**Rotary Club of Manhattan Beach Niger–2017 (Internal Informational Document)**

**Summary:**

Rotary Club of Manhattan Beach to visit WASH funded projects in Torodi Region. In partnership with Niamey Rotary Club and WV Niger WASH.

**Trip Date:** October 18th-21st, 2017

**Website Link:** [Click Here to Register](http://www.cvent.com/d/05qzlk)

**Registration Opens:** April 20th, 2017

**Registration Closes:** **August 13th, 2017**

**Planning Timeline** *(Ideal, subject to change)*

1. Registration Link Available/NO Approval – **Received 4/20/2017**
2. Discovery Call with Souleymana WV Niger – **90-120 Days** (June, 2017)
3. Registration Closed*–* **60 Days**(August 13th, 2017 or sooner)
4. Background Checks completed upon registration *(August 13th, 2017)*
   1. *Background checks on average take roughly 5 business days for US citizens.*
5. International Flights – **60-45 days** (*August 2017 or sooner*)
6. **Business Visa** Submission Process – **60-30 Days** (September, 2017 \*partially facilitated by WVN/WVUS)
   1. **WVN provides Invitation Letter**
   2. **WVUS provides Business Cover Letter - CR**
   3. **Once all documents received travelers submit Visa application and remaining requirements through the process outlined on CIBT:** <http://cibtvisas.com/?login=103622>
7. Final Trip Packet/Itinerary Delivered to Trip Leader *(by 10/1/2017)* CR

**High Level Itinerary** *(in country):**4day/3 nights*

**Wednesday, October 18th –** Arrival to Niamey, Welcome Dinner

**Tuesday, October 19th –** National Office/Security Briefing/ADP Field Visit

**Wednesday, October 20th –** ADP Visit

**Thursday, October 21st –** Debrief/Departure from Niamey

*\*Itinerary subject to change due to unforeseen circumstances beyond our control. Specific ADP, communities, and/or families visited cannot be guaranteed.*

**Standard Trip Pricing:**

**$1349 pp based on double occupancy**

**+$175 single supplement fee**

**$250** *Cancellation penalty prior to 31 days, non-refundable within 30 days*

**Trip Min/Max:** 6 (including TL)

**Price Includes:**

* *Lodging, meals, ground transportation, water/snacks, SOS coverage, in-country host, TL expenses and TL international flight.*

**Pricing Does Not Include:**

* *International or internal flights, extra days not on standardized schedule, tourism activities, lodging upgrades, phone calls, alcoholic beverages, additional interpreters (larger group size), tips, single supplement, passport, visa, vaccine, travel, health or trip insurance*