



Appropriation & Grant Request Submission Dates

Statement of Preference: The Rotary Club of Batavia prefers that an organization requesting a grant deliver a presentation at a club meeting within the previous 24 months. If you have not shared your story with us within the last 24 months, please contact us to schedule a visit. Our email address is info@BataviaRotaryClub.org. We will also forward your contact information to our Program Chair, who may contact you to select a date.

We review Appropriation and Grant Requests on a quarterly basis. Requests received within the timeframes defined below are reviewed by the Appropriations Committee after the submission deadline. Award decisions are made by the Board of Directors at the board meeting following the review period.

Here are the award dates with submission deadlines.

- First review
 - Submission: Must be postmarked or electronically received no later than June 30.
 - Award date: The September board meeting

- Second review
 - Submission: Must be postmarked or electronically received no later than September 30.
 - Award date: The November / December combined board meeting

- Third review
 - Submission: Must be postmarked or electronically received no later than December 31.
 - Award date: The March board meeting

- Fourth review
 - Submission: Must be postmarked or electronically received no later than March 31.
 - Award date: The June board meeting

The Rotary Club of Batavia reserves the right to modify review dates to accommodate emergency needs or unexpected community events and approve proactive grants independent of this review process.