

ROTARY CLUB OF PORT FAIRY Inc.

Agenda

Board Meeting No. 02 (2022-23)

4:30pm, Wednesday 10th August 2022 (Held at Jill Gleeson's home)

Present: Graeme Cox, Jill Gleeson, Harry Bracegirdle, Mllee Cox, Bill Moore, Jeff McLean

Apologies: Geoff Coxall, Michael Crowe

Confirmation of Minutes of Previous Meeting: (Meeting #2 held 13th July 2022)

Moved : Harry Bracegirdle Seconded: Jeff McLean

Business Arising from Previous Minutes:

1. **ACTION-** Invite DG Kathy to club opening of rail trail project-Mllee Discuss in General Business
2. **ACTION-** contact Secondary Schools re Youth programs- GC has made contact with Brauer College and Emmanuel College Science teachers. They would like a flyer of the NYSF program. As a club we would prefer to sponsor a student (Port Fairy resident) to the cost of \$500
3. **ACTION-** Ask Marg B to be club Welfare officer-GC- CLOSED. Further to this, Marg mentioned to some of the board members the recent loss of license of Rtn Barb's husband. Plans are in place to assist Barb from outside Rotary as well as within in our club.
4. **ACTION-** book Woolsthorpe Hotel for 28th August-Mllee- CLOSED
5. **ACTION-** look at past minutes for fundraising ideas for conference funds (\$5099)-GC-discuss in Finance report
6. **ACTION-** PR blitz to promote Battery box at Hardware store-HB-CLOSED
7. **ACTION-** create event on CR for volunteers for Barclay St clean up-HB- CLOSED
8. **ACTION-** email members re Jed's application-7 days to oppose-Mllee-CLOSED
9. Environmental Advisory Brochures-M Crowe- in Michael's absence the brochure was discussed. It was Moved by Harry and Seconded by Jill that RCPF print 100 copies of the brochure as well as promote via our Facebook page, Port Fairy and Koroit Community Facebook pages. **ACTION-**Harry asked **Mllee** to put the Rotary Wheel on the brochure

Director's Reports:

President: (Graeme Cox)

- Graeme has explained his desire to streamline our Board meetings by asking for director reports 2 days prior to the meeting. This way the reports will be accepted as tabled reports providing each director sufficient time to read them before the meeting. (This will ensure we are not revisiting information already distributed). Important points requiring clarification can be discussed at the meeting.
- **Key to the Rotary Shed.**
Keys have been cut thanks to Jill. Keys have been distributed and a Key Register created to keep track on who has what key.

- **YE student update**
An email was sent to Chris Adam the Chair of D9780 YE Committee establishing what the program will be in the District moving forward post COVID. Other Districts have begun sending students overseas in the past month. AG Youth Services Wendy James replied explaining D9780 will accept inbound students in 2023, and send outbound students in 2024. Graeme will look further into the youth program given his past experience as District 9780 Chair of RYE. Selection for outbound students for 2024 will occur in early 2023.
- **NYSF update.** More to come from various schools in Warrnambool when Science teachers respond.
- **RLI.** We have one nomination for the upcoming RLI. IPP Jill has taken up the challenge to be part of the program. Jill won't be alone; I will be delivering a few sessions via Zoom and one face to face. Well Done Jill 😊
- **South West Volunteer Program**
The South West Volunteer Expo showcases the work of our region's leading volunteer groups. It involves different groups and people can work out which groups might be a good fit for them, many are on the lookout for new members. So if you've been thinking of giving some time to a worthy cause, or are keen to join a community group, head along to the Volunteer Expo. Admission is FREE and there'll be face painting, giveaways, coffee van and BBQ available and live performance. Saturday 20 August 2022 between 10am and 2pm at Emmanuel Centre. Organised by Volunteer Connect.

Treasurer: (Jeff McLean)

- Financial report. Bank Balance at end of July was \$5154.64. We had a net loss of \$905.06. Dues are coming in slowly. Will send out invoices for Friends of Rotary dues (\$20.00 per person) soon. Reckon accounting program are now charging a yearly fee to use the program. Initially we owned the license outright, but no longer. Geoff is keen to investigate with McLaren Hunt the use of Xero accounting program. He will report back to the next board meeting with some options.
- Distribution of conference funds- the fees available for distribution from the conference are \$5099. Moved by Harry B and Seconded by Bill M that we donate to Glenelg Nature Trust \$1000.00, Port Fairy Film Society \$500.00 and Simone O'Brien Domestic Violence \$2000.00. The balance of \$1599.00 will be held and distributed to assist with sponsoring Youth Programs like YE, RYLA, NYSF.

Service Projects / Environment: (Michael Crowe)

- In Michael's absence there was discussion regarding the recent mulch laying along the Port Fairy Rail Trail. **ACTION:** Michael to liaise with the Rail Trail Co-Ordinator to arrange a suitable date and time to erect our new seat. **ACTION** Mllee email Tony B regarding sign to accompany the seat.

Youth / International Service: (Geoff Coxall)

- Geoff requested for the Bandari Project to run the BBQ at the Port Fairy Folk Festival in 2023. It was agreed all funds raised at that BBQ go to the Bandari Project. Funds raised will go towards a bio digester. Bandari will run the whole event.

Membership: (Bill Moore).

- Bill has registered to attend upcoming Rotary seminar on August 25th 2022- "5 Attributes of Successful and Agile clubs" Bill will speak at one of our dinner meetings on the information gained at the seminar.

