

Park Ridge Rotary Club Contribution Proposal Form

The Park Ridge Rotary Club and its affiliated foundation invite proposals for contributions to bona fide charities and worthy individuals needing assistance.

*Preference in contributions will be given to charities or individuals with strong Park Ridge area ties,
which primarily rely upon private rather than tax support,
which involve individual Rotarians as volunteer participants,
which are not redundant or duplicative of other organizations in offering their programs or services.*

All proposals are first reviewed by the club's board of directors, which meets monthly. Requestors also should be prepared to report back to the club with information on the results and effectiveness of the contribution if invited by the club.

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The Park Ridge Rotary Club and its affiliated foundation invite proposals for contributions to bona fide charities and worthy individuals needing assistance. To expedite consideration of the proposal, the club requires completion of this form. Please return the completed form to any Rotarian.

Preference in contributions will be given to charities or individuals with strong Park Ridge area ties, which primarily rely upon private rather than tax support, which involve individual Rotarians as volunteer participants, and which are not redundant or duplicative of other organizations in offering their programs or services. All proposals are first reviewed by the club's board of directors, which meets monthly. Requestors also should be prepared to report back to the club with information on the results and effectiveness of the contribution if invited by the club.

Requesting Organization: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____ **Phone:** _____

Name of Individual Completing Form: _____

Circle One:

Yes *No* Contributions to this organization are considered tax deductible under the Internal Revenue Service Code, which has issued a letter confirming deductibility. *Enclose a copy of the IRS letter.*

Yes *No* Park Ridge Rotarians are actively involved in this organization.
List: _____

Yes *No* The organization is primarily supported by tax revenues. *Note %* _____

Yes *No* Other organizations provide services or programs similar to proposal project. *Please list:* _____

Yes *No* Are professional fund-raisers employed by the organization?

Yes *No* Does the organization receive support from the United Way campaign?

Yes *No* Does the organization maintain a policy against discrimination on the basis of race, creed, color, sex or national origin?

Yes *No* Does the organization compete with private enterprise in its services?

Yes *No* Is the proposal for a contribution to an individual in need?

Yes *No* Is the organization eligible for matching funds? List below.

Amount requested and preferred payment date: _____

Describe project: (Use back of form and attach financial statement, brochures, other supporting materials. Please note the number of paid staff members and the number of volunteers involved in the program):

Signature of Submitter: _____ **Date Submitted:** _____
