



BYE-LAWS OF THE ROTARY CLUB OF FREEPORT, G.B.I., BAHAMAS.

ARTICLE I Election of Directors and Officers

SECTION 1. At a regular meeting and monthly prior to the meeting for election of officers, the president shall ask for nominations by members of the club for president, vice-president, secretary, treasurer, and two (2) members of the board of directors. The nominations may be presented by a nominating committee or by members from the floor or either or by both as the club may determine. It is determined to have a nominating committee, such committee shall be appointed as the club may determine. The nominations only made shall be placed on a ballot in alphabetical order with each name and shall be voted for at the annual meeting. The candidates for president, vice-president, secretary and treasurer receiving a majority of the votes shall be declared elected to their respective offices. The two (2) candidates for director receiving a majority of the votes shall be declared elected as directors.

SECTION 2. A vacancy in the board of directors or any office shall be filled by action of the remaining members of the board.

SECTION 3. A vacancy in the position of any officer shall be filled by action of the remaining members of the board.

ARTICLE II Board of Directors

SECTION 1. The governing body of this club shall be the board of directors, consisting of eight (8) members of the club, namely: two (2) directors elected in accordance with Article I, Section 1, of these by-laws; the president, vice-president, secretary, treasurer, and the immediate past president.

ARTICLE III Duties of Officers

SECTION 1. President. It shall be the duty of the president to preside at meetings of the club and board and to perform such other duties as ordinarily pertain to his office.

SECTION 2. Vice-President. It shall be the duty of the vice-president to preside at meetings of the club and board in the absence of the president and to perform such other duties as ordinarily pertain to his office.

SECTION 3. Secretary. It shall be the duty of the secretary to maintain the minutes of meetings of the club and board and to perform such other duties as ordinarily pertain to his office.

ARTICLE V Fees and Dues

SECTION 1. The admission fee shall be Fifty Dollars (\$50.00) to be paid before the applicant can qualify as a member.

SECTION 2. The membership dues shall be Fifty Dollars (\$50.00) per annum, payable semi-annually on the first day of July and of January with the understanding that Two Dollars (\$2.00) of each semi-annual payment shall be applied to each member's subscription to the Rotarian magazine.

ARTICLE VI Method of Voting

The business of this club shall be transacted by viva voce except the election of officers and directors which shall be by ballot.

ARTICLE VII Committees

SECTION 1. (a) The president shall, subject to the approval of the board, appoint the following standing committees: Community service committee, International service committee, Vocational service committee.

(b) The president shall, subject to the approval of the board, also appoint such committees on particular phases of community service, international service and vocational service as he may deem necessary.

(c) The community service committee and the international service committee shall each consist of a chairman, who shall be named by the president from the membership of the board, and of not less than two (2) other members.

**BY-LAWS
OF
THE ROTARY CLUB
OF
FREEPORT, G.B.I., BAHAMAS**

**ARTICLE I
Election of Directors and Officers**

SECTION 1. At a regular meeting one month prior to the meeting for election of officers, the presiding officer shall ask for nominations by members of the club for president, president-elect, vice-president, secretary, treasurer, and two (2) members of the board of directors. The nominations may be presented by a nominating committee or by members from the floor, by either or by both, as the club may determine. If it is determined to have a nominating committee, such committee shall be appointed as the club may determine. The nominations duly made shall be placed on a ballot in alphabetical order under each office and shall be voted for at the annual meeting. The candidates for president, president-elect, vice-president, secretary and treasurer receiving a majority of the votes shall be declared elected to their respective offices. The two (2) candidates for director receiving a majority of the votes shall be declared elected as directors.

SECTION 2. A vacancy in the board of directors or any office shall be filled by action of the remaining members of the board.

SECTION 3. A vacancy in the position or any officer-elect or director-elect shall be filled by action of the remaining members of the board of directors-elect.

**ARTICLE II
Board of Directors**

SECTION 1. The governing body of this club shall be the board of directors, consisting of eight (8) members of this club, namely, two (2) directors elected in accordance with Article I, Section 1, of these by-laws, the president, president-elect, vice-president, secretary, treasurer, and the immediate past president.

**ARTICLE III
Duties of Officers**

SECTION 1. **President.** It shall be the duty of the president to preside at meetings of the club and board and to perform such other duties as ordinarily pertain to his office.

