

**Rotary Club of Alpena—Grant Request Form**

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| General Information1. It is preferred, but not necessarily required, that your organization be recognized as a non-profit charitable organization.
2. No grants will be made to individuals.
3. As a general rule, grants are not made for routine operating needs or budget deficits.
4. The Alpena Rotary Club discourages repeated applications for sustained funding or projects/programs.
5. Grants typically range from $0 - $1,000. Projects/Programs of merit may exceed the typical funding amount.
6. Grant projects/programs with multiple funding sources may receive priority.
7. Grant applications are reviewed on a monthly basis.
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PLEASE TYPE OR PRINT LEGIBLY

Date of Application:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Funding Cycle Timeline:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project/Program Name & Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount requested:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project/Program Description** (Describe the project/program giving a brief overview of how it will be carried out, who will benefit from it and any other general information to show how the grant funds will be utilized.):

**Applicant Organization** (Briefly describe the applicant organization.):

**Will this Rotary grant funding act as “seed money”? Is there a plan for permanent funding after the grant is used?**

**Will you be working with others or using volunteers during the course of this project/program?**

**How critical is a Rotary grant to the success of the project? Will a partial award help?**

**If funding is approved, what name should appear on the check? (Check cannot be written to an individual.)**

**How will Rotary be recognized for their donation?**

**Has your organization received Rotary grant funding in the last three years? If yes, date, amount and project/program name.**

**Total Project/Program Budget:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project/Program anticipated revenues and expenses:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project/Program Revenue** | **Amount** | **Committed/Pending** | **Project/Program Expenses** | **Amount** |
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**Name(s) of Alpena Rotary Club member(s) involved with this project/program:**

**Note: if necessary, feel free to attach supporting documents on your project/program.**

**Mail to: The Alpena Rotary Club or Email to Bob Barrigar** rbarrigar@yahoo.com

 **P.O. Box 58**

 **Alpena MI 49707**