



CONSTITUTION
AND
BY-LAWS

of the

ROTARY CLUB

of

PHILIPSBURG, MONTANA

Adopted as the Constitution and By-Laws
of the Philipsburg Rotary Club
March 27, 1928.

CONSTITUTION OF THE ROTARY CLUB PHILIPSBURG, MONTANA

ARTICLE I — NAME

The name of this organization shall be the Rotary Club of Philipsburg, Montana.

ARTICLE II—OBJECTS

The Club shall encourage and foster the six ideals and objects of Rotary International.

ARTICLE III—MEMBERSHIP

Section 1. Kinds. There may be two kinds of membership: Active and honorary.

Section 2. Qualifications—Active membership shall consist of adult male persons of good character, classified as prescribed by Rotary International.

Section 3. Qualifications—Honorary membership—Any adult male person who has distinguished himself by some meritorious service and resides within territorial limits of the club. He shall be exempt from admission fees and dues and shall not have a vote or hold office in the club.

ARTICLE IV—DURATION OF MEMBERSHIP

Active membership shall be terminated by removal from jurisdiction of this club, by loss of classification, by misconduct, by failure to pay dues within 30 days after notice in writing by the secretary, by non-attendance for four consecutive meetings, unless such absence is made up at another club, or he is excused by the Board of Directors for good and sufficient reason, or if attendance in any six month's period is less than 60 percent, or, unless excused for good and sufficient reason by the Board of Directors. Membership may be terminated by written resignation of any member, provided that all indebtedness to the club has been paid.

Absence at a regular meeting of this club may be made up by attendance at a regular meeting of any other Rotary Club on any of the six (6) days immediately preceding the day of absence, on the day of the absence itself, or on any of the six (6) days immediately following the day of absence, provided notice of such attendance is given to this club.

ARTICLE V—TERRITORIAL LIMITS

Section 1. The territorial limits of this organization shall be the City of Philipsburg and all territory within a radius of 15 miles from the center of the city.

ARTICLE VI—MEETINGS

Section 1. This club shall meet regularly once each week as provided in the by-laws.

Section 2. The annual meeting of this club shall be held in the month of April, as provided in the by-laws, at which meeting the election of officers and directors shall take place.

ARTICLE VII—OFFICERS AND DIRECTORS

Section 1. The governing body of this club shall be a Board of Directors to be constituted as the by-laws of the club may provide.

Section 2. The decision of the Board in all club matters shall be final, subject only to an appeal to the club. The Board shall have general control over all officers and committees and may, for good cause, declare any office vacant. It shall constitute a board of appeal from the rulings of all officers and actions of all committees. Appeal may be taken from any decision of the Board of Directors to the Club and on such appeal the decision appealed from shall be reversed only by a two-thirds vote of the members present, at a regular meeting to be specified by the Board of Directors, a quorum being present, notice of such appeal having been given by the secretary to all members of the club as least five days in advance of such meeting.

Section 3. The officers of this club shall be a president, one vice-president, a secretary, a treasurer, and a sergeant-at-arms, any or all of whom may or may not be members of the Board of Directors as the by-laws of the club shall provide.

Section 4. These officers shall be elected at the annual meeting of this club in the manner prescribed in the by-laws. They shall take office on the first day of July following their election and shall hold office for one year or until their successors are elected and have qualified.

ARTICLE VIII—AVOIDANCE OF POLITICS

Section 1. This club shall not endorse or recommend any candidate for public office and shall not discuss at any club meeting the merits or demerits of any such candidate.

Section 2. The merits of any public question involving the social, economical, moral or physical welfare of the people may be fairly and intelligently studied and discussed before a club meeting for the enlightenment of its members, but this club shall not take any action endorsing or condemning any measure which is to be submitted to the vote of the people.

ARTICLE IX—OFFICIAL MAGAZINE

All active members shall be a subscriber to Rotary International, a monthly publication, and payment of subscription shall be in accordance with regulations of Rotary International.

BY-LAWS OF THE ROTARY CLUB OF PHILIPSBURG, MONTANA

ARTICLE I—ELECTION OF DIRECTORS AND OFFICERS

Section 1. At the regular meeting one month prior to the annual meeting the presiding officer shall ask for nominations by members of the club for president, vice-president, secretary, treasurer and two members of the Board of Directors. The nominations may be presented by a nominating committee or by members from the floor, by either or by both, as the club may determine. If it is determined to have a nominating committee, such committee shall be appointed as the club may determine. The nominations duly made shall be placed on a ballot in alphabetical order under each officer and shall be voted for at the annual meeting. The candidates for president, vice-president, secretary and treasurer receiving a majority of the votes shall be declared elected to their respective offices. The two candidates for directors receiving a majority of the votes shall be declared elected as directors.

