



Appropriation & Grant Request Submission Dates

Statement of Preference: The Rotary Club of Batavia prefers that an organization requesting a grant deliver a presentation at a club meeting within the previous 24 months. If you have not shared your story with us within the last 24 months, please contact us to schedule a visit. Our email address is info@BataviaRotaryClub.org. We will also forward your contact information to our Program Chair, who may contact you to select a date.

The Rotary fiscal year begins on July 1 and runs through June 30 of the following year. Grants are reviewed during the month following the quarter in which they were received.

- Q1 Disbursements (07/01 through 09/30)
 - Submission: Must be postmarked or electronically received no later than June 30.
 - Decision date: No later than the October board meeting
- Q2 Disbursements (10/01 through 12/31)
 - Submission: Must be postmarked or electronically received no later than September 30.
 - Decision date: No later than the January board meeting
- Q3 Disbursements (01/01 through 03/31)
 - Submission: Must be postmarked or electronically received no later than December 31.
 - Decision date: No later than the April board meeting
- Q4 Disbursements (04/01 through 06/30)
 - Submission: Must be postmarked or electronically received no later than March 31.
 - Decision date: No later than the July board meeting

The Rotary Club of Batavia reserves the right to modify review dates to accommodate emergency needs or unexpected community events and approve proactive grants independent of this review process.