



**Rotary Club of Highland Park/Highwood**  
**Board Meeting Minutes**  
**10:15 AM, In Person Meeting**  
**8/18/2021**

**Attendance.** Board members attending in person: Karen Dennis, Dale Mugler, Len Tenner, Eric Ephraim, Sandra Bast, Phil Lazarus, Mike Babian, Martha Gray, Paul Clements, Neil Dahlmann

Board members not attending: Paul Munk, Doris Xie, Ghida Neukirch, Scott Coren

1. **Welcome.** President Dennis welcomed everyone and commenced the meeting at 10:22 a.m.
2. **Minutes.** Len Tenner moved to approve the minutes from the previous meeting, Mike Babian seconded the motion. The minutes were approved unanimously.
3. **Financial Report.** The financial reports were reviewed. A discussion of a disbursement checklist be created and given to the bookkeeper to be certain our financial obligations to the District and The Rotary Foundation are met.
4. **Old Business.** Gala planning is in the works. Mary Beth ordered the 'save the date' postcards and will arrive on Friday. She has the mailing lists from the 2019 Gala as well as the list from Brad Swanson & Ida Fiore. Melissa Zientara is expected to send her list at the end of the week. Members will be encouraged to take some postcards to share with friends and family. Speakers and other lists were mentioned. Paul Clements will try to get the save the date in the September issue of HP Neighbors.

Mike is in contact with Exmoor and is waiting for a better price.

Karen Dennis wanted to confirm the meeting dates until January taking holidays into consideration. These dates are days the Club will NOT be meeting on:

- September 8, 2021
- November 24, 2021
- December 22, 2021
- December 29, 2021

Matha reminded the Board that the Nominating Committee will meet in November and elections will be held in December.

**5. New Business.** Mike Mills contacted Neil Dahlmann saying it was time for a new Club Directory. Although we don't not have a price for the printing costs yet, it was agreed that it is time. Members will be encouraged to update their photos and member profiles on the website. New photos can be taken at the next meeting.

**6. Committees. Committee Goals and Updates:**

**Programs:** Paul Clements is in contact with possible speakers. With the meeting dates until January now secured, he will continue his quest for speakers.

**Rotary Foundation:** Doris Xie has provided some information on the Rotary Foundation to Karen, but she will ask Doris to present this information herself in the near future.

**Community Service:** Goals to be provided by Scott Coren

**Youth Programs:** More information on the goals after the golf outing.

**Membership:** Martha Gray and Mike Babian said the goal is to retain the current membership as well as cultivate new members. It was suggested all members start inviting their friends to lunch.

**Public Relations.** Goals to be provided by Ghida.

**Interact:** Len Tenner reported the student applications for Interact will go out to students on Friday. These are the Club projects/events they have scheduled so far:

- September 18 – Beach Clean up with the Park District of Highland Park
- September 24 - Food Prep for Shop N Drop
- September 25 - Pick up & Deliveries for Shop N Drop
- October 2 – Painting fences & cleaning stalls at Equestrian Connection
- October 6 & 7 – Pumpkin Fest support for City of Highwood
- October 20 & 27– Elawa Farms – Garden prep for the winter

**7. Adjourn.** A motion to adjourn the meeting was made by Len Tenner, seconded by Sandra Bast The meeting adjourned at 11:32 a.m.

Submitted by: Mary Beth Bretzlauf, Stand-in Secretary

Reviewed by: Karen Dennis, President