

THE ROTARY CLUB OF SCHAUMBURG – HOFFMAN ESTATES CHARITABLE FOUNDATION P.O. BOX 958121 HOFFMAN ESTATES, IL 60195-8121

Dear community organization:

The Rotary Club of Schaumburg-Hoffman Estates Charitable Foundation has worked hard to raise \$25,000 through year-long fundraising efforts. Now we would like to award community grants to not-for-profit organizations which are either located within or serve the citizens of Schaumburg and/or Hoffman Estates, Illinois. Each year we provide these grants in an effort to strengthen our network of support, addressing basic needs and empowering those in need in our community.

FUNDING GUIDELINES:

The Rotary Club of Schaumburg-Hoffman Estates Charitable Foundation raises funds to further the goals of Rotary International and of our Local Club. We welcome every grant application. This year we will give special consideration to the following areas of focus:

ASSISTANCE FOR THOSE WITH SPECIAL NEEDS (i.e.: job training, equipment providing independence, needs of the elderly and disabled, etc.)

NEEDS FOR CHILDREN (i.e.: food, clothing, education, social / emotional / cognitive development)

COMMUNITY ENRICHMENT (i.e.: projects that enrich the quality of life in our community)

- a) The following is **NOT** qualified for funding:
 - CONTRIBUTIONS TO SCHOLARSHIP FUNDS FOR MAINSTREAM EDUCATION
 - STAFF SALARIES / BENEFITS / GENERAL FUND DEVELOPMENT UNLESS SPECIFICALLY EARMARKED FOR THE DESIGNATED PROJECT
- b) Grants will range from \$1,000 to \$5,000 so please develop your request accordingly
- c) Any organizations that propose a creative way to leverage our Rotary's contribution to the project in collaboration with any other organization may be given special consideration.

We look forward to receiving your application. Applications must be received via postal mail or email **by February 28, 2018**. Project review, selection and notifications will be conducted in March and April of 2018. Please mail all applications to: William F. Kelley, 2018 Project Selection Chair, The Rotary Club of Schaumburg-Hoffman Estates Charitable Foundation, P.O. Box 958121, Hoffman Estates, IL 60195-8121. You may also email completed applications and supporting documents or questions to: bk60195@yahoo.com.

Sincerely,

William F. Kelley

William F. Kelley Immediate Past President 2016-2017 Club o

dent Rotary
Club of Schaumburg /
Hoffman Estates, IL. U.S.A.

O: 847-895-9151 F: 847-895-7320

Email: bk60195@yahoo.com

2018 Project Selection Chair



CHARITABLE FOUNDATION

2018 Application for Project Funding

PLEASE READ & COMPLETE THE ENTIRE APPLICATION PACKET PRIOR TO SUBMITTING.

The Rotary Club of Schaumburg-Hoffman Estates Charitable Foundation will award a total of \$25,000 in grants to local nonprofits. See funding guidelines on cover letter. Please note, partial funding of a request may be granted in some cases. PLEASE ATTACH A COPY OF YOUR ORGANIZATION'S FEDERAL 501(c)(3) DESIGNATION LETTER to your Application.

ORGANIZATION OVERVIEW:	Date:
Contact Name:	
Email address:	
Organization Name:	
Organization Mailing Address:	
Phone:	Fax:
Mission of the organization: You may attach listed. Indicate which pages are attached fo	brochures or existing paperwork with this information or the committee to review.
• •	highlight approximate or actual number of Schaumburg / age ranges, i.e.: child / adolescent / young adult / adult / senior
Year Established:	Annual Budget:
Annual Income: State / Federal Governmen	t Funding:
Annual Income: Private Contributions:	

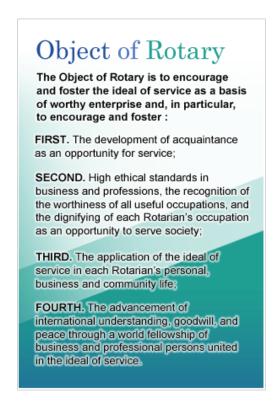
Number of professional staff responsible for fundraising:				
HAS YOUR ORGANIZATION RECEIVED ANY GRANTS OR SPECIAL PROJECT FUNDING FROM THE ROTARY CLUB OF SCHAUMBURG-HOFFMAN ESTATES CHARITABLE FOUNDATION IN THE PAST 5 (FIVE) YEARS? IF SO, PLEASE LIST DATES, AMOUNT, SPECIFIC USE & IMPACT TO THE PEOPLE YOUR ORGANIZATION SERVES. (may use additional pages)				
DOES YOUR ORGANIZATION HAVE AN ASSIGNED LIAISON FROM THE ROTARY CLUB OF SCHAUMBURG - HOFFMAN ESTATES? IF SO, PLEASE PROVIDE THE NAME OF THE ROTARIAN AND THE NAME OF THE PERSON / PEOPLE THEY MOST CLOSELY WORK WITH IN YOUR ORGANIZATION.				
If your organization does not yet have an assigned liaison person from the Rotary Club of Schaumburg - Hoffman Estates, you may be assigned one if awarded this grant. Ongoing collaboration with an assigned liaison is preferred. Please contact us for a liaison.				
PROPOSED PROJECT FOR FUNDING (provide brief description – may use additional pages)				
PROJECT TITLE:				
FULL PROJECT COST:				
REQUESTED GRANT AMOUNT: (\$1,000 to 5,000)				
Describe project, purpose of requested funds, and impact our funding can make. You may use additional typed pages with supporting documentation in lieu of printing information here. Indicate which pages are attached for the committee to review.				

Are y	you seeking other funding for this project? YES or NO	If yes, Full or	Partial funding?
If yes	es, please describe sources of other possible funding:		
lf yοι	ou are awarded a grant would you be able to provide the foll	owing:	
a)	a) Publicize the Rotary Grant award within your organization's n recognition piece & send press releases to local media outlets pieces to the Rotary Club of Schaumburg / Hoffman Estates f Please describe briefly:	s? Also, provid	le the publicity

b) Send a representative of your organization to provide a project funding status and update presentation to our club after being awarded? Lunch meetings are held every Friday in Schaumburg at Chandler's – Schaumburg Golf Course on Roselle Road. Date T.B.D.

YES or NO

Thank you for your continued commitment to strengthening the community with your organization's mission. A member of our committee will be in touch with you soon.







CHARITABLE FOUNDATION

2018 TIMELINE for PROJECT FUNDING

January 15, 2018 - Applications are made available to area organizations and is published on the Rotary Club website available for download.

January 26, 2018 - Informational session will be held for any organization having questions about the guidelines or application. Each organization will be allowed up to 2 minutes to informally suggest a proposal if they so choose.

Friday, January 26, 2018 at 11:00 a.m.

Chandler's Chophouse @ Schaumburg Golf Club

401 N. Roselle Road, Schaumburg, IL. 60194

Feb. 28, 2018 11:59 pm Deadline for Submitting Application. Late applications will not be

considered. Be sure to include all supporting and required

documentation with your Application.

Mar. 1 – Apr. 30, 2018 - Project Selection Committee review of all applications.

May 11, 2018 - Project Selection Luncheon. Awards will be agreed upon through

voting.

*All decisions of the Project Selection Committee & Rotary Club Vote will be Final.

An award recipient organization representative will be asked to attend the Rotary Club meeting tentatively set for May 11, 2018 from 12:00 to 1:30 p.m. in order to receive the Project Selection Grant and to briefly explain their project to our members.