SECTION 2. **President-elect.** It shall be the duty of the president-elect to preside at meetings of the club and board in the absence of the president and to perform such other duties as ordinarily pertain to his office.

SECTION 3. **Vice-President.** It shall be the duty of the vice-president to preside at meetings of the club and board in the absence of the president and the president-elect and to perform such other duties as ordinarily pertain to his office.

SECTION 4. **Secretary.** It shall be the duty of the secretary to keep records of the membership, record the attendance at meetings, send out notices of meetings of the club, board, and committees, record and preserve the minutes of such meetings, make the required reports to Rotary International, including the semi-annual reports of membership, which shall be made to the general secretary of Rotary International on January 1st. and July 1st. of each year, the report of changes in membership, which shall be made to the general secretary of Rotary International, the monthly report of attendance at the club meetings which shall be made to the district governor immediately following the last meeting of the month, collect and remit to Rotary International subscriptions to The Rotarian, and perform such other duties as usually pertain to his office.

SECTION 5. **Treasurer.** It shall be the duty of the treasurer to have custody of all funds, accounting for same to the club annually and at any other time upon demand by the board and to perform such other duties as pertain to his office. Upon his retirement from office he shall turn over to his successor or to the president all funds, books of accounts or any other club property in his possession.

SECTION 6. **Sergeant-at-Arms.** The duties of the sergeant-at-arms shall be such as are usually prescribed for his office and such other duties as may be prescribed by the president or the board. The sergeant-at-arms or sergeants-at-arms shall be appointed annually by the president.

**ARTICLE IV
Meetings**

SECTION 1. **Annual Meeting.** An annual meeting of this club shall be held on the second Thursday in December in each year at which time the election of officers and directors to serve for the ensuing year shall take place.

SECTION 2. The regular weekly meetings of this club shall be held on Thursdays at 12:30 p.m. Due notice of any changes in or cancelling of the regular meeting shall be given to all members of the club.

SECTION 3. One-third (1/3) of the membership shall constitute a quorum at the annual and regular meetings of this club.

SECTION 4. Regular meetings of the board shall be held on the first Wednesday of each month. Special meetings of the board shall be called by the president, whenever deemed necessary, or upon the request of two (2) members of the board, due notice having been given.

SECTION 5. A majority of the board members shall constitute a quorum of the board.

SECTION 6. The president may at times other than immediately prior to the regular meetings of the board poll the members of the board in relation to a particular matter upon which the immediate consent of the board is required subject to such poll being ratified at the next ordinary meeting of the board.

SECTION 7. For any meetings other than the regular meetings of the board a resolution in writing signed by all the directors shall be as effective as a resolution passed at a meeting of the directors duly convened and held, and may consist of several documents in the like form, each signed by one or more of the directors.

**ARTICLE V
Fees and Dues**

SECTION 1. The admission fee shall be Fifty Dollars (\$50.00) to be paid before the applicant can qualify as a member.

SECTION 2. The membership dues shall be Fifty Dollars (\$50.00) per annum, payable semi-annually on the first day of July and of January with the understanding that Two Dollars (\$2.00) of each semi-annual payment shall be applied to each member's subscription to the Rotarian magazine.

**ARTICLE VI
Method of Voting**

The business of this club shall be transacted by viva voce vote except the election of officers and directors which shall be by ballot.

**ARTICLE VII
Committees**

SECTION 1. (a) The president shall, subject to the approval of the board, appoint the following standing committees:

Community service committee
International service committee
Vocational service committee

(b) The president shall, subject to the approval of the board, also appoint such committees on particular phases of community service, international service and vocational service as he may deem necessary.

(c) The community service committee, the international service committee and the vocational service committee shall each consist of a chairman, who shall be named by the president from the membership of the board, and of not less than Two (2) other members.

(d) The president shall, subject to the approval of the board, appoint the following committees on particular phases of club service:

Attendance committee
Fellowship activities committee
Magazine committee
Membership committee
Membership development committee
Program committee
Public relations committee

appoint One (1) member each year to the following committees:

Classification committee

Rotary information committee

and appoint any other committees that he may deem necessary for the internal administration of club affairs.

