

ROTARY CLUB OF PORT FAIRY Inc.

Minutes

Board Meeting No. 05 (2022-23)

4:30pm, Wednesday 16th November 2022 (@ Gleeson home)

Present: Graeme Cox, Mllee Cox, Jill Gleeson, Harry Bracegirdle, Michael Crowe, Bill Moore, Jeff McLean

Apologies: Geoff Coxall

Confirmation of Minutes of Previous Meeting: (Meeting #4 held 12 October 2022). It was noted by PDG John Clue that the minutes contained an error with the donation to “End Polio Now”, it should have read “Polio Australia”. Amended minutes were distributed to the board.

Moved : Jill Gleeson

Seconded: Michael Crowe

Business Arising from Previous Minutes:

1. **ACTION:** Budget. Jeff to look at past budgets and bring back a recommendation to our next board meeting. **COMPLETED**

Director’s Reports:

President: (Graeme Cox)

- Open Gardens was a huge success. The Board wished to acknowledge the hard work of Jill Gleeson and her Committee in pulling this event together. Assistance from Rotarians, Maureen Beattie and her two daughters, Margret Whitehead and her crew and our Friends of Rotary. At our recent meeting, I made special mention of the ‘Open Gardeners’ who gave up their gardens for the Community to visit. The weather was very kind to us.

Overall: Raffle and Open Gardens tickets was \$6,014.70

Net takings unless further expenses come in was \$5891.30 which will go to our major fundraiser “Australians 4 Women’s Health” charity. Cobbs bakery invoice of \$56.00 was made as a donation to the Open Gardens. Graeme and Mllee Cox will make a donation of \$108.70 to take to total fundraiser amount to \$6000.00. Graeme to speak to Australians 4 Women’s Health to get a wish list from them. This will allow us to select items to the total of \$6000 for their Hospital in Nepal. Letters of thanks will go to the Open Gardner owners, Cobbs Bakery, Di Walker and Jill Gleeson who either made their garden available or made a financial donation to the fundraiser. **ACTION** Mllee to do these letters. President Graeme once again thanked Jill Gleeson and her team of dedicated volunteers who made the day such a success. Jill thanked Harry for doing the Raffle tickets and poster before going overseas on holiday.

- Our volunteers did a great job at the Port Fairy Show. Again, the weather was fantastic. Congratulations to the Port Fairy Agricultural Society for a job well done they raised \$10,735.00 in ticket sales. Special mention goes to Jeff & Jenny McLean who were on duty all day.

- Rotary Leadership Institute (RLI) 3 wound up on Sunday in Camperdown. Graeme was a facilitator and Jill became one of the many RLI alumni.
- Mllee has been busy helping with the organisation of PETS 1 in Maryborough next Sunday 20 November. PETS 2 will be in Warrnambool on 4 December. It is very important the President Elect attends either of these sessions. To date we do not have a President Elect for 2023/24 and our AGM will be held on 21 November. Nomination forms have been distributed, please consider taking on a role or seeking out a nomination.
- I gave Michael some information on Rotary Enviro Champions. I believe we would be eligible for either a bronze or silver award given all the work we do.
- Polio Month was in October, however given the number of hours it took to put on our Open Gardens it was decided to hold over our fundraiser for this event. Maybe look at late November.
- AGM is next meeting on 21st November 2022.
- Jill Gleeson participated in the Remembrance Day ceremony last Friday in Port Fairy. Jill laid a wreath on behalf of the RCPF. I was involved in ceremonial activities at the Warrnambool Memorial as part of the AAFC (Australian Airforce Cadets).

Past President: (Jill Gleeson)

- Jill received an email from Warrnambool East re Hole in One seeking continued support for their upcoming fundraiser in Warrnambool. People who have volunteered in the past will receive this email, if you do not wish to volunteer this year you must reply to them. The request is not to the club as a whole, but individuals who are keen on supporting the Hole in One.
- PDG John Clue has asked that when making donations to our nominated groups from conference funds, that we write a letter to accompany the donation so they know where it came from. Once done, can the district please be notified as well. **ACTION** Jeff to write letters to accompany the donations.

Treasurer: (Jeff McLean)

- Income for the month of October was \$5271.55
- Bank Balance as at 31st October was \$10,451.80
- Of particular note was a refund from our trailer insurance, an error was made with the invoice, and we were refunded the whole amount of \$256.40.
- The audited financials for 2021/2022 have returned from McLaren Hunt who once again waived their fee. Mllee can forward these to all members prior to the AGM next week. **ACTION** Mllee forward financials to members
- Jeff to do a simplified spreadsheet for the Open Gardens, Michael can forward it to Friends of Rotary to advise profit and invite to Christmas function. **ACTION** Jeff forward spreadsheet to Michael Crowe

The financial report was moved by Jeff McLean and Seconded by Harry Bracegirdle

Service Projects / Environment: (Michael Crowe)

- Proposed Barkley Street cleanup – The area we maintain has become a little “weedy” and a pre-Christmas clean up is in order. The date was set for 25 November, a request for volunteers will be sent out.
- Rail trail group maintain the plantation each Tuesday, it is not something our club will take on as well.
- Recycling Guide update including proposed poster- The Community House have placed our poster inside their Share Shed. It shows how people can download it and keep it on their

device. Jill will take 20 copies of the poster & ask local shopkeepers to put it in their windows for maximum exposure

- Enviroclub award – Michael has been through the checklist and believes our club is eligible for Bronze status. A subgroup of Bill, Jill, Mllee and Michael was formalised as a part of this application. **ACTION** Graeme forward email to Michael to apply

Youth / International Service: (Geoff Coxall)

- Geoff reported he is back in hospital for a few days, we wish him all the best.
- Graeme noted Rotary Youth Exchange is up and running in our district from 2024
- RYLA is open 16th April to 21st April 2023

Membership: (Bill Moore).

