

**RCLC BOARD OF DIRECTORS MEETING**  
**July 18, 2016**

**President Audrey Blevins-Winkle called the meeting to order at 5:03**

**Board Members** present were Jan Ricketts, Director of Service; Gary Milleson, Past President; Rick Adams, New Generations; Victoria Edwards, Secretary; Daniela Mead, Administration, Shanon Salisbury, Director of Membership; Deanna Voitle, Director of Public Image, Charlie Parada, Treasurer

**Board Member(s)** absent were David Anderson, President Elect

**Guest(s)** present were

**The minutes of June 13, 2016** Board Meeting were emailed for approval. Daniela moved to accept, with a second by Charlie. Motion carried.

**Secretary's Report- Victoria Edwards**

- Victoria reviewed the Monthly Report and the Individual Report for the month of June.
- There aren't any members that we should be concerned about in regard to lack of attendance this month. There were a few members mentioned that haven't been around lately due to summer plans. I think it is important for the Board to be aware of who those people are.
- Victoria will also create a welcome template that new members will receive once they join. The email will introduce the Board and a few other helpful hints to the Club.

**Treasurer's Report - Charlie Parada**

Foundation Account: No outstanding checks. We are still waiting on scholarship confirmations to release funds. We still have not heard from RI for annual dues. Victoria and Charlie will continue to keep an eye out for it in the mail. The ending Balance for the Foundation Account: \$37,786.75

Operating Account: No outstanding checks. Ending Balance for the Operating Account:

Memory Park Account: There was a transaction for Anderson Island. Ending Balance for the Memory Park Account: \$44,319.70 with Uncommitted Funds of \$12,535.29.

Spirit of Texas Bank CDs: Balance is: \$62,208.71

Member Balances: The shortest list we have seen in a while. Doug Burns has made some partial payments. No real concerns with those that owe.

Gary moved to accept the Treasurer's report, and Jan seconded. Motion carried.

**BUDGET REVIEW-** Charlie has found a mistake on the budget template. We have been double counting some funds that we match as income. \$19,000 was thrown in from reserve to offset the shortage to make it right. There was some talk about a second fundraiser to replenish funds. The Board reviewed the budget for the 2016-2017 year. Daniela moved to accept the budget, and Shanon seconded. Motion carried.

**CLUB FINANCIAL REVIEW-** The Club has been audited in the past, but it has been years. Charlie recommended we have someone from the outside to take a look at things to double check procedures and calculations, and analyze long term planning. The Board agreed that this is something we would like to do. We will revisit mid-year.

**SIGNATURE CARD-** Audrey needs to swing by Woodforest and change her name over as President to get on the signature card.

- Removing Gary Milleson, past president
- Adding Audrey Blevins-Winkle, current president

**Directors' Reports**

**Administration – Daniela Mead**

- Daniela gave out a full calendar through December. The calendar also includes all evening events throughout the year.
- Jack Yates will be helping Daniela with programs.

### **Membership – Shanon Salsbury**

- Vote on Jon Carswell- He has visited many times. All in favor, the board approved. Audrey will introduce to the Club this Thursday, and be inducted the following Thursday 8/4- if no objections.
- Jack Yates' Blue Badge- Blue Badge ceremony set for 7/28 if he will be in attendance.

### **Service – Jan Ricketts**

- Still waiting on Jack for details about painting houses.
- Heritage Festival- we typically paint tiles, but we are out of space on the current walls. There was discussion of adding tiles to the back of the walls.
- Audrey mentioned doing service projects during the meeting rather than having a speaker. For example, packaging food for food banks. Also, having a Memory Park work day in place of a meeting.

### **New Generations – Rick Adams**

- Interact is quiet due to summer. Chuck and Peggy do need to get in touch with Willis sponsors before school starts to get prepared and set goals/expectations. Reach out to help with preparations and meeting dates.
- Rick is confident in Montgomery High School. They are off to a good start thanks to veteran students. The first focus will be selling the flags for Memory Park. The ground flag stands will need to be revisited, but PVC pipe is too high for yard maintenance.

### **Public Image – Deanna Voitle**

- Deanna hasn't received any negative feedback on new website, Facebook and logo- so good to go! There will be further edits to the website including tabs for each section of the Club.
- Deanna will mention the need for photos from time to time. For example, no photos of Burn your Buns.
- Deanna will work on rebranding us in the public eye.

### **Foundation – Gary Milleson**

- Paul Harris +8 is the highest, because the next step is Major Donor. To become Major Donor it has to equal to actual cash you have donated- points cannot count towards Major Donor.
- The Memory Park committee would like to recommend using 2,000 points to make Margie Barlow and Randy, non-Rotarians Paul Harris fellows. The Board approved the request.

### **Old Business**

- September 15<sup>th</sup>- Memory Park Recognition meeting will be at the Yacht Club
- Memory Park pavers for scholar athletes- Going forward the board has decided not to offer the paver for the scholarship recipients.
  - Scholarship Criteria- Going forward the board decided that the 2 year institution will be priority. If funds remain, we will award to 4 year colleges. Charlie moved, Rick seconded- no objections.
- November 5<sup>th</sup>- Grant Project set with Old Navy. Students from Stewart Elementary have already been handed over to Audrey. Still waiting to hear from other schools. Care packages will also be sponsored by local businesses.
- PO Box Key- No one heard anything about a second key. Victoria will double check with post office.

### **New Business**

- Website update- Kris didn't make it to the meeting. Audrey did have a few recommendations for DeAnna to consider: have a full size calendar to be able to see beyond a few days, and to look at The Woodlands Club for a few ideas on the formatting.
- Haiti Fundraiser- David was also absent, but Audrey spoke a little bit about the need. An organization would like to offer a structure for orphans in Haiti, and they are raising funds. RCLC is considering hosting a skeet shoot as a fundraiser and corporate sponsors to help raise funds. Tentative date is the evening October 8<sup>th</sup>.
- Leadership charts- begin to form your committees and members. Let Audrey know if you need any help with the Leadership chart.
- Shanon mentioned having a Membership Drive/month in October, and then again after the holidays.

Charlie moved to adjourn the meeting, Daniela seconded at 6:28 pm. Motion moved.

### **Next Board Meeting**

Monday, August 8, 2016 at 5:00pm at the NEW JK Graphics on 105