



## Rotary Peace Fellowship 2016 Application FAQ

### TIMELINE

#### **What is the timeline of the application process?**

Applications are due to a Rotary district by 31 May 2015. The district must send any applications it endorses to The Rotary Foundation by 1 July 2015. Rotary staff and the fellowship selection committee review applications. Rotary selects fellowship recipients and notifies all applicants of the selection results in November 2015.

#### **Do I need to be accepted to the university at my preferred Rotary Peace Center before fellows are selected?**

Do not apply to any Rotary Peace Center university partner until Rotary notifies you that you've been selected.

#### **If I'm selected as a fellow, how much time will I have to apply to my assigned university?**

You should apply as soon as you are notified that you've been selected. Application deadlines differ from university to university, so you should contact the admissions office of your assigned university for application procedures and deadlines.

### ELIGIBILITY

#### **Where can I find more information on each of the centers?**

You should research the centers before you begin your application. You'll find links to each of the [Rotary Peace Centers on Rotary.org](#) with details on curriculum, admission criteria, and other information. We also post a flier for each center in a Rotary Peace Centers [Facebook photo album](#).

#### **What qualifies as relevant work experience?**

Relevant experience varies depending on your area of expertise and focus. It could be directly related to peace-building or conflict resolution. It can also be work in other areas such as resource and environmental issues, education and literacy, women's rights, journalism, public health, and disease prevention among others. International experience, working with a nonprofit or multilateral institution, working in a developing country, working with youth, or volunteer work are also considered relevant experience.

#### **What qualifies as full-time work experience?**

Full-time work is defined as working more than 30 hours per week in one position. This can be paid or unpaid and doesn't need to be in consecutive years. For example, if an applicant had four internships that were 40 hours per week for three months that would count as one year.

#### **Is there an age restriction for applicants?**

No.

#### **Why can't Rotary members apply?**

The Rotary Foundation benefits people outside of Rotary. Awarding the Rotary Peace Fellowship to Rotary members, their spouses, children, or other lineal descendants violates the Foundation's mission and creates a conflict of interest. And as a tax-exempt organization, which cannot be operated for the benefit of its members, doing so could jeopardize the Foundation's tax-exempt status.

## ROTARY CLUBS/DISTRICTS

### **What is a Rotary club? What is a Rotary district?**

Rotary clubs are made up of business professionals and community leaders, known as Rotarians, who share common interests and a passion for service. There are more than 34,000 Rotary clubs worldwide. A Rotary district is a group of Rotary clubs within a region, which may encompass a state or province or several countries. Rotary has more than 530 districts, which range in size from 30 to 40 clubs to more than 100.

### **Can I contact a Rotary district directly?**

Yes. Getting the endorsement of a local Rotary club is highly recommended but isn't required.

### **How do I get in contact with a Rotary district?**

The best way to get in touch with a Rotary district is through your local Rotary club. Because some Rotary districts cover more than one country, many district interviews take place by phone or video conferencing software, such as Skype. Additionally, if a club isn't familiar with the fellowship, ask them to direct you to the local district Rotary Foundation chair. This chair will have the necessary relevant information.

### **How do I know which Rotary club or district to contact?**

We suggest that you contact a Rotary club closest to your permanent place of residence. If you're having trouble getting in touch with a specific club, you can contact others in the area. Search for clubs with the [Club Finder](#) on Rotary.org. Search for a district contact with the [District Finder](#). Tip: Search by keyword to find all clubs within a specific city or country.

### **I don't have a local Rotary club. Help!**

Rotary clubs aren't in all countries. In this case, please email Rotary Peace Centers staff at [rotarypeacecenters@rotary.org](mailto:rotarypeacecenters@rotary.org), and we can help you get in touch with a Rotary district. Note: You must have your application ready for submission before contacting staff.

### **Can I become a member of Rotary while applying?**

You shouldn't. Fellowships cannot be awarded to Rotary members, so joining a Rotary club during the application process would make you ineligible. But do look into joining a Rotary club after your fellowship. Alumni of Rotary programs make great candidates for membership!

## EXAMS

### **Do native English speakers need to take the TOEFL or IELTS test?**

No. The exams are required for non-native English speakers only.

### **I received my bachelor's degree from an accredited university where English is the sole language of instruction. Do I need to take the TOEFL or IELTS test?**

With the exception of Duke University, an English-language exam is not required if you **completed** your undergraduate or postgraduate degree at an English-speaking university. You will need to provide proof of the university's language of instruction with either a letter from the university or transcripts indicating English as the language of instruction. Applicants to Duke from non-English speaking countries need to submit an IELTS or TOEFL score regardless of previous English experience.



### **Do I have to take the GRE?**

The University of North Carolina at Chapel Hill is the only university in the program that requires GRE scores. But if you rank the joint Rotary Peace Center at Duke-UNC as your first or second preference, we strongly recommend that you take the GRE — even if you prefer Duke — to increase your competitive chances at this center. Learn more about the exam at [ets.org/gre](https://ets.org/gre).

### **Does the Rotary Peace Fellowship cover exam fees for the TOEFL, IELTS, or GRE?**

No. However, some Rotary districts are willing to reimburse applicants.

## **TRANSCRIPTS**

### **Are transcripts required?**

Transcripts are required for the master's degree programs. They must include course names and grades/marks associated with that course. Please do not include certificates or diplomas. Transcripts must be in English. If the original transcripts are not in English, you will need to have them translated, and the translator needs to sign the transcripts.

Transcripts aren't required for the professional development certificate program. You may include them, however, if you feel they highlight your accomplishments.

### **Do I need to send my original transcript?**

No. Submit a copy of your transcript with your application. However, if you are awarded the fellowship, you will need to apply to your selected center, which will require that you submit an official transcript directly to the university.