- Bendigo Bank Corporate Membership Introduction and Integration noted for discussion; Rather than Bill prepare a letter to send to Bendigo Bank, Bill suggested he approach Ashley and ask what has been communicated to the staff. If needed Bill will speak to the manager of the bank. We would expect a person from the Bank be the nominated member (substituted as required), who does the manager think is the appropriate. It is best value for our club to have someone who is interested in being a member of our club. The induction of this member was discussed and it will be an opportunity to include the bank and get maximum publicity from the event. Perhaps use an alternative induction spiel rather than the formal traditional version. Bill has offered to be the new members mentor.
- New Residents Initiative for potential membership. - Following our talk from Nicole Dwyer at our club recently the idea of a new resident pack was revisited. Nicole's initiative of Belfast Volunteering is fantastic, and it would be a huge shame if it was to dissolve due to lack of interest or input. Bill has offered to have a meeting with Nicole and formalise our club support for her initiative. Bill prepared a handout in the past, he may be able to find it and look at updating it.

Public Image: (Harry Bracegirdle)

- Meals on Wheels session 28/11 to 2/12. This has been circulated to members and Friends.
- Thanks Mllee & Michael for taking over my Public Image duties whilst away.

Fundraising:

Open Gardens. October 30th was a success (see President report)

General Business:

1. President Elect/AGM next Monday 21st November 22. All positions will be made vacant for 2023/2024 year. PETS is on this weekend in Maryborough, then again on 4 December 22 in Warrnambool.
2. Port Fairy Jazz Festival seeking support from RCPF on 10 Feb-12 Feb 2022- after discussion, Graeme will speak to Marg Broers re the jobs to be done. There seems to be more for the door keepers to do in the letter, clarification is needed. On the whole we will support the Jazz Festival next year on Friday night and Sunday TBC. **ACTION** Graeme speak to Marg re this
3. RI Convention 27-31 May volunteer opportunities-Flyer floated at meeting for their information
4. PF Bowls club request for catering Easter 2023- Our club has been very busy with catering and volunteering and our catering specialists (mainly Jill and Maureen) are fatigued. It was

decided after much discussion we were unable to provide the manpower to support this request. ACTION Mllee contact John Ellard and Nick Seekamp to advise

5. www.moynes.vic.gov.au/Community-Assistance-Fund - ongoing
6. Ballarat South car raffle- It was agreed we would participate in this raffle, and forgo our usual Christmas raffle. We will get 1000 tickets to begin with. **ACTION** Mllee apply to Moynes to sell tickets on Saturdays mornings in Sackville st between Feb-April 2023. 10am-1.30pm with 2 x 1 ½ hr shifts. **ACTION** Jill speak to Pam at Community House re selling tickets on Saturdays at the markets in Dec 22 & Jan 23
7. Christmas function 19 December 22- Tony Bawden did some investigating for venues for our Christmas function on 19 December. The bowls club may be able to have us with our own catering. They are having staffing issues for the bar, a BYO license was considered. **ACTION** Graeme will look into the license possibility. Harry suggested the golf club, which he and Tony will look into and feed back to the club next week. We would need to self cater but the bar could be manned by golf club staff
8. Changes to our group composition in D9780 from July next year was discussed
9. Apologies for upcoming meetings, Bill will be apology for next board meeting on 14 Dec, Michael will be apology for AGM 21/11/22

Diary Dates:

- **Next RCPF Members meeting: 21 November 2022 (AGM)**
- **Christmas function 19 December 2022**

Business Arising from the Correspondence:

Correspondence summary:

- Bulletins- DG Kathy Rivett Travel guide, Ballarat South, Corio Bay, Grovedale Warun Ponds,
- Rotary Foundation -Giving Tuesday 29/11/22 seeking donations
- John Clue- distribution of conference funds-email
- National Youth Science Forum (NYSF) 16-19 Jan 2023 seeking volunteers to assist facilitating the program in Brisbane, Newcastle, Sydney, Canberra, Melbourne, Adelaide and Perth
- Meals on Wheels Roster
- Prostate Cancer Foundation seeing donations
- Craniofacial Australia seeking donations
- BETTER (Building East Timor Through Education/Resources) seeking donations
- Email from Warrnambool East re Hole in One (see below)
- Letter from Port Fairy Jazz Festival seeking support from RCPF (to be circulated at meeting)
- RI Convention 27-31 May volunteer opportunities (to be circulated at meeting)
- Email from PF Bowls club request for catering Easter 2023 (to be circulated at meeting)

Next Board Meeting: **Wednesday, 14 December 2022**

Meeting Close: 1823hrs (6.23pm)