**Norfolk Rotary Charities 2021 Grant Guidelines & Application**

The Rotary Club of Norfolk is the oldest and largest community service club in Coastal Virginia. Thanks to generous donors to The Norfolk Rotary Charities, its nonprofit affiliate, and its endowment, The Rotary Club of Norfolk annually awards grants to 501(c)3 nonprofit organizations doing great work in our community. Last year over $40,000 in grants were awarded. Rotary International is dedicated to causes that build international relationships, improve lives, and create a better world to support our peace efforts and end polio forever.

In 2021 grants are available to nonprofit organizations working to improve life in South Hampton Roads. Our typical grant size is $1,000 to $5,000.

Applications must be emailed by COB February 26, 2021. The application form is on the next page.

All applicants must:

1. Be an established 501(c)3 nonprofit organization working in Hampton Roads. (Note: There is a preference for organizations working regionally or primarily in Norfolk)

2. Apply for funding for either:

(a) specific supplies, equipment or tangible items (Note: Due to the Covid 19 pandemic we will fund salaries and/or general operating expenses this grant year)

(b) operating costs for an innovative program targeting unique client needs

3. Complete the application below and email it by the deadline. (Please DO NOT submit additional materials such as annual reports, newsletters, Form 990s, etc.)

4. Be willing to speak to the Rotary Club of Norfolk and share information about how the grant would help your organization accomplish its mission.

Please note that grants will be awarded in the Spring of 2021

**Norfolk Rotary Charities 2021 Grant Application**

Please complete all pages of the application and email it to:

[michael.desplaines@nbgs.org](mailto:michael.desplaines@nbgs.org) Applications must be rec’d by COB February 26, 2021.

1. Organization Name, Mailing Address, Telephone number and Website address:

2. Name of Primary Contact Person for this application, position, phone number and email address:

3. What is your organization’s primary mission?

4. How long has your organization worked in Hampton Roads?

5. How does your organization help improve life in our region? How do you measure success?

6. Complete (a) **OR** (b)

(a) What specific supplies, equipment or materials are you requesting funding to support (may include salaries or operating expenses this grant year due to Covid-19) ?

(b) Describe an innovative program for which you require operating funding.

7. What is the amount of funding requested?

8. What is the budget for the project you are requesting funds to support? If Rotary grant funds do not cover it all, how will you make up the difference?

9. Briefly detail your programs, target audience, number of participants, size of staff, number of volunteers and annual budget.

10. How would a Rotary grant from our Club ($1,000 to $5,000 generally) help you improve your work in your target area? Would a larger District Grant (over $5,000) help you to achieve more? If so, how?

11. Please list any volunteer opportunities for our club members that your organization may have.