**16\_Guidelines for Standing Committee “Plan Review” Meeting (Stage 6)**

Thank you for being a Chair/ Director of one of our 2023-24 Committees.

Before the meeting you will be sent a list of all the objectives your committee has been pursuing in the current Rotary year (probably with these guidelines).

At the meeting, we suggest that through discussion with your committee members you mark each objective as follows:

* **A Tick** – **To keep the objective as is** in the coming year program (it has worked OK)
* **A Cross – To delete the objective** – because it hasn’t really worked
* **A Circle – if you want to re-word/ change** the objective for the coming year – write in your suggested changes

Then consider any “**Projects and Routines Proposal Forms**” you have been sent/ given and if your committee members like them, add them as objectives underneath your existing list.

Discuss, and unless there are objections, consider adding any of the **recommended objectives** suggested by the Club Planning Committee related to the Rotary Citation, the incoming RI President’s areas of focus, the incoming DG’s areas of focus and the incoming Club President’s areas of focus.