(e) Where feasible and practicable in the appointment of club committees, there should be provisions for continuity of membership, either by appointing one or more members for a second term or by appointing one or more members to a two year term.

No member shall be eligible to serve on the same committee for more than Two (2) successive years, except as otherwise specifically provided in these by-laws.

(f) The classifications and Rotary information committees shall each consist of Four (4) members, with the following provisions applying to Three (3) of the members, namely:

(i) One member of each committee to be appointed each year for a term of Three (3) years. The first appointments made under this provision shall be as follows: Three members: one member for a term of one (1) year; one member for a term of Two (2) years; one member for a term of Three (3) years.

(ii) The president shall also have the right to appoint One (1) member to each of such committees who shall hold office during the tenure of office of the president so appointing.

(g) The magazine committee shall, wherever feasible, include the editor of the club publication and a local newspaper or advertising member of the club.

(h) The president shall also appoint One (1) member of the board who shall be responsible for all club service activities and who shall supervise and co-ordinate the work of all committees appointed on particular phases of club service.

(i) The president shall be ex officio a member of all committees and, as such, shall have all the privileges of membership thereon.

(j) Each committee shall transact such business as is delegated to it in the by-laws and such additional business as may be referred to it by the president or the board. Except where special authority is given by the board, such committees shall not take action until a report has been made to the board and approved by the board.

ARTICLE VIII Duties of Committees

SECTION 1. Community Service Com-

mittee. This committee shall devise and carry into effect plans which will guide and assist the members of this club in discharging their responsibilities in their community relationships. The chairman of this committee shall be responsible for the community service activities of the club and shall supervise and co-ordinate the work of any committees that may be appointed on particular phases of community service.

SECTION 2. International Service Committee. This committee shall devise and carry into effect plans which will guide and assist the members of this club in discharging their responsibilities in matters relating to international service. The chairman of this committee shall be responsible for the international service activities of the club and shall supervise and co-ordinate the work of any committees that may be appointed on particular phases of international service.

SECTION 3. Vocational Service Committee. This committee shall devise and carry into effect plans which will guide and assist the members of this club in discharging their responsibilities in their vocational relationships and in improving the general standards of practice in their respective vocations. The chairman of this committee shall be responsible for the vocational service activities of the club and shall supervise and co-ordinate the work of any committees that may be appointed on particular phases of vocational service.

SECTION 4. (a) Attendance Committee. This committee shall devise means for encouraging attendance at all Rotary meetings, including attendance at district conferences, inter-city meetings, regional conferences, and international conventions by all club members. This committee shall especially encourage attendance at regular meetings of this club and attendance at regular meetings of other clubs when unable to attend meetings of this club; keep all members informed on attendance requirements; promote better incentives for good attendance; and seek to ascertain and remove the conditions that contribute to unsatisfactory attendance.

(b) **Classification Committee.** This committee shall as early as possible, but no later than the 31st. of August of each year, make a classification survey of the community; shall compile from the survey a roster of filled and unfilled classifications, using the guide to classifications; shall review, where necessary, existing classifications represented in the club; and shall counsel with the board on all classification problems.

(c) **Fellowship Activities Committee.** This committee shall promote acquaintance and friendship among members, promote participation by members in organized Rotary recreational and social activities, and do such work in pursuance of the general object of the club as may be assigned by the president or by the board.

(d) **Magazine Committee.** This committee shall stimulate reader interest in The Rotarian and/or Revista Rotaria; sponsor a magazine week; arrange for brief monthly reviews of the magazine on regular club

programs; encourage the use of the magazine in the induction of new members; provide a copy of the magazine for non-Rotarian speakers; secure international service and other special subscriptions for libraries, hospitals, schools and other reading rooms; send news items and photographs to the editor of the magazine and in other ways make the magazine of service to the club members and non-Rotarians.

(e) **Membership Committee.** This committee shall consider all proposals for membership from the personal side and shall thoroughly investigate the character, business, social and community standing and general eligibility of all persons proposed for membership and shall report their decisions on all applications to the board.

(f) **Membership Development Committee.** This committee shall review continually the club roster of filled and unfilled classifications and shall take positive action to initiate and present to the board the names of suitable persons to fill open classifications.

(g) **Program Committee.** This committee shall prepare and arrange the programs for the regular and special meetings of the club.

