

**ROTARY CLUB OF PORT FAIRY Inc.**

**Minutes**

**Board Meeting No. 01 (20221-232)**

**4:30pm, Wednesday 13<sup>th</sup> July 2022 (Held at Jill Gleeson's home)**

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**Present:** Graeme Cox, Mllee Cox, Jill Gleeson, Michael Crowe, Harry Bracegirdle, Bill Moore & Jeff McLean

**Apologies:** Geoff Coxall

**Absent:**

**Confirmation of Minutes of Previous Meeting:** Meeting #11 held 8<sup>th</sup> June 2022

**Moved:** Jill Gleeson    **Seconded:** Bill Moore

**Business Arising from Previous Minutes:**

- **Centenary Project Rail Trail Seat, Sign and tree planting:** Seat yet to be delivered, will be stored in Harry's shed until it's installation. Trees are likely to be ready for planting in August. Harry to contact Tony for any updates (as he was the driver of this project)
- **Environmental Advisory Brochure:** Michael to meet with Fiona this Friday to finalise. Mllee to re send the brochure for their changes/approval. Would like to have this finished very soon.

**Director's Reports:**

**President:** (Graeme Cox)

- **Graeme reported the below email from DG Kathy :**  
"Donations in Kind is a registered name held by the West Footscray facility in Melbourne and as they are not a member of RAWCS and a stand-alone facility, we are breaking the law if we continue using their name.  
Because of this a couple of years ago, we started using the name Health Education Equipment Repurposing (HEERA) as this is a bit of a mouth full, at last night's RAWCS Board meeting it was decided to change the name to bring it into the same as some of the other RAWCS programs like RAM to Rotary Australia Repurposing Equipment (RARE)  
As of now if anyone is talking about DIK or HEERA they should use the new name Rotary Australia Repurposing Equipment (RARE) and if they have to use the old name PLEASE use the word Previously DIK or HEERA and now known as **Rotary Australia Repurposing Equipment (RARE)**"
- **DG Kathy Rivett visit 17 October 2022:** DG Kathy has indicated she would like to visit one of our club's projects and assist in promoting our club in the local media. After discussion with the board members, it was agreed we would invite DG Kathy to unveil our Centenary Project Rail Trail Seat on Sunday 16<sup>th</sup> October 2022 if she is available. **ACTION:** Mllee to advise District Secretary of our invitation.
- **Open Garden:** After discussion around the table, it was agreed PP Jill Gleeson would head an Open Gardens sub-committee with a date of 29/10 or 30/10 TBA for our event. Sub Committee to consist of PP Jill Gleeson, Rtn Maureen Beattie F.O.R Hester, Jenny McLean

and Margaret Whitehead. They hope to have between 4-6 gardens. This will be RCPF major fundraiser. The following motion was moved.

**“All funds raised at the 29/30 October 2022 Open Garden Day will go to Australians for Women’s Health, President Graeme’s International Project”**

Moved: Jeff Seconded: Harry. All in favour, motion carried

As this is the major fundraiser we aim to get maximum exposure for publicity via The Standard, Visitor Information Centre, Community Noticeboard, Radio and social media.

- National Youth Science Forum nominations are open now. To date we do not have anyone interested, however Graeme will contact the Secondary College Science Teachers in Warrnambool to make an enquiry. **ACTION** Graeme contact Secondary Schools
- Graeme would like to create a “Welfare” officer in our club. This role is informal and focuses on member wellbeing. Graeme will approach Marg Broers to see if she is interested, Tony Bawden was another name suggested. **ACTION** Graeme will follow up with both these members.
- Next month we will be having 3 Mondays in the month and therefore Graeme would like to hold a social event. It was agreed we would open the event to members, families and friends of Rotary. Sunday 28<sup>th</sup> August 2022 @ Woolsthorpe Union Hotel luncheon, **ACTION:** Millee to make booking for this

