

**The Rotary Club of Sonoma Valley
COMMUNITY GRANT APPLICATION**

2023

The **Spring Grants** cycle will **open March 1,2023**, and **close March 31st** with awards announced in mid-April 2023. If you need a response earlier than mid-April, we will consider expediting your request on its merits.

PLEASE SEE THIRD PAGE FOR GRANT GUIDELINES

Organization's Name

| | | |
|---------------------------------|-------|-----------------|
| Organization's Address | Phone | Website Address |
| Person Submitting Grant Request | Title | Email Address |

| | | |
|-----------------|-------|---------------|
| Contact Person: | Phone | Email Address |
|-----------------|-------|---------------|

Primary Contact & Phone # of person for Grant Committee Communications & Questions if different from person submitting grant.

Grant Request Information

Describe your request, including expected outcomes. You may attach up to two additional one-sided pages to explain.

Amount requested: _____

If the grant does not cover the full amount you need, where will the additional funds come from?

Have you submitted, or do you intend to submit, a funding request for the same intended use to any other organization(s)?

Yes No If yes, which organization(s)?

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Please provide an overview of your organization's primary funding sources by percentage (must total 100%):

- _____ public grants
- _____ private grants
- _____ fundraisers
- _____ corporate sponsors
- _____ individual donations
- _____ sales, services, or fees
- _____ other, in-kind support

Are you willing to use Rotary signage, logo or other branding if requested?

Will you present your project and its results to our organization, if requested?

Date submitted: _____ Signature and title: _____

To ensure consideration by Rotary Club of Sonoma Valley, complete this form entirely. Be sure to include the **exact cost** of your project, and where you plan to purchase the items necessary for it. Submit up to 2 additional single sided pages if necessary.

Please e-mail directly to:

Jim Carruthers, Community Services Chair, Rotary Club of Sonoma Valley

jimcarruthers@mac.com / 707-494-3062

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GRANT GUIDELINES

SUGGESTIONS FOR PRESENTING YOUR REQUEST

We hope the following guidelines will assist you in the develop of your application. We do not expect your project to meet all of these. We do retain the right to add or delete criteria as the Club sees fit.

- The project will have a high impact on the people of Sonoma Valley and provide an avenue for recognition of our club's support.
- The project champions language learners.
- The project champions teachers.
- The project is focused on supporting the youth of Sonoma Valley.
- The project has a component in which some of our members will contribute their time to it.
- There are no other funding sources for the project.

- This funding is for a specific project or capital need.
- This funding is for one year, *not a commitment to funding over multiple years.*
- If the project execution involves our club, you can complete the project and turn it over to non-Rotarians to maintain / continue within one year.
- The project description and financial needs are clear and complete.

Please know that **we will not approve grant requests** for the following needs:

- Administrative salaries.
- Projects supported by parents for the benefit of their own children.
- Projects for religious or political purposes.
- Projects for individuals.
- Projects of a controversial nature.

Grant Requests vs. Available Resources

Our Community Service grant processes seeks to spread available resources across a wide spectrum of need in Sonoma Valley. Recent grant awards have ranged from \$500 to \$5,000. Grant awards are reviewed by a panel of Rotarians who may recommend partial funding of a request based on our available resources.

Uses and purposes of the grand

The funding of grants conforms the use of raffle proceeds governed by the State of California, office of the Attorney General. Grants awarded shall be within the State of California.

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The grant applicant agrees that this grant will be used for the stated purpose of the grant; if the grant cannot be used for the stated purpose of the grant award, grantee will seek additional guidance from The Rotary Club of Sonoma Valley, which may include returning of the grant award.