

# Rotary Club of Highland Park/Highwood

## BOARD MEETING MINUTES Bella Via Restaurant March 9, 2020 1:00 PM

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**Attendance.** Board members attending were: Jeff Colman, Eric Ephraim, Dale Mugler (present on the phone), Paul Munk. Also present were Sandra Bast (present on the phone) and Len Tenner

Board members not in attendance: Scott Coren, Manu Khododad, Jon Levey, Ghida Neukirch, Richard Stone.

**1. Call to order.** President Munk called the meeting to order at 1:00

**2. Approval of 02/10/20 Meeting Minutes.** Motion to approve the minutes: All in favor: All. Minutes approved.

**3. Treasurer's Report.** Cash position remains stable, with over \$60K of cash in the bank. Some large outlays are looming, namely Charities grants, CBO, and Scholarships. Expenses remain under budget. Aged accounts receivable has improved since last month, and hopefully will continue on this trendline over the course of next month.

**4. Accounting Firm Change:** Transition from Mann Weitz to RDE Bookkeeping Services is on track, with RDE taking over on 4/1/20. Since RDE does not do tax preparation, Paul recommended that Cheryl Rohlf & Associates be hired to serve as Club's CPA. A motion was made to that effect, and was unanimously approved.

**5. Gala Planning.** With Rotarian Dan Pierce's passing, the theme of the Gala has been reoriented to honor "Power of Youth Service", with HPHS faculty sponsors of Interact Club Melissa Zientara and Jennifer Ginopolis, along with Northwood Middle School faculty sponsors of Northwood Gives Back Club Ida Fiore, Connie Cunningham, and Caitlin Lucci serving as guests of honor

### 6. Committee Reports

- a. **International (Jeff):** TABU – hosts have been secured, and schedule is being finalized. A question was raised of what impact, if any, Corona Virus may have on the impending trip. Paul agreed to contact Belfast and make them aware that while we continue our planning, the situation on the ground is subject to change
- b. **Membership (Eric):** Eric is following up on several leads

- c. **Programming (Dick):** Paul Munk has asked Paul Clemens for assistance given Dick's absence, and is pleased with the progress. We are currently booked through mid April.
  
- d. **Rotary Foundation (Manu):** No Report
  
- e. **Scholarships/Ryla (Paul):** Deadline for submission of applications for Service above Self Scholarship and Frank Schwermin Scholarship has been set for April 10

The meeting was adjourned at 2:10pm. Motion to adjourn: Jon, Second: Paul. All in Favor: All.

Submitted by: Paul Munk, President