

Grant Request Submission Dates

Statement of Preference: The Rotary Club of Batavia prefers that an organization requesting a grant deliver a presentation at a club meeting within the previous 24 months. If you have not shared your story with us within the last 24 months, please contact us to schedule a visit. Our email address is info@BataviaRotaryClub.org. We will also forward your contact information to our Program Chair, who may contact you to select a date.

The Rotary fiscal year begins on July 1 and runs through June 30 of the following year. Grants are reviewed during the month following the quarter in which they were received.

- Q1 Requests (07/01 through 09/30)
 - Submission: Must be postmarked or electronically received no later than September 30.
 - Decision date: No later than the October board meeting
- Q2 Requests (10/01 through 12/31)
 - Submission: Must be postmarked or electronically received no later than December 31.
 - Decision date: No later than the January board meeting
- Q3 Requests (01/01 through 03/31)
 - Submission: Must be postmarked or electronically received no later than March 31.
 - Decision date: No later than the April board meeting
- Q4 Requests (04/01 through 06/30)
 - Submission: Must be postmarked or electronically received no later than June 30.
 - Decision date: No later than the July board meeting

The Rotary Club of Batavia reserves the right to modify review dates to accommodate emergency needs or unexpected community events and approve proactive grants independent of this review process.



NOT-FOR-PROFIT GRANT REQUEST

Organization Name

Address

City, State Zip

Contact Person

Phone Email

Amount Requested

Please describe the request in the space provided below:

Please continue on the next page.



Please answer the following questions.

Yes

No

Is your organization not-for-profit?

Do you use volunteers?

- If yes, how many do you have?

Have you requested Batavia Rotary assistance in the past?

When was your organization founded?

Years in existence

Numbers benefiting from this grant:

Individuals

Families

Identify the locations the grant will impact. Use numbers or percentages.

Batavia

Tri-Cities

County

Other

Please explain other:

Please list the desired outcomes in the space provided below.



Authorization: I hereby acknowledge with the signature affixed below that I am authorized by my organization to submit this application. I further do certify that the information provided within this application is complete and truthful to the best of my knowledge and agree to the terms within. I understand that any false information provided will automatically disqualify this application from consideration by the Rotary Club of Batavia, IL. I further understand that if the Rotary Club of Batavia, IL realizes that false information provided within this application resulted in a grant, that funding resulting from this application must be returned to the Rotary Club of Batavia, IL.

Please print your full name:

Authorized Signature

Date

Submit via email: info@BataviaRotaryClub.org

Submit by mail: Batavia Rotary Club
PO Box 111
Batavia, IL 60510