

Rotary Club of Highland Park/Highwood

BOARD MEETING MINUTES Highland Park County Club February 10, 2020 1:00 PM

Attendance. Board members attending were: Jeff Colman, Eric Ephraim, Jon Levy, Dale Mugler (present on the phone), Paul Munk, Jenanne Rock. Also present were Sandra Bast (present on the phone) and Len Tenner

Board members not in attendance: Scott Coren, Manu Khododad, Ghida Neukirch, Richard Stone.

1. Call to order. President Munk called the meeting to order at 1:00

2. Approval of 01/13/19 Meeting Minutes. Motion to approve the minutes: All in favor: All. Minutes approved.

3. Treasurer's Report. There is roughly \$70K of cash in the bank, but some large outlays are anticipated in the coming months. Expenses remain under budget. Roughly half of membership is 30 days late in paying their invoice and this situation will hopefully resolve itself over the course of next month.

4. Accounting Firm Change: Eric Ephraim compared options for accounting firms. The rates from new accounting firm, RDE Bookkeeping, are 60% less than what we currently pay. RDE currently works with Northbrook Rotary Club, and has experience with non profits. A different firm would be responsible for tax returns, but a potential vendor has been identified and will be sending a proposal for our review. Plan is to send notice to current accounting firm on 2/29 or 3/1. Motion made and approved to move forward with RDE and give notice to end services with Mann Weitz & Associates as of 3/31

4. Location. The final cost at Bella Via is \$26/person. Jeff Colman made motion to approve this rate and location on an ongoing basis. and Eric seconded the motion. The motion was unanimously approved.

5. Gala Planning. Everyone should have received a saved the date card. Invite list consisted of at least 450 save the date cards. 4 sponsorship tiers will be defined: \$500, \$1500, \$3000, \$6000. Still working on entertainment for the event. Date is 5/16/20.

5. Committee Reports

- a. **Interact (Len):** Zoomba 26th 6:30 – 8pm
- b. **International (Jeff):** TABU – 4 girls, 2 boys, 2 chaperones. 5 families agreed to host, one will host 2 students. Paul has agreed to host a dinner Sat April 11th. Program is coming along, there are still some gaps that need to be filled.

- c. **Membership (Eric):** Eric has followed up with 2 individuals; possible new member from Auberge, administrator may have her marketing person join, Jenanne offered to follow up as well if needed.
- d. **Programming (Dick):** Paul Munk has asked Paul Clemens for assistance given Dick's absence, and is pleased with the progress. We are currently booked through mid March.
- e. **Rotary Foundation (Manu):** No Report

- f. **Scholarships/RYLA (Paul):** scholarship applications for Service Above Self and Frank Schwermin Scholarships have been submitted to HPHS. There is one RYLA opening for a Spring Session. Paul will talk to Interact faculty sponsors to see if anyone is interested. A discussion took place regarding Trillium Foundation's desire to hear from recipients of Frank Schwermin Scholarship about their progress in school. We need to look at ways to satisfy this request

The meeting was adjourned at 2:20pm. Motion to adjourn: Jon, Second: Paul. All in Favor: All.

Submitted by: Jenanne Rock, Secretary

Reviewed by: Paul Munk, President