(h) **Public Relations Committee.** This committee shall devise and carry into effect plans (1) to give the public generally information about Rotary, its history, object and scope; and (2) to secure proper publicity for the club.

(i) **Rotary Information Committee.** This committee shall devise and carry into effect plans (1) to give prospective members information about the privileges and responsibilities of membership in a Rotary club, (2) to give the members, especially new members, adequate understanding of the privileges and responsibilities of members, (3) to give the members information about Rotary, its history, object, scope, activities, and (4) to give the members information as to developments in the administrative operations of Rotary International.

ARTICLE IX Leave of Absence

Upon written application to the board, setting forth good reason and sufficient cause, leave of absence may be granted excusing a member from attending the meetings of the club for a specified length of time.

ARTICLE X Finances

SECTION 1. The treasurer shall deposit all funds of the club in some bank to be named by the board.

SECTION 2. All bills shall be paid only by checks signed by the treasurer upon vouchers signed by any two officers. A thorough audit by a certified public accountant or other qualified person shall be made once a year of all the club's financial transactions.

SECTION 3. Officers having charge or control of funds shall give bond as may be required by the board for the safe custody of the funds of the club, cost of bond to be borne by the club.

SECTION 4. The fiscal year of this club shall extend from July 1st. to June 30th., and for the collection of members' dues shall be divided into two semi-annual periods extending from July 1st. to December 31st., and from January 1st. to June 30th. The payment of per capita dues and magazine subscriptions to Rotary International shall be made on July 1st. and January 1st. of each year on the basis of the membership of the club on those dates.

SECTION 5. At the beginning of each fiscal year the board shall prepare or cause to be prepared a budget of estimated income and estimated expenditures for the year which, having been agreed to by the board, shall stand as the limit of expenditures for the respective purposes unless otherwise ordered by action of the board.

ARTICLE XI Method of Electing Members

SECTION 1. Active members (including additional active members).

(1) The name of a prospective member, proposed by an active, senior active or past service member of the club or by the membership development committee, shall be submitted to the board in writing through the club secretary. The proposal for the time being shall be kept confidential except as otherwise provided in this procedure.

(2) The board shall request the classifications committee to consider and report to the board on the eligibility of the proposed member from the standpoint of classification, and shall request the membership committee to investigate and report to the board on the eligibility of the proposed member from the standpoint of character, business and social standing, and general eligibility.

(3) The board shall consider and approve or disapprove the recommendations of the classifications and membership committees and shall notify the proposer, through the club secretary, of its decision.

(4) If the decision of the board is favourable, the proposer, together with one or more members of the Rotary information committee, shall inform the prospective member of the purposes of Rotary and of the privileges and responsibilities of membership in the club, following which the prospective member shall be requested to complete and submit an application for membership and to give his permission for his name and proposed classification to be published to the club.

(5) If no written objection to the proposal, stating reasons, is received by the board from any member of the club within Ten (10) days following publication of the name of the prospective member, the prospective member, upon payment of his admission fee, as prescribed in Article V of these by-laws, shall be considered to be elected to membership.

If any objection has been filed with the board, it shall consider the same at any regular or special meeting of the board and shall ballot on the proposed member. If not to exceed Two (2) negative votes are cast by the members of the board in attendance at such regular or special meeting, the proposed member, upon payment of the prescribed admission fee, shall be considered to be elected to membership.

Following the member's election to membership as herein provided, the club secretary shall issue a membership card to the member and shall report his name to the general secretary of Rotary International.

(6) The member shall be formally introduced as a new member at a regular meeting of the club.

SECTION 2. Senior Active, Past Service, and Honorary Members. The name of a proposed candidate for any of these three kinds of membership shall be submitted to the board of directors in writing and the election shall be in the same form and manner as prescribed for the election of an active member provided, however, that such proposal may be considered at any regular or special meeting of the board and that the board may at its discretion waive any of the steps set forth in Section 1 of this Article and proceed to ballot on the proposed member. If not to exceed Two (2) negative votes are cast by the members of the board in attendance at the regular or special meeting, the proposed member shall be considered duly elected, provided, however, that any active member or past service member of this club who qualifies for senior active membership as set forth in the constitution of this club shall automatically become a senior active member of this club, no application for or election to such senior active membership being required.

