



# Rotary Club of Santa Cruz Sunrise

P.O. Box 7026  
Santa Cruz, CA 95061

## New Member Nomination Form

To be completed by sponsor to propose a new member

Sponsor's Name \_\_\_\_\_

Nominee's First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Nickname \_\_\_\_\_

Occupation / Job Title \_\_\_\_\_

Name of Company \_\_\_\_\_

Business Address \_\_\_\_\_

Best way to contact Nominee \_\_\_\_\_

Past Rotary Club Affiliations \_\_\_\_\_

Nominee's civic, charitable, community service, business or professional association

Activities \_\_\_\_\_

\_\_\_\_\_

Provide a brief characterization of Nominee \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Provide a brief assessment as to why Nominee would be a great fit for Rotary and our

Club \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please submit this form to Club President.** The Club President will set up a meeting with Sponsor and Nominee, or will make arrangements for a Board Member to meet in his/her stead. The objective of this meeting will be to afford the Nominee the opportunity to articulate why they would like to be part of this club, and to engage the Nominee in a comprehensive discussion of the expectations of club and Rotary membership. If the meeting proves positive, the President/Board Member will submit this form to the Membership Chair who will submit it to the full board for approval. If approved by the Board, the Nominee will be proposed to the club membership at large for final approval.

Signature of Sponsor \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_



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### Detailed New Member Procedure

1. Sponsor introduces Guest at meetings. Sponsor makes no reference to the number of visits, nor to Guest's desire (or otherwise) to join the club
2. Sponsor Discusses membership. In the event that Guest shows an interest in joining the club, Sponsor takes the time to apprise the now 'Prospective Nominee' of the demands and rewards of Rotary.
3. Nominee meets with club leadership. If Prospective Nominee remains interested, Sponsor submits a "New Member Nomination Form". The President or Board Member will set up a meeting with the Sponsor and Nominee. The objective of this meeting is to afford the Nominee the opportunity to articulate why they would like to be a part of the club, and to expose them to a comprehensive discussion of the various expectations of club membership.
4. Board notification. If this meeting proves positive the Membership Chair emails the Nomination Form confidentially to the full Board for approval by email or at the next board meeting.
5. Board approval. The Board decides on whether to grant provisional approval (or not) according to the eligibility requirements provided by the by-laws, and according to personal acquaintance with Nominee amongst Board Members. *If denied. Go to 10. If provisionally approved go to 6.*
6. Nominee fills out Application. Board notifies Sponsor of Nominee approval and asks Sponsor to invite Nominee to fill out an Application Form, which includes all contact information and authorizes the presentation of the Nominee's name to the entire club for consideration as a "candidate".
7. Full club membership notification. Membership Chair sends a confidential email to all Club Members stating that (Prospective Member) has been nominated by The Board, and requesting that Members articulate any endorsements or concerns within 10 days. *In the event that there are no objections voiced by The Membership, go to 8. In the event that objections are voiced, go to 9.*
8. Invitation to Join. Upon receipt of Nominee's Application Form (and fees) by Secretary, Membership Chair is given the green light to announce to The Club that Nominee has been formally invited to become a Red Badge member of The Club.
9. Negative Response Assessment. At the following monthly board meeting, Board evaluates Membership feedback and proceeds to re-evaluate eligibility of Nominee. *If denied, go to 10. If approved, go to 8.*
10. Denial. Board informs Sponsor that Nominee is not considered a good fit for the club. Sponsor informs Nominee of the decision and thanks them for their interest.



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