



Rockin' RibFest

Presented by the Rotary Club of Lake in the Hills

July 6 – 9, 2017

Sunset Park – 5200 Miller Rd.

Lake in the Hills, IL

Artisan/Vendor Booth Form

This form is to be completed and returned to the Rotary Club of Lake in the Hills with payment. Checks are to be made payable to: Rotary Club of Lake in the Hills.

Please mail form & payment to: Rotary Club of Lake in the Hills
P.O. Box 7386
Algonquin, IL 60102

Name of Business: _____

Contact Name: _____

Address: _____

Telephone: _____

Email: _____

Type of Craft/Display: _____

Total Amount Enclosed:

\$ _____

For further information please contact: Dot Dustin, Artisan/Vendor Chair

847.772.4909

ddustin@dustinandcompany.com

Rockin' RibFest

Fee: \$250.00 10 x 10 space: Includes: (1) 110v 15amp electrical outlet and designated Artisan Parking.

Additional Items:

<u>Item Description</u>	<u>Cost</u>	<u>Qty</u>	<u>Total</u>
Additional 10 x 10 space	\$200.00	_____	_____
Canopy Lights	\$100.00	_____	_____
8' Table & 4 Chairs	\$ 20.00	_____	_____
10 x 10 Tent	\$200.00	_____	_____
Extra Electrical 110v 15amp	\$100.00	_____	_____
Extra Electrical 11v 30amp	\$150.00	_____	_____

Rules and Regulations

- Exhibitors may begin set-up at 9am on Thursday, July 6th.
- All items for sale must be dismantled and removed after 7pm, July 9th.
- The event is hosted at Sunset Park, 5200 Miller Rd, LITH, IL
- Booths are expected to be manned throughout the event
- We ask that you promote the event to your customers/database
- Please unload your items and park in the designated Artisan Parking area
- The Rotary Club of Lake in the Hills nor the RibFest committee is responsible for lost or damaged goods
- All Exhibitors are required to show proof of insurance for this event. The Rotary Club of Lake in the Hills and the Village of Lake in the Hills need to be named additional insured and as certificate holder on all certificates of liability with no exclusions or caveats.

All accepted exhibitors will be notified by June 15th, 2017.

If your entry is not accepted, your payment will be refunded at that time.
Thank you for your interest in the Rotary Club of Lake in the Hills Rockin' RibFest.



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Hold Harmless Statement

Vendor will, at its expense, if LITH Rotary requests in writing, defend any of the following types of third party claims brought against Company or its directors, officers, or agents (collectively, "Indemnitees"):

- (i) any claim that, if true, would constitute a breach of the Agreement by Vendor;***
- (ii) any claim related to injury to or death of any person (e.g., worker claims) or damage to any property arising out of or related to performance of any Vendor; or***
- (iii) any claim that otherwise arises from the acts or failures to act of Vendor or its agents; or***
- (iv) any claim related to the use of the Vendor's product or equipment in the display of products.***

Vendor will indemnify and hold harmless the LITH Rotary, the Village of Lake in the Hills, its agents, assigns and employees from any costs, damages (including monetary judgments entered in conjunction with a lawsuit) and fees (e.g., attorney fees and the fees of other professionals), reasonably incurred by any of them that are attributable to any such claim.

Signature of Artisan/Vendor

Date



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LAKE IN THE HILLS ROTARY ROCKIN' RIBFEST CONTRACT

1. The Artisan who designs and executes the work MUST be present during exhibiting hours of the Fest to show their work. No dealers or sales representatives are allowed.
2. Artisans may not sublet or apportion space to anyone else.
3. All work must be original, completely finished and created by the undersigned Artisan. No imports, kits, items made from kits or resale products may be displayed or sold.
4. An application is a commitment to show. No full refunds will be given after the acceptance notice is sent. Partial refunds will be given based on the number of days left until the opening of the show:

Prior to May 1st: 75%	Prior to June 1st: 50%	After July 1st: 0%
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5. A \$50.00 fee will be assessed on any check returned by Artisan's bank.
6. Artisans may only show work typified by photos submitted.
7. All categories shall be reviewed, juried and screened prior to acceptance. Any media NOT approved during the application process shall be removed. Separate photos for each category to be displayed must be submitted. Artisans may only sell work shown in submitted photos.
8. A Certificate of Insurance which provides proof of general business liability insurance in the minimal amount of \$100,000 is required by all Artisans accepted in the show by June 15, 2017. Your name or company name from your application must be on this certificate and the dates of the 2017 Festival must be covered. Food or skin product Artisans must provide proof of insurance of the amount of \$1,000,000. You MUST list the Lake in the Hills Rotary and the Village of Lake in the Hills as additionally insured. (SEE SAMPLE ACCORD ATTACHED FOR EXAMPLE)
9. The Artisan's booth must be open and staffed during all exhibiting hours. Anyone arriving late, leaving before closing or breaking down during Festival hours may be asked to leave. If you sell out, you must remain, show samples, and take orders for shipping.
10. Artisan's booth must not interfere with adjacent exhibits in any way. Access to walkways and aisles must remain clear.
11. Artisans are not allowed to bring their pets.
12. All Artisans are responsible for keeping their area clean during Fest hours, including final clean-up at the end of the Fest. All displays should be neat, clean and tables should be covered on all sides.
13. State sales tax for the weekend must be paid according to the Illinois Department of Revenue collection agent's guide sheets.
14. The Rotary Club of Lake in the Hills will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to reasons of the location in which Fest is held before, or during the Fest destroyed by fire or other calamity, or by any act of God, public enemy, strikes, statutes, ordinances, or any legal authority, or any cause beyond its control.
15. Artisans shall be liable for delivery, handling, erection and removal of their displays and materials.
16. Artisans found in violation of any of the items in this contract may be excluded and have their exhibits removed from the current and/or future Fests at the sole discretion of the Lake in the Hills Rotary Club. No refunds will be provided. Under no circumstances, including negligence, shall The Rotary Club of Lake in the Hills be liable for any direct, indirect, incidental, special, or consequential damages resulting from such action.
17. The Rotary Club of Lake in the Hills may require the removal of items considered to be in violation of these conditions and reserves the right to make final interpretation of all conditions.
18. If any section, sentence, clause, phrase or portion of this licensing application/contract is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate provision and such holding shall not affect the validity of the remaining portions.
20. This contract shall be deemed to have been made in the State of Illinois and shall be interpreted in accordance with the laws of such state. In the event that legal action is required to enforce this contract or any of the tenets thereof, such action shall be brought in the Courts of McHenry County, Illinois, and the Artisan expressly consents to the jurisdiction of such courts. The parties agree to accept service of process in such action by ordinary mail sent to their business addresses.
21. This contract constitutes the entire agreement between The Rotary Club of Lake in the Hills and the Artisan and no modification shall be valid unless in writing and signed by the parties or their representatives.
22. Failure to follow these rules or abusive behavior to a Rockin' RibFest Volunteer will result in immediate termination of your participation in the Fest.

Signature of Artisan

Date

Authorized Signature

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Name of Insurance Company Street Address City, State. Zip Code	CONTACT NAME:	
	PHONE (A/C. No. Ext):	FAX (A/C. No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Your Name & Company Name Street Address City, State. Zip Code	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> Y / <input type="checkbox"/> N						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**Additional Insured As Respect To The Operations Of The Named Insured Only:
Rotary Club of Lake in the Hills, Village of Lake In The Hills**

CERTIFICATE HOLDER

CANCELLATION

**Rotary Club of Lake in the Hills
P.O Box 7386
Algonquin, IL. 60102**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE