



APPLICATION PROCESS OUTLINE

New member applications take approximately 4-6 weeks to process. While your application is being reviewed, you are welcome and encouraged to attend Wednesday luncheons as a guest to start getting to know the club.

1. Membership applications are available on our website, www.seattlerotary.org in the "Membership" section, via email, from the Rotary office, and at each weekly meeting.
2. All applicants are required to have a proposer who is a current member of the Rotary club of Seattle. The proposer assists the applicant in filling out the application, then reviews the proposed member's application for completion and submits all paperwork to the Rotary office. If you have not identified a proposer, please contact Club Manager, Caroline Bobanick (caroline@seattlerotary.org) for assistance.
3. Applications are accepted on a rolling basis. To be reviewed in a given month, applications must be submitted in completion by the first Monday of that month.
4. The Rotary office assigns a member of the Classification Committee to review paperwork, interview references, make recommendations and reports at its next monthly meeting. The Classification Committee meets on the third Tuesday of each month.
5. The board approves candidate's membership (unless additional information is needed). Board meeting is normally on the fourth Thursday of each month.
6. The candidate's name is published in next *Totem* newsletter, with seven days for any member comments.
7. After a satisfactory conclusion to this process, the Rotary office sends a welcome letter and invoice, advising the new member a) schedule a formal Rotary introduction at an upcoming Wednesday luncheon, and b) RSVP for an orientation.

Questions can always be directed to:

- Your proposer
- The Seattle Rotary office:

Caroline Bobanick, Club Manager
caroline@seattlerotary.org
260-623-0023