

**ROTARY CLUB OF PORT FAIRY Inc.**

**Minutes**

**Board Meeting No. 04 (2022-23)**

**4:30 (4.45)pm, Wednesday 12<sup>th</sup> October 2022 (via MS Teams)**

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**Present:** Graeme Cox, Mlle Cox, Michael Crowe, Bill Moore, Jill Gleeson (from QLD) and Harry Bracegirdle (briefly to say Hi from France) Jeff McLean

**Apologies:** Geoff Coxall, Harry Bracegirdle (formally)

**Confirmation of Minutes of Previous Meeting:** (Meeting #3 held 14<sup>th</sup> September 2022)

**Moved :** Jeff **Seconded:** Bill

**Business Arising from Previous Minutes:**

1. **ACTION:** Michael to liaise with the Rail Trail Co-Ordinator to arrange a suitable date and time to erect our new seat. **CLOSED**
2. **ACTION:** Budget. Jeff to look at past budgets and bring back a recommendation to our next board meeting.-**Refer to Finance report**
3. **ACTION:** Jill Gleeson speak to Dave Digby re End Polio Movie, Jeff speak to PF Film Society re movie **ONGOING**
4. **ACTION:** Bill invite Ashley and Nicole Dwyer from Belfast Volunteering come to our 7<sup>th</sup> November meeting as guest speakers. **CLOSED**
5. **ACTION:** Graeme print Open Garden Entry forms **ONGOING**
6. **ACTION:** Mlle reply to expression of interest letter from Folk Festival 2023 re our ongoing support. **CLOSED**
7. **ACTION:** Graeme follow up with Bendigo Bank as he has approved Graeme as a signatory but does not have login to approve internet banking yet. **CLOSED**

**Director's Reports:**

**President:** (Graeme Cox)

- President Graeme had no formal report, all issues to be discussed are in Director reports or General Business. Exceptions are: Recently submitted report to AG Peter Simons on behalf of our club and Regionalisation vote has been completed, results on back page of Agenda

**Past President:** (Jill Gleeson)

- Open gardens- Jill is on holidays in QLD. Jill has spoken to Hester and Margaret recently and will meet with them on Wednesday this week in a meeting once Jill has arrived home to discuss the finer details of the Open Gardens.
- World Polio Day October 24th Adventure Movie on Climbing Mount Everest. See action item above- Due to lots of activities in Oct and early Nov, it was agreed to hold the movie over until late November TBC with Film Society

**Treasurer: (Jeff McLean)**

- Jeff presented his financial report for September. Total income for September \$1341.15. Total Expenses for September \$312.98. Bank Balance as of 30/09/22 is \$5180.25
- Jeff presented a draft budget for the meeting, including the 2020/21, 2021/22 and projected for 2022/23. It was agreed the membership fees of \$250 per year stay the same. It was agreed the fortnightly \$4.00 admin fee remain the same and it was also agreed to keep the \$1.00 per person donation to Rotary Foundation.  
Financial report **moved** by Jeff, **Seconded** by Jill

**Service Projects / Environment: (Michael Crowe)**

- The footings for the Rail Trail seat were installed last Sunday. (John Ellard, Mllee Cox and myself in attendance)
- The seat will be installed at 2.30 on Friday. Also the sign arrived and was installed today with the help of Bill Moore, Dave Digby, Tony Bawden and Michael Crowe.
- Michael submitted the final report for the Council's carbon offset grant. This grant enabled us to purchase the trees for the Rail Trail plantation.
- The Board will recall our discussions with IGA and Eco Batt regarding the installation of a battery recycling station in the supermarket. It is pleasing to see that one has finally arrived at the Port Fairy IGA (even though in the end we had little to do with it).
- Michael inspected the Barclay Street garden beds and they are in need of a clean-up. He will organise a roster for this. The Board agreed this should be done after the Open Garden and Show gate commitments are over, later in November.
- Friends. A meeting of the Friends was held on 30 September, eight in attendance. The main item discussed was the open gardens day and how the catering and other tasks will be organised. A number of Friends volunteered for this roster.
- Michael to contact Marten Syme re assisting with the Friends of Griffith Island re a working bee.

