



## **BENZIE SUNRISE ROTARY FOUNDATION, INC. GRANT APPLICATION INSTRUCTIONS**

Before completing this application, review the criteria for awarding funds, which are contained in the “Guidelines for Application Submission.” Refer to the “ELIGIBLE APPLICANTS” (Sec. VII) of the Guidelines for detailed information on eligibility criteria, anti-discrimination information and a list of ineligible organizations.

Return this form with the Consideration Agreement by:

- January 10<sup>th</sup>, for consideration during the first quarter of the year;
- April 10<sup>th</sup>, for consideration during the second quarter of the year;
- July 10<sup>th</sup>, for consideration during the third quarter of the year;
- October 10<sup>th</sup>, for consideration during the fourth quarter of the year.

The Grantee shall furnish a written final report within six month of the awarding of the grant on the outcomes reached with respect to projects and activities financed by the grant, including a summary of funds expended, associated receipts, and three photos of the projects and activities. If the projects and activities are not yet complete, a progress report shall be submitted followed by a final report upon completion. The Foundation’s Grant Report Form should be used for all reports.



## BENZIE SUNRISE ROTARY FOUNDATION, INC. GRANT APPLICATION

Applicant Organization: \_\_\_\_\_  
EIN/Tax ID Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
Print  
\_\_\_\_\_  
Signature Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Funding Request: \$ \_\_\_\_\_  
Project Start Date: \_\_\_\_\_ Project End Date: \_\_\_\_\_

1. Give a brief description of the purpose of your organization. Include the impact, if any, that your organization makes on the Benzie County area.

