



Sunday, July 28, 2024—10am to 4pm

Arroyo Vista Park 4550 Tierra Rejada Rd Moorpark

**VENDOR INFORMATION & ENTRY FORM**

BUSINESS/ORGANIZATION NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL (REQUIRED) \_\_\_\_\_ PHONE: \_\_\_\_\_

Type of business or service:

**Booth Fees—Non Food (Check one) DEADLINE JULY 22, 2024**

- Businesses, Commercial Vendors & Attractions (i.e. inflatables & rides): \$100
- Arts & Crafts, Hobby, Part-time Vendors: \$75
- Non-Profit/Info only booth: Free

List all sales items, literature, services & activities in your booth:

\_\_\_\_\_

\_\_\_\_\_

PRIME SPONSOR - BOOTH INCLUDED AT NO EXTRA CHARGE

**Food Booths (Check one) DEADLINE JUNE 20, 2024**

- Commercial Food Sales (i.e. Food Trucks): \$150
- Pre-Packaged Food: \$100

Food Vendors will NOT be allowed to sell any food or beverage item not listed here: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*No food or beverage items will be permitted for sale or give away unless approved by the Committee.

**All food vendors** must submit a completed TFF application, along with a check for health applicable fees to: The Rotary Club of Moorpark by June 20, 2024. Or provide proof of current TFF licenses. A copy of Health Certification for at least one attendee **MUST** also be included.

**AMENITIES:** Booth Spaces are 10'x25' and accommodate one canopy. Portable toilet facilities on premises.

Vendors must supply their own tables, chairs, canopies, wind weights, displays, signs, receipts, cash bank, change, etc. There are **NO SUPPLIES** available from organizers. Vendors also need to provide their own generators.

**ALL VENDORS:** Check-in will be on Sunday from 7 to 9a.m. Vendors may not check-in or begin set-up prior to or after this time. Set-up **MUSTS** be completed and all cars off the show grounds by 9am. Clean-up and removal of booths & exhibits may begin at 4pm (No early removal will be allowed) Clean-up must conclude by 6pm. The Rotary Club of Moorpark and Compas Unidos do not accept any liability for missing and/or damaged items.

**INSURANCE:** All vendors must have a minimum of \$1,000,000 general liability insurance coverage. Rotary Club of Moorpark & the City of Moorpark **MUST** be named as additional insured.

**Event Cancellation & Exclusion From Event:** This event is subject to inclement weather, The Rotary Club of Moorpark reserves the right to cancel the event under extreme weather conditions and will not accept any responsibility for goods damaged due to inclement weather. Event will not be rescheduled. In order to maintain the integrity and family atmosphere of our event, the Rotary Club of Moorpark reserves the right to exclude any vendor on the day of the event. Vendors displaying offensive or vulgar signs, display, or any other materials will be removed from the event. Please be aware that refunds and/or credit for vendor fees are **NOT** available. Vendors **MUST** stay within their assigned spaces. Failure to comply will result in removal from event.

**PAYMENT INFORMATION**

Booth Fee (checked category above) \$ \_\_\_\_\_

Extra Booth Space (\$75).....\$ \_\_\_\_\_

Total Amount Due.....\$ \_\_\_\_\_

I paid by credit card on the website.

Name on website payment \_\_\_\_\_

Check Enclosed (Payable to Rotary Club of Moorpark)

Mail check or Money Order to: Rotary Club of Moorpark

PO Box 172, Moorpark, CA 93020-0172

Or Email this form & Hold Harmless Agreement to:

**moorparkrotary@yahoo.com**

**PAYMENT INFORMATION Continued**

I wish to pay by credit card, using this form.

Name on Credit Card if different from Vendor name:

\_\_\_\_\_

Address where credit card statement is mailed if different from above: \_\_\_\_\_

Credit card # \_\_\_\_\_

Exp. \_\_\_\_ VCC \_\_\_\_

**VENDOR'S CHECK LIST**

- Event Fees
- This Vendor Entry Form
- Certificate of Insurance (be sure to have your name or business name, if applicable, listed on the certificate of insurance.
- Signed Hold Harmless Agreement (see page 2 of this form)
- Health Certification TFF application or Licenses
- Keep a copy of this Vendor Entry Form for your use.



**HOLD HARMLESS AGREEMENT**

I, the undersigned, and on behalf of all members, employees, volunteers, and all other persons associated with the above referenced business or organization, am voluntarily participating in the Summer Break Moorpark Motor Classic. I understand that such participation does not establish or imply an employer-employee or an agency relationship with the Rotary Club of Moorpark, a nonprofit organization and the City of Moorpark. As a participant in this activity, I hereby **AGREE TO DEFEND, INDEMNIFY, HOLD HARMLESS, RELEASE AND FOREVER DISCHARGE**

The Rotary Club of Moorpark and the City of Moorpark, from any and all acts of negligence and all claims and demands whatsoever, which the undersigned, any third person, or any persons acting under their behalf, have or may have against the Rotary Club of Moorpark or the City of Moorpark, by reason of any accident, illness, injury to or death of any person or persons, or damage to or loss or destruction of any property arising or resulting directly or indirectly from participation in the Summer Break Moorpark Motor Classic and occurring during said participation, or any time subsequent thereto. The terms of this release will serve as a release and assumption of risk for my heirs, executors and administrators and for all of my family members. I, the undersigned, realize that all fees are non-refundable. I understand that this is an outdoor activity and that the Rotary Club of Moorpark and the City of Moorpark will not accept any responsibility for goods damaged due to inclement weather. The Rotary Club of Moorpark and the City of Moorpark do not provide insurance coverage of any kind for any event participant. The Rotary Club of Moorpark and the City of Moorpark strongly recommend that appropriate insurance be obtained by each participant. I, the undersigned, in consideration of the request and permission to participate in the Summer Break Moorpark Motor Classic, hereby assume full responsibility for all risk of injury or loss that may result from my participation. I, the undersigned, grant to the Rotary Club of Moorpark and the City of Moorpark at their discretion and free of charge, permission to use still photography of myself or my organization members and/or employees participating in the Summer Break Moorpark Motor Classic for the purpose of publicizing said event. I understand that the Rotary Club of Moorpark and the City of Moorpark reserve the right to approve or reject any application. I further agree to abide by all terms and conditions as outlined above and in the vendor information packet.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**For questions contact via email: [moorparkrotary@yahoo.com](mailto:moorparkrotary@yahoo.com)**