



ROTARY CLUB OF MONTECITO

Member Leave of Absence Application and Agreement

Member Name _____ Date _____

Reason for Absence _____

A leave of absence is requested from ___/___/___ through ___/___/___ (cannot be more than three (3) months).

I am current on all dues and assessments invoiced to me and received prior to the date of this application.

As a valued member of our club, we want you to remain an important part of our organization. The Board of Directors understands that family, health, work and other challenges sometimes make active and regular participation difficult. Club policy permits the Board to grant a leave of absence for up to three months with the following understandings:

- Club dues and any special assessments, but not meals, will continue to be invoiced to you and will be paid within 30 days of billing to avoid club financial liability.
- The Board will consider requests for additional leave of absence of up to an additional three month period so long as the member is in good standing at the time of the request. No more than six months of total leave of absence will be granted in any club year.
- Members on leave of absence will receive a monthly dues statement, as appropriate, (electronically or by mail) as do active members,

I understand and agree to the above conditions:

Member Signature _____ Date _____

Approved by the board of directors: Yes _____ No _____

Club President Signature _____ Date _____