

**REQUEST FOR FUNDS**



**Yuma Rotary Club**

PO Box 1739  
Yuma, AZ 85366

*Please provide all information requested*

*Date of Request:* \_\_\_\_\_

Request is for: (highlight or circle only one)      1. PROJECT support      2. SPONSORSHIP

A) Name of project for which funds are sought: \_\_\_\_\_

B) Requesting Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

C) Contact Person:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

D) Name of person or organization who told you about the Yuma Rotary Club:

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

E) **Dollar Amount of Request:** \_\_\_\_\_

F) Has your organization ever received funds from Rotary? If yes, when and for which project?

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\_\_\_\_\_  
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**G) ORGANIZATIONAL DESCRIPTION**

1. Describe the purpose of your Organization i.e. mission statement

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2. Briefly describe the Organization's programs and activities.

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**H) PROJECT DESCRIPTION**

1. Describe the need being addressed and how the requested funds will be used to address the need.

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2. How did this project originate? What is the anticipated start date?

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3. What are the project's goals and how will they be achieved?

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4. Describe the anticipated impact i.e. who and how many people will be impacted by the project.

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5. What long-term funding strategies will sustain this project if needed?

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I) **PERSONNEL**

1. Names and titles of the principals of the Organization i.e. president, CFO, COO.

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2. Names and credentials of staff anticipated to work on the project.

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J) **FINANCIAL INFORMATION** What are the current sources of funding available for this project?

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K) **OTHER INFORMATION** Please include any other information relevant to your request.

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### ***Funding Criteria***

Yuma Rotary Club comes together for a common goal of “Service Above Self.”

**I. All requests for Funds should:**

a) Reflect at least one of the seven areas of focus:

- Peace and conflict prevention/resolution
- Disease prevention and treatment
- Water and sanitation
- Maternal and child health
- Basic education and literacy
- Economic and community development
- Protecting the environment

b) The Rotary Four-Way Test

Is it the truth?

Is it fair to all concerned?

Will it build goodwill and better friendships?

Will it be beneficial for all concerned?

**II. Preference is given to projects where:**

a) The beneficiaries themselves design and implement the project;

b) The group requesting funds exhibits the knowledge and expertise needed to accomplish its goals;

c) The project outcome or organization maximizes local resources to benefit the greatest number of people;

d) The funding base of the project or organization is substantial enough to ensure goals are met.

e) The group requesting funds is willing to work at one of our local events during the year to “earn” the provided funds at a rate of \$7.50 an hour.

**III. With respect to project support, the Yuma Rotary Club** prefers NOT to fund: administrative salaries, benefits & expenses (not connected with program expenses), utilities, rent, and insurance. Capital expenditures are considered only when integral to the specific goal of the project.