later than June 1st. If that does not occur that adoption spot will be opened up to other organizations and the original adopter will be dropped from publicity efforts.

Construction Oversight Committee

Policy: Minimum Work Performed

It is the intent of the Fix Up Festival to aim for no less than a minimum dollar value of work accomplished for each project. That minimum should double the donation made by an adopting organization. This amount of work may include in kind donation of materials, services or cash payment

Policy: Types of work FUF undertakes

As a volunteer organization FUF is somewhat limited by the availability and skills of those volunteers. Projects are evaluated on a case by case basis but there are types of work we would prefer to perform and restrict ourselves to accepting. The following is not intended to be an exhaustive list but serve as guidelines:

Issues of safety

Energy efficiency

Painting

Ramp building

Stairs and landings

Minor electrical

Minor plumbing

Roof patching

There are clearly limits to what we can do so we will not accept the following work. This list is not intended to be exhaustive but to provide guidelines.

Mold abatement

Roof replacement

Remodels

Asbestos or hazardous disposal work

Complex electrical or plumbing issues

Sponsorships

Policy: Sponsorship Recognition

Sponsorships are vital to the successful execution of the Fix-Up Festival. Organizations providing sponsorships, including financial support or in-kind assistance, allow the Festival to aid homeowners to provide maximum benefit. Various sponsorship levels are available with commensurate recognition depending upon the commitment level.

Sponsors will be solicited throughout the Fix-Up Festival planning process. Once a sponsor commits to supporting Fix-Up Festival, the FUF Treasurer will generate an invoice for the level of commitment. The appropriate level of recognition will be generated upon issuance of the invoice. Should sponsors not respond to the invoice after 60 days, all benefits and recognition associated with the Sponsorship will cease.

Volunteers

Policy: Children at home site

Children over the age of 12 may be actively involved with Fix Up Festival and present at the home site when accompanied by a parent. The parent must sign a liability waiver and if it is determined at the site that the child is a detriment to the project or anyone’s safety, the parent will be asked to remove the child from the site.