Public Image: (Harry Bracegirdle)

1. ClubRunner and Facebook stories on the battery disposal service, Jed's Induction and a "Save the Date" for the Open Gardens.
2. Rearranging ClubRunner Menu to include a "What's On" with links to Calendar, Events, Speaker
3. Establishing a database of Club Volunteer hours. All members are reminded to provide their volunteer hours to Harry each month so he can log the data into Club Runner.
4. Harry has forwarded the most recent bulletin to the members

Fundraising: (Jill Gleeson)

1. **Open Gardens.** October 30th 10 am -4pm. 6 confirmed gardens.
Gate Entry Price has been set at \$25 per person including morning and afternoon tea.
Pre Selling Entry tickets will be available via Trybooking-**ACTION** Harry set up event.
Rosters will be circulated soon, will need 3 x 2hour shifts per garden. Set up team, 10am-12, 12-2pm, 2pm-4pm,
Jobs to be done: Setting up Signage in the Morning, Manning Gates, Morning & Afternoon teas, Flyers for publicity- **ACTION:** Harry make up flyer for distribution.
Spring Raffle: Start selling on the street, Thursdays & Saturdays. **ACTION:** Mllee apply to sell tickets from MOYNE Shire

General Business:

1. **DG Visit 17 October 2022**-visit club project- set day /time for unveiling. It was agreed the unveiling of the centenary project at the Port Fairy Rail Trail should be done on Sunday 16 October 2022 in between DG Kathy's District commitments. **ACTION:** Mllee contact DG Kathy.
2. **Books for newborns-**. Maureen Beattie does a great job with this role. It was moved by Harry B and Seconded by Jill G that we continue with this wonderful community project and we will set a budget of \$150.00 this year to purchase these books.
3. **Gifts for guest speakers** -it was agreed we would continue to provide guest speakers with a small memento of their visit to our club. **ACTION:** Mllee investigate options and bring back to the next meeting
4. **Regionalisation project.** PDG John has made his presentation to our club.
5. www.moyne.vic.gov.au/Community-Assistance-Fund. This yearly round of grants is open. Information session is being held on 22/8 and is open for quite some time. If anyone can think of any items our club needs, please bring back to the next meeting. Harry suggested a lockable cupboard to store our items at Star of the West Hotel
6. Signatory changed for bank account. Graeme has completed his signatory paperwork at Bendigo Bank in Warrnambool. Jeff to confirm it has been received at the Port Fairy branch.
7. Budget. Jeff to look at past budgets and bring back a recommendation to our next board meeting.

Diary Dates:

- **Dinner meeting 15 August 2022**
- **23rd August 2022** 6pm, \$25.00 per head- RI Director Jesse Harman visit Warrnambool. All are welcome. At next dinner meeting we will call for numbers wishing to attend from our club.
- **28th August 2022-** Social Function at Woolshthorpe
- **5th September 2022** Dinner meeting

Business Arising from the Correspondence:

Next Board Meeting: Wednesday, 14th September 2022

Meeting Close: 1812hrs (6.12pm)

List of Correspondence (to 10 August)

12-Jul-22	30	in	2	B-01	*	RI Finance department	Transitioning to AUD bank acc with HSBC	Info only	Email
13-Jul-22	31	In	2			RC of Hamilton	Bulletin	Info only	Email
14-Jul-22	32	In	2			eTutors project	Collaboration with eTutors Project seeking funding	Info only	Email
15-Jul-22	33	In	2			Rotary International	Learning & Development	Info only	Email
16-Jul-22	34	In	2			Dan Tehan MP	Congratulations on Presidency G Cox	Info only	letter
18-Jul-22	35	In	3			The Rotary Club of Kabale, Uganda	Request for funds for Divine Mercy School in Kanungu.	Info only	Email
20-Jul-22	36	In	3			The Children First Foundation,	Guest speaker opportunity	Info only	Email
21-Jul-22	37	In	3			Willatook wind farm	Project Update: Willatook Wind Farm EES now on public exhibition	Info only	Email
21-Jul-22	38	In	3			RC of Hamilton	Bulletin	Info only	Email
22-Jul-22	39	In	3	B-02		Rotary International	Finance- club invoice	Follow-up	Email
23-Jul-22	40	In	3			RC of Grovedale-Waurn Ponds	Bulletin	Info only	Email
25-Jul-22	41	In	3			RC of Corio Bay	Bulletin	Info only	Email
26-Jul-22	42	In	3			Rotary Foundation	Update to The Rotary Foundation's peer-to-peer fundraising platform	Info only	Email
28-Jul-22	43	In	3			RC of Warrnambool	Invitation to RI Director Jessie Harman visit 23/8/22	Info only	Email
28-Jul-22	44	In	3			RC of Hamilton	Bulletin	Info only	Email
31-Jul-22	45	In	3			RC of Geelong Central	Opportunity for Rotarian Business Owners-Drone Expo	Info only	Email
01-Aug-22	46	In	3	B-02		Francis Foundation	Receipt & Thankyou for donation	Follow-up	letter
01-Aug-22	47	In	3			Dept of Justice & Community Se	WWCC Tony Bawden	Info only	letter
03-Aug-22	48	In	3			D9780 - Group 5	Science & Engineering Challenge	Info only	Email
03-Aug-22	49	In	3			RC of Corio Bay	Bulletin	Info only	Email
02-Aug-22	50	In	3			Donations in Kind	Thank you letter & receipt for donation.	Info only	Email