Section 2. The officers and directors, so elected, together with the immediate past president, shall constitute the Board of Directors.

Section 3. At the first meeting of the newly elected Board of Directors they shall appoint some member of the club to act as sergeant-at-arms, and also a song leader.

Section 4. A vacancy in the Board of Directors or any office shall be filled by the remaining members of the Board.

ARTICLE II—BOARD OF DIRECTORS

Section 1. The governing body of this club shall be the Board of Directors, consisting of seven members of the Club. Namely two directors elected (if the Secretary acts as treasurer, three Directors shall be elected) the president, vice-president, secretary, treasurer and the immediate past president.

ARTICLE III—DUTIES OF OFFICERS

Section 1. President. It shall be the duty of the president to preside at meetings of the club and Board of Directors and to perform such other duties as ordinarily pertain to his office.

Section 2—Vice-President. It shall be the duty of the vice president to preside at meetings of the club and Board of Directors in the absence of the president and to perform such other duties as ordinarily pertain to his office.

Section 3. Secretary. It shall be the duty of the secretary to keep the records of membership, record the attendance at meetings, send out notices of meetings of the club, board and committees, record and preserve the minutes of such meetings, make the required reports to Rotary International, including the semi-annual reports of membership, which shall be made to the Secretary of Rotary International on January 1st and July 1st of each year, the report of changes in membership, which shall be made to the Secretary of Rotary International, the monthly report of attendance at the club meetings which shall be made to the District Governor immediately following the last meeting of the month, and perform such other duties as usually pertain to his office. The secretary may act as treasurer, and it shall be his duty to have custody of all funds, accounting for same to the club at its annual meeting and

at any other time upon demand by the Board of Directors and to perform such other duties as pertain to his office. Upon his retirement from office he shall turn over to his successor or to the president all funds, books of accounts or any other club property in his possession.

Section 4. Sergeant-at-arms. The duties of the sergeant-at-arms shall be such as are usually prescribed for his office and such other duties as may be prescribed by the president or Board of Directors.

ARTICLE IV—MEETINGS

Section 1. —Annual Meeting. The annual meeting of this club shall be held on the last Tuesday of April in each year, at which time the election of officers and directors to serve for the ensuing year shall take place.

Section 2. The regular weekly meetings of this club shall be held as follows: Tuesday at 12:15 p. m. at a place designated by the Board of Directors, provided that in an emergency, or for good cause, the Board of Directors may change the regular meeting of any week to a different day or a different hour of the regular day and provided that due notice of such change is given to all members of the club.

Section 3. One-third of the membership shall constitute a quorum at the annual and regular meetings of this club.

Section 4. Regular meetings of the Board of Directors shall be held on the 1st Tuesday of each month. Special meetings of the Board of Directors shall be called by the president whenever deemed necessary, or upon the request of two members of the Board, due notice having been given.

Section 5. A majority of the board members shall constitute a quorum of the Board of Directors.

ARTICLE V—FEES AND DUES

Section 1. The admission fee shall be fixed by a two-thirds majority vote of the membership.

Section 2. The membership dues shall be fixed by a two-thirds majority vote of the club membership with the understanding that 75c of each member's 6 month's payments shall be applied to pay his subscription to the

ARTICLE VI—COMMITTEES

Section 1. The president shall appoint the following standing committees within 2 weeks after taking office.

1. Aims and Objects Committee, consisting of himself as chairman, the secretary and the chairman of the Vocational Service committee, Chairman of the Club Service committee and the Chairman of the Community Service committee. They shall provide the club with a coordinated program of activities.

2. Vocational Service committee, shall consist of a chairman named by the president and the chairman of the classification committee, the chairman of the membership committee, the chairman of the program committee and the chairman of the fellowship committee.

3. The Club Service Committee consists of a chairman (named by the president) and two other members.

4. The Community Service committee shall consist of a chairman (named by the president) and two other members.

5. Classification Committee—Chairman and two members.

6. Membership Committee—Chairman and two members.

7. Program Committee—Chairman and two members

8. Fellowship Committee—Chairman and two members.

Section 2. Each committee shall transact such business as is delegated to it by the by-laws, or referred to it by the president or Board of Directors and except where special authority is given by the Board of Directors they shall not take final action until a report has been made to the president and approved by the Board of Directors or a majority vote of the membership.

