

## Rotary Club of Cary-Grove Speaker Guidelines

The Rotary Club of Cary-Grove meets on Thursday mornings at the Cary Park District located at 255 Briargate, Cary IL 60013. The meetings begin at 7:30AM. The club membership is 22 with 15 members normally present at each meeting.

1. Speakers will be requested to provide a resume or background summary to be used for their introduction to the Club.
2. Depending upon the Park District Room, some rooms are equipped with an LCD Projector and screen. Please advise the equipment that you require for your presentation. Speakers may be required to provide their own personal computer.
3. Please plan to arrive prior to 7:30 A.M.
4. Presentations are generally intended to begin between 7:45 to 8:00 A.M. Presentations should be restricted to 20-30 minutes in duration.
5. Speakers are requested to not make comments that indicate a bias toward/against; race, gender, religion, political affiliation, ethnicity or sexual orientation.
6. Discussions about current political topics should be avoided. The Rotary International Constitution states that Rotary Clubs shall not express an opinion on any pending public issue. The Rotary Club of Cary-Grove does encourage club membership to participate in the political process and vote their conscience.
7. Due to the orientation that Rotary International has regarding neutrality related to political activity, candidates for political offices will not be invited to address the Rotary Club of Cary-Grove within 120 days of the election date for the office that is being sought. However, the Rotary Club of Cary-Grove does encourage those that hold political office to present information to the Club related to the activities of the governmental entity that they represent.
8. An individual representing a private business may present information about their organization but may not promote their products or services.
9. All presenters requesting the donation of funds from the Rotary Club of Cary-Grove will be informed that such request must be approved by actions of the Club's Executive Board.