



Rotary International District 6440

District Grant

Quick Reference Guide

2013-2014

Overview

1. Local or International grants with an emphasis on Humanitarian and/or Educational Projects, Vocational Training Teams, and Scholarships.
2. Funded by Club and District Designated Fund (DDF); no TRF.
3. Four levels of DDF match (each Club can apply for one of these four levels per project):
 - a. \$500: Must align with the Rotary Foundation Mission. Requires hands-on involvement by members of sponsoring Rotary Club. Any Rotary sanctioned organization, such as Shelter Box, does NOT need a hands-on component. Can be used for a Club Scholarship which does NOT require a hands on component. Match is 1:1.
 - b. \$1000: Same as above.
 - c. \$2500: Must align with one of the six Areas of Focus (Peace & Conflict Resolution, Disease Prevention & Treatment, Water & Sanitation; Maternal & Child Health, Basic Education & Literacy, Economic & Community Development) and be sustainable. Match is 1:1.
 - d. \$2500-\$5000: Same as \$2500 project, but match is \$.50 of DDF for each \$1,000 above \$2500, up to a total match of \$3750.
4. DDF match may not exceed the amount of the Club's contribution to the Annual Fund of the Rotary Foundation for the last Rotary year.
5. Can be either local or international.
6. Can include additional D-6440 Clubs as project partners.
7. RYLA and Youth Exchange not eligible for District Grants.

Qualifications & Prerequisites

1. To qualify, one or more member(s) of your club must attend a Grant Management Seminar (GMS) for the Rotary Year pertaining to the grant.
Your club President and President-Elect (in office during the Rotary year in which the project is funded) must sign The Rotary Foundation Club Memo of Understanding (MOU).
2. Your club must be current on reporting for any and all of your Club's open and completed grants.

D-640 District Grant Timeline

Having met all of the prerequisites for a D-6440 District Grant, your Application will be reviewed by the District Grants Committee (DGC) no later than its September meeting. If the Application is approved, it will be included in the D-6400 District Grant Spending Plan that will then be submitted to TRF for approval. Once it is approved by TRF, your club will be notified and you can begin implementation of your project.

1. Submit Application to the District Grants Coordinator no later than September 1 of any given Rotary year, but preferably by August 15th. (You are encouraged to discuss the nature of your project with the District Grants Coordinator **BEFORE** submittal of your application.)
2. No later than the September District Grants Committee meeting, the Application will be reviewed. It will be approved for submittal to TRF, approved with contingencies, or declined.
3. If approved with contingencies or declined, you will have an opportunity to resubmit by September 15.
4. The D-6440 District Grants Spending Plan will be submitted to TRF no later than October 1.
5. You will be notified no later than November 1 of final acceptance of your project and arrangements will be made for you to receive your matching funds.
6. **At this point, implementation of your project can begin.**
7. A **progress report** must be submitted to the District Grant Coordinator **every 6 months**, commencing from the date approved, until the project is completed and the final report is received and accepted by the DGC. The final report for your project must be submitted to the DGC within 60 days of project completion.

D-6440 District Grant Funding Guidelines

Only cash contributions from D-6440 eligible Clubs will be matched dollar for dollar by D-6440 with District Designated Funds (DDF). The minimum District participation level for a District Grant is \$500 and the maximum match for a single Club on a single project is \$3750. By including additional D-6440 Clubs as project partners, the maximum D-6440 project match of \$7,500 could be awarded, still with the limit of \$3750 maximum match per contributing/eligible D-6440 Club.

Clubs can submit an application for one local and one international project by August 15th, but no later than September 1. **You must prioritize your requests.** If funds are available, second grants will be awarded.

D-6440 District Grants can be implemented within or outside the boundaries of D-6440... anywhere in the world. If the project is international, we encourage you to have a Host Rotary Club or District Partner in the District where the project will be implemented.

Relevant Information

D-6440 District Grant Application and Report Forms are on the D-64400 web site www.rotary6440.org.

DGC meetings are the 2nd Tuesday of each month unless published otherwise on the D-6440 web site.

Application Deadline: September 1, 2013

District Grant Coordinator: Sandy Frum

Contact: sandy@frum.com 847-272-2816

DGC Chair: Bruce Baumberger

Contact: gov.bruce@rotary6440.org 847-370-3515

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