ARTICLE VII—METHOD OF VOTING

The business of this organization shall be transacted by viva voce vote except the election of directors which shall be by ballot.

ARTICLE VIII—LEAVE OF ABSENCE

Upon written application to the Board of Directors, setting forth good and sufficient cause, leave of absence

may be granted excusing a member from attending the meetings of the club for a specified length of time.

ARTICLE IX—FINANCES

Section 1. The secretary-treasurer shall deposit all funds of the club in some bank to be named by the Board of Directors.

Section 2. Officers having charge or control of funds shall give bond if required by the Board of Directors for the safe custody of the funds of the club, cost of bond to be borne by the club.

Section 3. The fiscal year of this club shall extend from July 1, to June 30, and for the collection of members dues shall be divided into two semi-annual periods extending from July 1, to December 31, and from January 1 to June 30. The payment of per capita dues and magazine subscriptions to Rotary International shall be made on July 1st and January 1st, of each year on the basis of the membership of the club on those dates.

ARTICLE X—METHODS OF ELECTING MEMBERS

Section 1. The name of the newly proposed member, having been proposed by a member in good standing, shall be submitted first to the Board of Directors, through the secretary, on a blank form known as the proposal card (use form prescribed by Rotary International). The Board of Directors shall then refer it to the classifications committee which committee shall consider the eligibility of such proposed member from the standpoint of classification and declare the classification filled or unfilled and the proposed classification proper or improper and shall return the proposal card, together with this information, to the Board of Directors, who shall then refer it to the membership committee. The membership committee, after making due investigation of the character, business, social standing and general eligibility of the person proposed for membership, shall then proceed to vote and if not to exceed one negative vote is cast the name of the proposed member shall be considered eligible. The membership committee shall then report back to the Board of Di-

rectors the action that they have taken thereon. The Board of Directors shall then review the action of the classifications committee and the membership committee and sustain or reject their decisions or refer it back to the classifications committee and the membership committee for further consideration and action.

If the classifications and membership committees have reported favorably upon the name of the newly proposed member and the Board of Directors has sustained the action, the proposer shall be notified by the secretary and the regular form of application blank shall be filled out by the newly proposed member and signed by him. If the classifications and membership committees report adversely and the Board of Directors sustain their action the proposer shall be so notified by the secretary.

After the application has been secured from the proposed new member the secretary shall notify each member of the club in writing, giving the name of the proposed candidate, the firm represented and the classification under which he seeks membership. A ten-day period shall then be allowed during which any member objecting to the election of the applicant shall notify the Board of Directors in writing, stating reasons for his objection.

After the expiration of the ten days the Board shall meet and consider such objections as may have been submitted. They shall then proceed to ballot and if not to exceed two negative votes are cast, the proposed member shall be considered duly elected. The applicant and the proposer shall then be notified by the secretary of the applicant's acceptance or rejection.

Section 2. Honorary Members. The names of proposed candidates for honorary membership shall be submitted to the Board of Directors in writing, and the election shall be in the same form and manner as prescribed for an active member, no signed application being required.

ARTICLE XI—RESOLUTIONS AND SUBSCRIPTIONS

Section 1. No resolution or motion to commit this club on any matter shall be considered by the club until it has been considered by the Board of Directors. Such

resolutions or motions, if offered at a club meeting, shall be referred, without discussion, to the Board, which after having given consideration to the matter, shall submit its recommendations to the club. Having received the recommendations of the Board, the club may then proceed to take such action as may seem proper to the majority.

Section 2. Any appeal for charitable or other subscriptions to be made by the club or its members as Rotarians shall conform to the procedure prescribed in Section 1 of this article.

ARTICLE XII—ORDER OF BUSINESS

Opening, Roll Call.
Reading of minutes.
Report of Committees.
Unfinished business.
New business.
Adjournment.

ARTICLE XIII—AMENDMENTS

These by-laws may be amended at any regular meeting, a quorum being present, by a two-thirds vote of all members present, provided that notice of such proposed amendment shall have been mailed to each member at least ten days before such meeting. No amendment or addition to these by-laws can be made which is not in harmony with the club constitution and with the Constitution and By-laws of Rotary International.

Adopted as the Constitution and By-laws of the Philipsburg Rotary club, March 27, 1928.

A. C. KNIGHT,
President.
DEWEY PRICE,
Secretary.