



Appropriation & Grant Request Submission Dates

Statement of Preference: The Rotary Club of Batavia prefers that an organization requesting a grant deliver a presentation at a club meeting within the previous 24 months. If you have not shared your story with us within the last 24 months, please contact us to schedule a visit. Our email address is info@BataviaRotaryClub.org. We will also forward your contact information to our Program Chair, who may contact you to select a date.

We review Appropriation and Grant Requests on a semi-annual basis. Requests received within the timeframes defined below are reviewed by the Appropriations Committee during the month following the submission deadline. Award decisions are made by the Board of Directors at the board meeting following the review period.

Here are the award dates with submission deadlines.

- First review
 - Submission deadline: Must be postmarked no later than December 31.
 - Appropriations Committee Review: January
 - Award date: The last Friday in February.

- Second review
 - Submission deadline: Must be postmarked no later than June 30.
 - Appropriations Committee Review: July
 - Award date: The last Friday in August.

The Rotary Club of Batavia reserves the right to modify review dates to accommodate emergency needs or unexpected community events and approve proactive grants independent of this review process.