

## Patterson Rotary Flea Market Vendor Registration and Information Sheet

All information must be filled out.

Vendor Name	
Address	
City, State and Zip	
Cell Phone	
Email address	
Brief description of items to be sold (ie, Antiques, housewares, tools)	
Are you selling food (circle one)	Yes    No
If yes, do you have a license to sell food in Putnam County? (circle one)	Yes    No    Not Applicable
License Number	

### Rules

#### Set up

- Flea market operates every Sunday from April 18th through October
- Vendors may arrive and set up between 6:30 AM and 8:00 AM
- Market hours are 8:00 AM to 3:30 PM

#### Arrival and Departure

- You must be ready to sell at 8:00 AM
- You cannot break down your event prior to 2:00 PM unless emergency or weather. You must make a Patterson Rotary Market Manager aware of any early breakdowns. In the event of other issues or weather related breakdowns, a Flea Market representative will instruct you to start breaking down early.

## Site Rules

- You must keep all your goods inside your own space.
- You are responsible to collect all sales tax and handle your own transactions.
- Please label your items or provide contact information so that your customers can contact you in the event of an issue. Excessive contacts of customers to the Flea Market may result in you not being allowed to sell.
- This is a clean space initiative. Leave no trace when you have completed the day.
- No animals, tobacco, firearms or illegal products can be sold.
- If you have a product that is fragrant, please be aware of allergies or other issues of the parties that surround you. You will be responsible to handle an issue if contacted by a market manager.
- Animals, except for service animals, are not allowed.

## Site Assignments

- We do not preassign or hold spaces. Spaces are designated on the day of the event as determined by the Market Manager.

## Payment

- Payment is by cash only on the day of the event.
- Each space is \$30 per day prior to Memorial Day.
- Each space is \$40 per day after Memorial Day.

## COVID Regulations

- All vendors are required to adhere to all New York State COVID Regulations.
- All vendors must have sanitizer available and must prioritize safety.
- Masks are required as defined by New York State guidelines.

## Food Vendors

- All food trucks and vendors must have any and all applicable licenses necessary to serve food. This includes all necessary Putnam County Department of Health approvals, licenses, and registrations. Where other approvals are required, you must be able to furnish appropriate licensing and registration information.

## No Smoking and No Pets

The Patterson Rotary Flea-Market is a smoke-free and pet-free event.

I agree to all the above terms and conditions.

Signature \_\_\_\_\_

Contact Info

Patterson Rotary \* (845) 319-9193 \* Email: PattersonRotaryNY@gmail.com