**Youth / International Service: (Geoff Coxall)**

- Folkie bbq and Bandari. Fundraiser for bio digester **ACTION:** Graeme to confirm with Chairman of Bandari re this fundraiser

**Membership: (Bill Moore).**

- After Bill's initial planning prior to COVID 19 restrictions Bill is pleased to announce the Bendigo Community Bank has agreed to join Rotary Club of Port Fairy with a corporate membership. Bill and the Board discussed options on how best to integrate our new Corporate member: induction and mentoring etc as well as how best to leverage this for our club's image, local presence, and potential membership opportunities. Bill will create a strategy with input from board members. A formal letter of reply to the bank will be sent after the plan has been agreed upon.

**Public Image: (Harry Bracegirdle from previous meeting)**

- Harry will need someone to take on his "roster" duties during the period I am away (6/10/22 to 9/11/22) to keep an eye on the rosters.
- Harry need someone to take photos and prepare a Facebook post and ClubRunner story for the Rail Trail unveiling in October (Mllee & Michael ?)

## **Fundraising:- see Past President Jill's report**

### **General Business:**

1. President Elect- Our club still needs a PE for 2023/2024 year. PETS 1 training is in November or December and PETS 2 is in April 2023. It is very important the PE who takes on the role does so in time to attend the training to ensure they have the most up to date knowledge for the role. President Graeme had hoped we had a PE before the DG visit, but this has not happened.
2. Unveiling centenary project 16<sup>th</sup> October 2022. DG Kathy will attend the unveiling at 9am. Michael will purchase some Ribbon (for cutting) for the official ceremony. DG Kathy needs some items from the Rotary Shed to take back with her. Graeme will ask Tony (who will have Adrian's key) to get these items from the Shed and give them to Kathy at the unveiling.
3. [www.moyn.e.vic.gov.au/Community-Assistance-Fund](http://www.moyn.e.vic.gov.au/Community-Assistance-Fund) keep on the agenda as cut-off date is next year
4. Ballarat South car raffle-with most of the rosters still unfilled the question was asked if we have enough volunteers to sell another raffle **ACTION-** Graeme to contact the RC of Ballarat South to find out the dates of the raffle. He will email the information to the board members to seek agreement or non agreement as to whether we will participate in the raffle. In 2019 we ordered 1500 tickets and sold 1440. Usually profit 1.60 per ticket sold
5. Christmas function date was set as 19 December. Ideas to be discussed at the next meeting on 17<sup>th</sup> October 22
6. Michael asked if we had distributed the funds from the conference yet? No, we still have the funds in a bank account. **ACTION** Graeme contact John Clue and seek his approval to distribute the funds to the various charity's the board voted on at a recent board meeting.
7. 3 Mondays in October- The usual Social gathering on the 3<sup>rd</sup> Monday in the month will be after the Open Garden on 30/10/22. Usually there is a "wash up" in the evening after the Open Gardens including all the volunteers and garden owners. We will include all friends of Rotary and Rotarians in this social evening.

### **Diary Dates:**

- **Next RCPF Members meeting: 17<sup>th</sup> October 2022**
- **Raffle ticket sales roster: Most Thursdays and Saturdays between 1<sup>st</sup> September to 27<sup>th</sup> October 2022 (drawn at Open Gardens on 30<sup>th</sup> October 2022)**
- **Open Gardens Fundraising Event: Sunday 30th October 2022 (10am-4pm)**
- **Unveiling of Centenary Project: 9am Sunday 16<sup>th</sup> October 2022 @ 9am with DG Kathy**
- **Visit of District Governor to Club (Kathy Rivett): Monday 17th October 2022**

### **Business Arising from the Correspondence: NIL**

**Next Board Meeting:** **Wednesday, 9<sup>th</sup> November 2022**

Meeting Close: 1804hrs (6.04pm)