# PHILIPSBURG ROTARY CLUB

# **BYLAWS**

## **Article 1: Name:**

Rotary Club of Philipsburg, Montana

# **Article 2: Object:**

The Club will encourage and promote the ideals of Rotary International (RI) with emphasis on Community Service.

## **Article 3: Membership:**

Membership is available to anyone whose dues are current and is willing to uphold the ideals of RI and support the activities of the Club. New members shall be sponsored by a current member, attend two meetings, submit an application and attend a third meeting within a five-week period. A majority of the EC shall vote final approval of that applicant.

# **Article 4: Governing Body:**

The Governing Body of the Club will be the Executive Committee.

#### **Article 5: Officers:**

President, President-elect, President-elect nominee, Secretary and Treasurer.

#### **Article 6: Executive Committee:**

The Club will have an Executive Committee (E.C.) consisting of the officers, the immediate Past President and the appointed Chairs of the Fundraising, Philanthropic, Membership and Property Committees. The E.C. shall be elected each year at the Club's Annual meeting. A quorum of the E.C. shall be a majority of the committee members.

#### **Article 7: Meetings:**

The Annual Meeting of this Club shall be held at the first regular meeting in June at which time the election of the E.C. will take place.

A quorum shall be defined as a simple majority of the membership attending.

Article 8: Parliamentary Authority: Robert's Rules of Order (Revised).

# **Article 9: Nomination of Officers:**

At the regular meeting one month prior to the election of officers the President shall appoint a nominating committee to present at least one name for each of the officers of the E.C. Additional nominations may be made from the floor by the members. Vacancy of an office will be filled by the Executive Committee with the approval of the members.

# **Article 10: Method of Voting:**

The President shall determine whether an order of business shall be transacted by a voice vote or a show of hands except for the election of officers which shall be by secret ballot when there is more than one nomination for a position.

#### **Article 11: Duties of Officers:**

President: It shall be the duty of the president to preside at meetings of the Club and to perform other duties as ordinarily pertain to the office of president. President-elect: It shall be the duty of the president-elect to preside at meeting of the Club in the absence of the president and to perform other duties as prescribed by the president. Secretary: It shall be the duty of the secretary to keep membership records, record attendance at meetings, send out notices of Club and committee meetings, record and preserve the minutes of such meeting and submit such reports as required by RI. Treasurer: It shall be the duty of the Treasurer to have custody of all funds, accounting for them to the Club annually and at any other time at the request of the president and to perform other duties as they pertain to the office of the treasurer.

# **Article 12: Dues:**

The dues as determined by the E.C., shall be payable semi-annually in December and June.

# **Article 13: Indemnification of Officers, Members and Agents:**

The Club will indemnify any officers, members or agents involved in a legal proceeding as a result of performing actions authorized by the Club. This indemnification will be limited to the protection provided by RI and the District.

#### **Article 14: Minors and Vulnerable Persons:**

The Philipsburg Rotary will not organize or host any event that is designed to include personal, unsupervised, interaction with "Minors and Vulnerable Persons" nor does it authorize any of its members to represent the Club in any official capacity at such events hosted or organized by other organizations.

#### **Article 15: Committees:**

The president shall appoint the Chairs of the standing committees and/or special committees to conduct the business of the Club. Each committee should have defined duration with written goals and duties.

#### **Article 16: Order of Business:**

Meeting called to order. Pledge of Allegiance and Invocation. Introduction of visitors. Correspondence, announcements, and Rotary information Committee Reports. Unfinished Business. New Business. Address or other program features. Adjournment

# **Article 17: Amendment:**

These Bylaws may be amended at any regular meeting with a quorum being present, by a two-thirds vote of the members present, provided notice of such proposed amendment shall have been mailed or emailed to each member at least ten (10) days before such meeting. No amendment or addition to these Bylaws can be made which is not in harmony with the Bylaws of RI.

These Bylaws replace all previous versions of the constitution and bylaws adopted by Philipsburg Rotary Club.

Signed:

Jesse Mullen, President

Signed:

James G. Prusa, Secretary