

Community Grant Application Funding Guidelines

Community Grant Application funding requests may be submitted to the Schaumburg A.M. Rotary Club Foundation at any time during the Rotary calendar year which runs from July 1 to June 30.

Funding requests will be held for review by our foundation until such time as it has completed its annual fundraising efforts and determined the amount of discretionary funds, if any, that are available for donation. This usually happens somewhere in the late April – June time frame. With that said, we recommend that your application be submitted no later than May 1 to allow us time for review and decision making. Those seeking a community grant may be asked to make a presentation at a weekly meeting of the Club regarding their organization, project, and/or program that you are requesting funding for.

Grants will be formally awarded at our annual Community Grant Awards Breakfast (Date TBD. This usually takes place in June but can vary based on the club's calendar).

The Schaumburg A.M. Rotary Club Foundation's guidelines for community grants concentrate on areas of need. Grant requests should fall within the following area(s) of interest:

- Children/Youth
- Literacy/Education
- Community Quality of Life

We will consider requests outside of these areas when they meet needs within our community. To maximize club exposure and the usage of funds, we will **not** consider the following requests:

- Political Fundraising
- Ongoing operating expenses
- Salaries, benefits, or administrative costs of start-up programming
- Fundraising events that benefit individuals

Documentation:

Grant requests should include the completed application and a short narrative about the project.

Project Follow-up:

Projects that are funded may be asked to supply photographs of the event/project, receipts for any equipment or supplies purchased, or a report on how the funds were used and how the community/media was notified of the funding.

All grant requests received will be considered but there is no guarantee of funding.