SECTION 3. Re-election of Former Additional Active Member.

(1) The application of a former additional active member of this club who was elected as such member under Article III, Section 2 (a) of the by-laws of Rotary International and whose membership was terminated as provided in Article VIII, Section 2 (b) (1) of the constitution of this club shall be considered promptly by the board and in advance of any other application or proposal under the same classification or another classification.

(2) When the membership of an additional active member elected under the provisions of Article V, Section 5 (b) of the constitution of this club has ceased as a result of the classification becoming vacant, then when the classification is again filled, he may (without prejudice to the right of the holder of the classification to propose an additional active member under Article V, Section 5 (a) of the constitution) then be re-elected.

(3) At its discretion the board may refer any application to the classifications and membership committees and the board may provide for a ten-day period during which any member objecting to the election of any proposed member shall notify the board in writing, stating reasons for his objection. At any regular or special meeting, the board shall proceed to

ballot on any application taking into account, where applicable, reports from the classifications and membership committees and any objections filed. If not to exceed Two (2) negative votes are cast by members of the board in attendance at the regular or special meeting, the former additional active member or members shall be considered duly elected to membership and shall be so notified by the secretary. In the event any application is rejected the applicant shall be so notified by the secretary.

ARTICLE XII Resolution

SECTION 1. No resolution or motion to commit this club on any matter shall be considered by the club until it has been considered by the board. Such resolutions or motions, if offered at a club meeting, shall be referred to the board without discussion.

ARTICLE XIII Order of Business

- Meeting called to order
- Introduction of visiting Rotarians
- Correspondence and announcements
- Committee reports if any
- Any unfinished business
- Any new business
- Address or other program feature
- Adjournment

ARTICLE XIV Amendments

These by-laws may be amended at any regular meeting, a quorum being present, by a two-thirds (2/3's) vote of all members present, provided that notice of such proposed amendment shall have been mailed to each member at least Ten (10) days before such meeting. No amendment or addition to these by-laws can be made which is not in harmony with the club constitution and with the constitution and by-laws of Rotary International.

ROTARY CLUB OF FREEPORT

GRAND BAHAMA



November 13, 1980

Service Above Self He Profits Most Who Serves Best

President
A.H. Gardner

Secretary
T.E. Davies

PROPOSED AMENDMENTS TO THE BYE-LAWS OF THE ROTARY CLUB OF FREEPORT, GRAND BAHAMA, BAHAMAS

An amendment is proposed to the Bye-Laws of the Rotary Club of Freeport, Grand Bahama Islands, Bahamas as follows:-

A. Article V - Fees and Dues

PRESENTLY: Section 1. The admission fee shall be Fifty Dollars (\$50.00) to be paid before applicant can qualify as a member.

Section 2. The membership dues shall be Fifty Dollars (\$50.00) per annum, payable semi-annually on the first day of July and of January with the understanding that Two Dollars (\$2.00) of each semi-annual payment shall be applied to each member's subscription to the Rotarian magazine.

AMENDED TO READ:

Article V - Fees and Dues

Section 1. The admission fee as determined from time to time by the Board of Directors shall be paid before the applicant can qualify as a member.

Section 2. The membership dues as determined from time to time by the Board of Directors and advised to the membership shall be payable semi-annually on the first day of July and January with the understanding that an amount of each semi-annual payment as advised by the District shall be applied to each member's subscription to the Rotarian magazine.

B. Article II - Board of Directors

PRESENTLY: Section 1. The governing body of this club shall be the Board of Directors, consisting of eight (8) members of the club, namely:- two (2) directors elected in accordance with Article I, Section 1, of these Bye-Laws, The President, President Elect, Vice President, Secretary, Treasurer and Immediate Past President.

AMENDED TO READ:

Article II - Board of Directors

Section 1. The governing body of this club shall be the Board of Directors, consisting of ten (10) members of the club, namely:- four (4) directors elected in accordance with Article I, Section 1, of these Bye-Laws, The President, President Elect, Vice President, Secretary, Treasurer and Immediate Past President.

NOTE:- The proposed amendment to Article II - Board of Directors - does - in consequence, regulate Article I - Election of Directors and Officers accordingly.