



- VENDOR SET-UP INSTRUCTIONS**
1. LINE-UP IN THE STAGING AREA OFF OF LA VENTA DRIVE AND WAIT FOR DIRECTIONS FROM A STREET FESTIVAL OFFICAL BEFORE PROCEEDING INTO THE BOOTH AREA.
 2. WHEN DIRECTED INTO THE BOOTH AREA, DRIVE TO YOUR BOOTH LOCATION AND OFF-LOAD ALL EQUIPMENT AND SUPPLIES FROM YOUR VEHICLE IMMEDIATELY IN FRONT OF AND/OR BEHIND YOUR BOOTH LOCATION.
 3. BEFORE SETTING UP YOUR BOOTH, MOVE YOUR VEHICLE TO THE VENDOR PARKING AREA AROUND THE MEDICAL BUILDING, OR IN THE DESIGNATED AREA OF THE HOSPITAL PARKING LOT (SEE MAP TO RIGHT).
 4. RETURN TO YOUR BOOTH LOCATION WITHOUT YOUR VEHICLE AND SET-UP WITHIN THE OUTLINE OF YOUR LOCATION.
 5. AT THE END OF THE DAY, TAKE-DOWN AND PACK YOUR EQUIPMENT AND SUPPLIES FOR LOADING BEFORE MOVING YOUR VEHICLE INTO THE BOOTH AREA. PLEASE REMOVE ANY TRASH YOU HAVE CEATED BEFORE LEAVING.
- THE AREA MUST BE CLEARED AND THE STREET OPENED BY **6:15PM!**

