**FY 2023 – 2024 GRANT REPORT FORM**

☐ Progress Report ☐ Final Report

**Service Committee Chair or Co-chair to submit to SRSF no later than MAY 31, 2023.**

Name of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:  Service Committee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seattle Rotary Project Advocate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***CLICK ON THE UNDERSCORE TO BEGIN TYPING***

This project is a: ☐ single-year project ☐ multi-year project ☐ carry-forward project

Total grant amount approved for this project (or amount of carry-over requested): $

Summary of project (**100 words or less for use in SRSF Annual Report**) Include how funds were used, accomplishments (e.g. # served, # of Rotarians involved, long-term benefits, needs met, leverage, etc.)

Partners—Rotary Clubs, NGOs (if applicable):

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Expense Details: Please show how funds were spent and provide detail. Requests to carry funds forward must include a detailed report of funds expended to date and timeline for future expenditures (if known).

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| Detailed Expense Budget | AMOUNT |
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| TOTAL |  |

**Grantees, please attach a project photo (JPG. FORMAT) to email along with this report to the Service Committee Chair or Co-chair. Service Committee Chairs – the reports must be received no later than May 31st to:** **Foundation@SeattleRotary.org**

**NOTE: FINAL REPORT MUST INCLUDE PROJECT PHOTO AND THE 100 WORD SUMMARY. THANK YOU!**

Project # (Assigned by SRSF Grants Committee Chair):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_