Present: 

[x] Kari Buttenhoff

[x] Annette Benson

[x] Brad Schmidt

[x] Kayla Swanson

[x] Brandon Zumwalt

[x] Dave Lady

[x] Melissa Knott

[ ] Michelle Goltz

[x] James Miller

[x] Bob Mathiasen

[ ] Kathryn Mueller

[ ] Jesse Schweiss

Also present: Bill Adams

Meeting called to order at **11:03** AM on **11/16/2022**

**Secretary’s Report –** Kathryn

* Approve minutes from October. **Melissa moves to approve minutes. James seconds. Motion passes.**

**Treasurer’s Report –** Kari Buttenhoff

* Updated Income Statement
	+ Rockin Robbins funds have been moved as of June 30, 2022
	+ True-up balance moved as of June 30, 2022 to $60,000 in general checking
	+ More funds to move to the foundation as of December 31st, 2022
* Rockin Robbins Report
	+ Waiting on a refund for a tent
	+ Last ad is still pending per the donation expectation

Approved report from October. **James moves to approve report. Brandon seconds. Motion passes.**

**Communications Report –** Jesse Schweiss

* Nothing new this month.

**Membership Report –** Michelle Goltz

* **Alex Woelter name has been read twice. Melissa motions to approve membership, James seconds. Motion passes.**

**Social Report –** Bob Mathiasen:

* Christmas party is next event at Spurs. Will be a White Elephant theme and Festive Attire Wear is highly encouraged.

**International Foundation Report –** Brad Schmidt

* Nothing new this month

**Club Foundation Report –** Brandon Zumwalt

* Working on the donation process. Monthly at this time, but will be moving to twice a year (January and July)
	+ Application form will be updated.

**International Report –** Annette Benson

* Waiting to hear if there are enough attendants for the overall trip.
* Looking for ideas to raise funds for the trip.

**Service Report –** James Miller

* Email going out this week for bell ringing for Celebrate the World
* Rotary Readers started
	+ Verifying background check costs
* November Dictionary Project has started
	+ November 14th Community Christian – done
	+ November 15th Roosevelt - done
	+ November 17th Kennedy – need one more
	+ November 18th Lakeland
	+ November 21st New London – Spicer

**New Business –**

* Amphitheatre project – some contracts will need to be signed soon (Architectural & Construction Management eventually)
	+ Who will be the signing entity? Dave will sign as the president.
		- **Motion by Brandon to conditionally sign the contract, Seconded by James. Motion passes.**
		- Board will plan to review it the contract via email.
	+ Fundraising in going strong currently. Would like to have the majority of funds committed by February.
* All Service Club Luncheon scheduled for December 14th
	+ RSVPS needed by November 28th. Dave has let the other clubs know.
	+ Kari will need numbers to be able to collect funds from other clubs.
	+ **Annette motions to give a $100 gift card to the Oaks to Neil (as a retirement gift). Motions passes. Brandon sustained from voting.**
	+ **Brandon motions to donate $250 to the choir, Dave seconds. Motion passes.**
* 5950 Signature Project: Preschool 4 Success program
	+ Informational webinar was held on Monday evening. Bill, James, Dave, and Steve B attended.
	+ Bill will meet with Alex and Jody to obtain some numbers of the school district.
	+ The club will wait for more information.

**M/A/S/C to adjourn the meeting – Brandon motions. Michelle seconds. Motion approved.**

**Meeting adjourned at 11:55 am**

**Respectfully Submitted by: Kayla Swanson**