



Rotary Club of Salem, Ohio Inc. District 6650
PO Box 1025 Salem, OH 44460 U.S.A.

Chartered April 1, 1921 – Updated 9/1/2019

“Service Above Self”

Frequently Asked Questions about: **ASSESSMENTS, INVOICES, PAYMENTS**

- ***What is included in my assessment?***
Quarterly assessments include an amount for dues of \$92.00 and an amount for weekly club meals of \$117.00, for a total quarterly billing of \$209.00. Dues are used to pay District 6650 dues, Rotary International Dues, general club operations, and participation in The Rotary Foundation. Weekly meals are \$9.00 each. Meals for guests can be billed on your next quarterly assessment. Make-ups are credited on your next quarterly assessment at \$9.00. Dues and meals costs average out to \$15.92 a week.
- ***When are assessments invoiced, and when is payment due?***
Assessments are invoiced July 1, October 1, January 1 and April 1. Payment is due upon receipt. All invoices must be paid within 30 days.
- ***Why do I receive invoices and statements, and what is the difference?***
Invoices are issued for specific charges at the time charges are incurred, such as quarterly assessments, ticketed events, and special club functions like Changeover, etc. You have 30 days to pay an invoice. Statements are issued the first of any month in which there are outstanding, unpaid invoices. Statements document account activity from July 1 to date, and itemize all invoices and payments.
- ***What should I do if I can't pay an invoice on time?***
Contact the president or the treasurer to make arrangements for payment. If no arrangements are made, your account is considered in arrears 30 days after the end of the quarter and notice of arrearage is sent demanding payment in 10 days. Non-payment after 10 days can result in termination of membership.
- ***How can I pay my invoices?***
Payment can be made in cash, by personal or corporate check. Contact the treasurer for details. Payments can be brought to the weekly meetings or mailed to PO Box 1025, Salem, 44460.
- ***Can I arrange to be invoiced for other charges?***
Yes. You can arrange to be invoiced for regular contributions to The Rotary Foundation or the Salem Rotary Foundation.