

## **SUNNYVALE ROTARY CLUB COMMUNITY GRANT APPLICATION INFORMATION & FORM 2025**

**At the discretion of the Board of Directors, the Sunnyvale Rotary Club may accept applications for Rotary Community Grants at least once each Rotary year.**

**Sunnyvale Rotary Club members may pick up community grant applications from members of the Community Grant Review Committee or download the application from the Sunnyvale Rotary Club website.**

**Applications must be signed by a Sunnyvale Rotary Club member in good standing prior to their submission to the Community Grants Committee. A Rotary member may sponsor only one grant application per grant cycle.**

**Rotary Community Grants are made to local agencies that provide vital services to benefit the economically, developmentally, and/or physically disadvantaged citizens of Sunnyvale and are based on the availability of funds, the merit of the application, and the discretion of the Board of Directors of the Sunnyvale Rotary Club.**

**Youth athletics sponsorship, historical projects and similar activities are not eligible for Rotary Community Grants. Such matters are separately considered by the Board of Directors on a case-by-case basis.**

**The decision to make or not make a grant is solely within the discretion of the Board of Directors of the Sunnyvale Rotary Club. There is no obligation on the part of the Sunnyvale Rotary Club to make any grants.**

**Priority will be given to Sunnyvale agencies. Non-Sunnyvale agencies will be considered at the discretion of the Board of Directors upon demonstration of the benefit of their services to Sunnyvale residents.**

**A Community Grant will generally not exceed \$2,500, but may be increased at the discretion of the Board of Directors.**

**A qualified agency may receive only one Rotary Community Grant during a Rotary year (July 1 - June 30). Applications for grants exceeding one year (multi-year grants) will not be considered.**

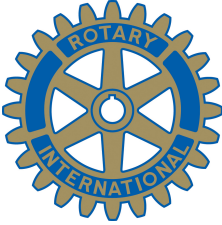
**When approved by the Board, an agency may receive funding for up to two consecutive years, after which time at least one year must pass before that agency's grant application may be submitted for consideration.**

**Within one year after receiving a Rotary Community Grant the grantee may be asked to make a presentation to Sunnyvale Rotary about the status of the project and accounting of grant funds.**

**Completed applications signed by the sponsoring Rotarian should be delivered to the Community Grant Coordinator (Michelle Lewis @ go2michelle@icloud.com) on or before the application due date. Late submissions may be considered at the discretion of the Rotary Community Grants Committee.**

**Timeline for the 2025 Grant Cycle:**

<b>Applications available</b>	<b>March 15, 2025</b>
<b>Applications due</b>	<b>April 30, 2025</b>
<b>Complete Committee Review</b>	<b>May 11, 2025</b>
<b>Board Recommendation</b>	<b>May Board Meeting</b>
<b>Grant Presentation - Rotary Meeting</b>	<b>June 10, 2025</b>



**SUNNYVALE ROTARY CLUB  
COMMUNITY GRANT  
APPLICATION FORM 2025**

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***Organization Name***

**Contact Person and Title**

**Executive Director (if different)**

**Address**

**State**

**Zip**

**Telephone**

**Fax**

**E-mail Address**

**Federal Tax ID Number:** \_\_\_\_\_

**Funding Requested from SUNNYVALE ROTARY \$** \_\_\_\_\_

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**Sunnyvale Rotary Club Sponsor**

**Signature**

**ORGANIZATIONAL/PROJECT OVERVIEW**

**Description of Organization (Include a statement of the agency's purpose, objectives and date organization was founded):**

**Scope of Organization (Include geographic area, number of individuals, and population served):**

**Agency Budget \$** \_\_\_\_\_

**Number of Paid Staff Members** \_\_\_\_\_

**Describe how funds will be used. (Include goals, implementation timeline, and method of measuring results)**

**Provide a detailed project budget, including expenses and committed/expected revenues (attach if needed):**

**Name(s), Title(s) and Qualifications of Person(s) Who Will Administer the Grant**

**ROTARY SUPPORT**

**Have you received previous support from SUNNYVALE ROTARY? If yes, specify years, amount of gifts and Rotary sponsor.**

**Why should SUNNYVALE ROTARY fund this request?**

**What area of Rotary Service will be support by this project?**

Community     Vocational     Youth

**Do any SUNNYVALE ROTARY Club members volunteer with your organization? If yes, please provide names and capacity in which they serve.**

**Required Attachments:**

**List of Board Members  
Most recent Audited Financial Report  
Proof of Nonprofit Status**

**Optional:**

**Annual Report**