**Treasurer: (Jeff McLean)**

- **Annual Report:** The primary report circulated by Jeff contained the full (July 2021 to June 2022) financial year including the P&L statement, Balance Sheet, and supplementary reports. This is the report he will now arrange to send to the Auditor.
- **Financial report:-** Balance in our operating account we carry over into 2022/2023 year \$6059.70
- **A motion was moved to adopt the June 2022 financial report**  
Moved Jeff McLean, Seconded Michael Crowe
- **A motion was moved to adopt Auditor McLaren Hunt for the 2021/2022 Audit.**  
Moved Jeff McLean, Seconded Jill Gleeson
- **A motion was moved to change Bendigo Bank signatories by removing Jill Gleeson and inserting Graeme Cox.**  
Moved Bill Moore, Seconded Harry Bracegirdle. Jill and Graeme to go into Bendigo Bank to make these changes and bring back to the Board.
- D9780 Conference funds raised in our account totals \$5099.26. We discussed ideas of how to spend this money. **ACTION:** Graeme will look at the minutes from past meetings to check previous suggestions.

**Service Projects / Environment: (Michael Crowe)**

- Recently Brooks have put a Battery Disposal/Recycling receptacle in their hardware store. As our club was integral in the inception of this project, we would like to assist in any publicity to promote it. **ACTION:** Harry to coordinate a PR exercise on social media
- Barclay street garden area is looking a little tardy, it could do with another dedicated clean up. **ACTION:** Harry set up on Club Runner an event on Monday 18<sup>th</sup> July 10-11am for volunteers
- Michael Crowe is going to be on leave between 24/7/22 and 17/8/22. He is an apology for meetings between those dates.
- Bill mentioned the garden beds between Griffiths Island and the car park are getting very untidy. The Friends of Griffiths Island do not have the capacity alone to maintain this very public area and asked if our club were willing to assist. It was agreed RCPF in conjunction with the Friends of Griffiths Island would hold a working bee of about 6 volunteers. Date TBA, perhaps late August

### **Youth / International Service: (Geoff Coxall)**

- Graeme will have a chat to Geoff about any youth items, in particular NYSF and Bandari

### **Membership: (Bill Moore)**

- Jed McCartney's application to join Rotary has been received and a motion was moved to accept this application. Moved Bill Moore, Seconded Jeff McLean. All in favour. As part of the protocol of inducting new members, Secretary Mllee will email all club members and advise them of the 7-day opportunity to raise any objections to this application. If there are none, Jed will be inducted into our club on 1<sup>st</sup> August 2022. **ACTION** Mllee send email out to members.
- Bill is still interested in introducing corporate membership to the club.

### **Public Image: (Harry Bracegirdle)**

- Harry is back on Facebook and now able to edit and make posts. Harry is still heavily involved in Club Runner. He has made many changes to the front page of our website appearance and has included links, diary dates, photos and much more. Harry will now coordinate volunteer hours and has created a monthly Bulletin/Information sheet which he will email to members and have paper copies at our meetings for those less tech savvy. Harry has the old Secretary computer which is being upgraded to enable technical support at meetings. Harry will still call for volunteers via Club Runner.

### **Fundraising:**

- As previously discussed, the 2022/2023 major fundraiser for President Graeme is "Australians for Women's Health"

### **Diary Dates:**

- **10.30am 17 July 2022** Shed Clean up, Marquee installation lesson & BBQ christening
- **10.00am 18<sup>th</sup> July 2022** Barclay Street gardening
- **6.30pm 18 July 2022** Ordinary dinner meeting
- **4.30pm 10<sup>th</sup> August 2022**-Next Board meeting
- **17 October 2022** DG club visit

### **General Business**

- **Warrnambool Daybreak Homeless-** Jill spoke how the project to assist homeless people in Warrnambool is on hold while waiting for Warrnambool City Council to get on board. Most of the Catalina Caravan Pk residents who were to be rehoused have been, leaving only a few left to find permanent homes. Salvation Army & WRAD are involved. At this stage the only assistance we can provide is by way of donations. A guest speaker will attend one of our future meetings to update us on the current situation.
- **John Clue has applied to leave between 29/7/22 and 30/11/22.** A motion was moved to approve this leave application.  
Motion moved by Harry Bracegirdle, Seconded by Bill Moore

**Correspondence:** as tabled

### **Business Arising from the Correspondence:**

**Next Board Meeting:** Wednesday, 10<sup>th</sup> August 2022

**Meeting Close:** 1818hrs